



ब्रह्मपुत्रक्रेकरऔरपालीमेरलिमिटेड  
**BRAHMAPUTRA CRACKER AND POLYMER LIMITED**

(भारतसरकारकाउपक्रम)/(A Government of India Enterprise)



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**BRAHMAPUTRA CRACKER AND POLYMER LIMITED**

(भारतसरकारकाउपक्रम)/(A Government of India Enterprise)

प्रशासनिकभवन, पो.ओ. लेपेटकटा /ADMINISTRATIVE BUILDING, PO: LEPETKATA

जिला: डिब्रूगढ़, असम /DISTT.: DIBURGARH, ASSAM

पिनकोड – 786006 / PIN CODE: 786006

दूरभाष: 0373 2914636 / PHONE NO. 0373 2914636

**ई-निविदासंख्या/ e-TENDER NO:**

**BCPL/C&P/LE21C019DB/10004140**

(Tender to be submitted in e-mode only)

**दिनांक /DATE- 05/07/2021**

**ई-निविदा दस्तावेज़ /e-TENDER DOCUMENT  
FOR**

**SUB.: PROCUREMENT OF PORTABLE RECEPTACLE COMBINATION UNITS FOR PROVIDING POWER SUPPLY CONNECTIONS FOR VARIOUS SITE RELATED ACTIVITIES AT VARIOUS UNITS OF BCPL PLANT AT LEPETKATA ON LIMITED TENDER BASIS**

|                                                          |   |                         |
|----------------------------------------------------------|---|-------------------------|
| प्री-बिड मीटिंगकीतिथिवसमय<br>Pre-Bid Meeting Date & Time | : | NA                      |
| निविदाजमाकरनेकीतिथिवसमय<br>Tender Submission Date & Time | : | 22.07.2021 at 14:30Hrs  |
| निविदाखोलनेकीतिथिवसमय<br>Tender Opening Date & Time      | : | 23.07.2021 at 15:00 Hrs |
| निविदा शुल्क/ Tender Fee                                 | : | NOT APPLICABLE          |
| ईएमडीमूल्य/ EMD Amount                                   | : | NOT APPLICABLE          |

ई-निविदा संख्या /e-TENDER NO: BCPL/C&P/LE21C019DB/04140 for “PROCUREMENT OF PORTABLE RECEPTACLE COMBINATION UNITS FOR PROVIDING POWER SUPPLY CONNECTION FOR VARIOUS SITE RELATED ACTIVITIES AT VARIOUS UNITS OF BCPL PLANT AT LEPETKATA ON LIMITED TENDER BASIS.”



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**महत्वपूर्णनिर्देश / IMPORTANT INSTRUCTIONS**

PLEASE NOTE THAT THIS "REQUEST FOR QUOTATION [RFQ]" IS ON "ZERO-DEVIATION" BASIS. BCPL WILL ACCEPT OFFERS BASED ON TERMS AND CONDITIONS OF THIS "REQUEST FOR QUOTATION [RFQ] & TENDER DOCUMENT" ONLY. DEVIATION TO TERMS AND CONDITIONS OF "REQUEST FOR QUOTATION [RFQ] & TENDER DOCUMENT" MAY LEAD TO REJECTION OF OFFER.

**"INCOMPLETE BIDS SHALL NOT BE CONSIDERED"**

PRIOR TO DETAILED EVALUATION, PURSUANT TO "BID EVALUATION AND REJECTION CRITERIA", BCPL WILL DETERMINE THE SUBSTANTIAL RESPONSIVENESS OF EACH BID TO THE "RFQ & TENDER DOCUMENT". FOR THE PURPOSE OF THIS, A SUBSTANTIALLY RESPONSIVE BID IS ONE WHICH CONFORMS TO ALL THE TERMS AND CONDITIONS OF THE BIDDING DOCUMENTS WITHOUT 'DEVIATIONS' OR 'RESERVATIONS / EXCEPTIONS'. BCPL'S DETERMINATION OF A BID'S RESPONSIVENESS IS BASED ON THE CONTENT OF THE BID ITSELF, WITHOUT RECOURSE TO EXTRINSIC EVIDENCE.

'TECHNICAL' AND/OR 'COMMERCIAL' QUERY(S), IF REQUIRED, MAY BE RAISED ON THE BIDDER(S) – THE DECISION FOR WHICH WILL BE SOLELY BASED ON CIRCUMSPECTION BY 'BRAHMAPUTRA CRACKER AND POLYMER LIMITED'. HOWEVER, ISSUANCE OF REQUEST FOR SUCH 'CLARIFICATIONS' SHALL NOT BE RESORTED TO MORE THAN 'ONCE'. THE 'RESPONSE(S)' TO THE SAME SHALL BE IN WRITING AND NO CHANGE IN THE 'PRICE(S)' OR 'SUBSTANCE' OF THE BIDS SHALL BE SOUGHT, OFFERED OR PERMITTED. THE SUBSTANCE OF THE BID INCLUDES BUT NOT LIMITED TO PRICES, COMPLETION, SCOPE, TECHNICAL SPECIFICATIONS, ETC.

BIDDERS ARE REQUESTED TO NOT TO TAKE ANY 'DEVIATION/EXCEPTION' TO THE TERMS AND CONDITIONS LAID DOWN IN THIS "RFQ & TENDER DOCUMENT", AND SUBMIT ALL REQUISITE DOCUMENTS AS MENTIONED IN THIS "RFQ & TENDER DOCUMENT", FAILING WHICH YOUR OFFER WILL BE LIABLE FOR REJECTION.



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## BRAHMAPUTRA CRACKER AND POLYMER LIMITED

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ई-निविदासंख्या/e- TENDER NO: BCPL/C&P/LE21C019DB/10004140 for “PROCUREMENT OF PORTABLE RECEPTACLE COMBINATION UNITS FOR PROVIDING POWER SUPPLY CONNECTION FOR VARIOUS SITE RELATED ACTIVITIES AT VARIOUS UNITS OF BCPL PLANT AT LEPETKATA ON LIMITED e TENDER BASIS.”

### अक्सर पूछे जाने वाले प्रश्न /FREQUENTLY ASKED QUESTIONS

#### [QUESTIONS AND ANSWERS]

| SL. NO. | QUESTIONS                                                                                                                                                                               | ANSWER                                                                                                                                                                                                                                                                                                                                                                                                |
|---------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.      | Where the bidder can see the Tender floated by BCPL?                                                                                                                                    | Yes, please visit GAIL's/BCPL's website: <a href="http://www.gailtenders.in">http://www.gailtenders.in</a> ; <a href="http://www.bcpltenders.in">http://www.bcpltenders.in</a> and Government portal <a href="https://www.etenders.gov.in/eprocure/app">https://www.etenders.gov.in/eprocure/app</a> for complete details of tender document including qualifying requirements, important dates, etc. |
| 2.      | Whether Hard copy of Bids is acceptable?                                                                                                                                                | <b>NO.</b> Bids shall be submitted <b>only through e-Tender mode</b> in the <b>e-TENDER PORTAL</b> in the manner specified elsewhere in tender document. No Manual/ Hard Copy (Original) of offer/bid is acceptable.                                                                                                                                                                                  |
| 3.      | In case of Domestic e-Tender, whether there is sale of Tender Document?                                                                                                                 | Sale of tender document is not applicable. However, Tender fee shall be applicable in case of open tender.                                                                                                                                                                                                                                                                                            |
| 4.      | Whether EMD are prerequisite for qualification of bidder in any tender?                                                                                                                 | <b>Yes</b> , as applicable as per tender condition specified in ITB of tender document.                                                                                                                                                                                                                                                                                                               |
| 5.      | Is there any guideline / instructions how to prepare EMD and Security Deposit?                                                                                                          | Yes, Please refer instructions for participation in e-Tender & ITB Section of Tender Document.                                                                                                                                                                                                                                                                                                        |
| 6.      | In case of e-tender, whether EMD in original are to be forwarded to concerned department of BCPL after uploading a copy of same in e-tender portal by the bidder?                       | Yes, original EMD, copy of which has been uploaded, are to be forwarded and must be received in BCPL within 7 days from the date of un priced bid opening, failing which the bid will be rejected irrespective of their status in tender and not-with-standing the fact that a copy of EMD was earlier uploaded by the bidder.                                                                        |
| 7.      | If in e-tendering, a bidder has not uploaded the scanned copy of EMD, however, he has submitted the EMD in hard copy within 7days of bid opening, whether bid will be accepted or not ? | <b>No</b>                                                                                                                                                                                                                                                                                                                                                                                             |

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|     |                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|-----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 8.  | Is there any exemption in submission of EMD and Security Deposit?                                                                                                               | (i) Yes, there is exemption in submission of EMD. As per Government of India, Gazette No. 503 dated 26.03.2012 for PPP (Public Procurement Policy), Micro and Small Enterprises (MSEs) registered with District Industries Centres or Khadi and Village Industries Commission or Khadi and Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts and Handloom or any other body specified by Ministry of MSME (Micro, Small and Medium Enterprises) are exempted on submission of EMD only for procurement of goods & services against submission of Valid NSIC Certificate/DIC <b>The above documents submitted by the bidder shall be duly certified by the Chartered Accountant (not being an employee or a Director or not having any interest in the bidder's company/firm) and Notary Public with Legible stamp.</b> MSEs those having Udyog Aadhaar Memorandum are also eligible for availing the benefits under the Public Procurement Policy”. |
| 9.  | Whether PSU (Public Sector Undertaking) are exempted from submission of EMD                                                                                                     | Yes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 10. | Whether Late bid can be considered?                                                                                                                                             | No                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 11. | Whether Pre-bid Meeting (PBC) is a part of all tenders to clarify the doubts, queries, comments, etc. (if any) pertaining to that tender?                                       | Yes, after floating of tender, bidders are open to participate as per the Date, Time and Venue specified in Section-I, IFB of Tender Document to clarify their doubts, queries, comments, etc. (if any) pertaining to that particular tender.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 12. | Is BEC (Bid Evaluation Criteria / Bidder's Eligibility Criteria) a part of any tender and a prerequisite of qualification of bidder in any tender?                              | Yes, Bid Evaluation Criteria/Bidder's Eligibility Criteria is a part of tender and a prerequisite of qualification of bidder in any tender.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 13. | In which mode of bidding/tendering, BEC (Bid Evaluation Criteria / Bidder's Eligibility Criteria) a part of tender and a prerequisite of qualification of bidder in any tender? | BEC is included in tenders floated on Open Tender/Limited Tender basis.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |



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|     |                                                                                                                                         |                                                                                                                                                                                                                                                                                            |
|-----|-----------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 14. | Is there any Criteria for formulation of BEC (Bid Evaluation Criteria / Bidder's Eligibility Criteria) which is incorporated in Tender? | Yes, suitable BEC-technical is formulated which is usually incorporated in tender to ascertain the experience & BEC-Financial is also incorporated in tender to ascertain the financial capability of bidder which is a qualifying criterion of tender depending upon the job requirement. |
| 15. | Whether BEC can be relaxed for any bidder after opening of Bids?                                                                        | No relaxation is permitted for inclusion of any bidder (s) who does not meet the criteria in entirety for reason only to increase the competition.                                                                                                                                         |
| 16. | Whether BEC can be modified after opening of Bids?                                                                                      | Amendment/ modification/ relaxation of BEC is not permitted after opening of the bids.                                                                                                                                                                                                     |
| 17. | In which case mobilization advance is given and incorporated in payment term of tender document?                                        | Mobilization advance invariably not allowed in any tender.<br>Only in exceptional cases (like high value tender with specific reason and specific job requirement) are allowed but with interest bearing as per PLR Rate of SBI interest rate of base rate of SBI plus 6.25%.              |
| 18. | Which Operating System, bidder to opt for uploading of E-bid in e-Tender portal of BCPL?                                                | Bidder must possess a PC / Laptop with Windows7 professional operating system and Internet Explorer 9 or above for hassle free bidding.<br><br><b>PC Security System to be changed /adjusted as per Ready reckoner available in home page of e-tender portal</b>                           |

**PS:** The following documents in addition to uploading in the bid on BCPL's e-Tendering website shall also be submitted in Original (in physical form) within 07 (Seven) days from the bid due date provided the scanned copies of the same have been uploaded in E-Tender by the bidder along with e-bid within the due date and time to the address mentioned in Bid Data Sheet (BDS):-

- i) **Demand Draft towards Tender fee (Not applicable in this tender)**
- ii) **EMD/Bid Security (Not Applicable for this tender)**
- iii) **Power of Attorney (Applicable)**



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**भाग – I**  
**SECTION – I**

**बोली हेतु आमंत्रण (आईएफबी)**  
**INVITATION FOR BIDS (IFB)**



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# BRAHMAPUTRA CRACKER AND POLYMER LIMITED

(भारतसरकारकाउपक्रम)/(A Government of India Enterprise)

## SECTION - I

### INVITATION FOR BID [IFB]

To,

DATED: 05.07.2021

#### PROSPECTIVE BIDDERS

**SUB: PROCUREMENT OF PORTABLE RECEPTACLE COMBINATION UNITS FOR PROVIDING POWER SUPPLY CONNECTIONS FOR VARIOUS SITES RELATED ACTIVITIES AT VARIOUS UNITS OF BCPL PLANT AT LEPETKATA ON LIMITED TENDER BASIS**

E-TENDER NO.: BCPL/C&P/LE21C019DB/10004140

Dear Sir/Madam,

- 1.0 Brahma Putra Cracker and Polymer Limited, Lepetkata (A Government of India Enterprise) invites bids from eligible bidders for the subject procurement, in complete accordance with the following details and enclosed Tender Documents.
- 2.0 The brief details of the tender are as under:

|      |                                           |   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|------|-------------------------------------------|---|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| I    | DELIVERY SCHEDULE/PERIOD                  | : | Supply within 08 (eight) weeks from the date of PO/LOI. Date of LR will be considered as date of delivery.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| II   | Tender Fee                                | : | Not Applicable.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| III  | Earnest Money Deposit (EMD)               | : | NA (Not Applicable)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| IV   | BID DUE DATE & TIME                       | : | 22.07.2021 up to 14:30 Hrs.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| V    | OPENING OF UNPRICED BID                   | : | 23.07.2021 at 15:00 Hrs.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| VI   | VALIDITY OF OFFER UPTO                    | : | Three (03) months from the date of opening of technical bid                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| VII  | VENUE FOR OPENING OF UNPRICED BIDS        | : | Brahmaputra Cracker and Polymer Limited (A Government of India Enterprise), C&P Department, Administrative Building, PO: Lepetkata, Dist.: Dibrugarh, Assam, Pin Code: 786006, Phone no. 0373-2914636.                                                                                                                                                                                                                                                                                                                                                                                                                      |
| VIII | MODE OF TENDERING                         | : | Limited Domestic Competitive e-Bidding (Under Two Bid System Basis) through e-Tendering. Tender is uploaded at BCPL's e-tender portal: <a href="https://etenders.gov.in/eprocure/app">https://etenders.gov.in/eprocure/app</a> and also uploaded at BCPL's, GAIL's and CPP website for information to prospective vendors (if any). WEBSITE: GAIL's Website: <a href="https://www.gailtenders.in">https://www.gailtenders.in</a> BCPL's Website: <a href="https://www.bcpltenders.in">https://www.bcpltenders.in</a> Govt. Website: <a href="https://etenders.gov.in/eprocure/app">https://etenders.gov.in/eprocure/app</a> |
| IX   | DATE AND TIME OF PRE-BID CONFERENCE VENUE | : | NA<br>Brahmaputra Cracker and Polymer Limited, C&P Department, Administrative Building, PO: Lepetkata, Dist.: Dibrugarh, Assam, Pin Code: 786006, Phone no. 0373 2914636.                                                                                                                                                                                                                                                                                                                                                                                                                                                   |

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In case of the days specified above happens to be a holiday in BCPL, the next working day shall be implied.

| ई-निविदा के प्रमुख नियम और शर्तें    |                                    |   |                                                                                                                                                                                                                                                                                                                                                              |
|--------------------------------------|------------------------------------|---|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| MAJOR TERMS AND CONDITIONS OF TENDER |                                    |   |                                                                                                                                                                                                                                                                                                                                                              |
| I                                    | DELIVERY PERIOD                    | : | Materials shall be supplied within 08 (eight) weeks from the date of PO/LOI. Date of LR will be considered as date of delivery.                                                                                                                                                                                                                              |
| II                                   | VALIDITY OF OFFER                  | : | The period of validity of the quotations should not be less than 90 days from the date of opening of technical bid. Quotations with less validity are likely to be ignored.                                                                                                                                                                                  |
| III                                  | PAYMENT TERMS                      | : | 100% payment along with taxes and duties within 15 days of receipt and acceptance of materials at site.                                                                                                                                                                                                                                                      |
| IV                                   | LOADING                            | : | <b>Not Applicable in this Tender.</b>                                                                                                                                                                                                                                                                                                                        |
| V                                    | TRANSIT INSURANCE                  | : | Transit Insurance is in the Scope of BCPL.                                                                                                                                                                                                                                                                                                                   |
| VI                                   | SECURITY DEPOSIT                   | : | <b>Applicable.</b> However if order value is more than 05 Lac same will be applicable @ 03% of Basic Contract Value (without GST therein) towards faithful performance of the contractual obligations and must be valid 03 months beyond the warranty period)                                                                                                |
| VII                                  | GUARANTEE/WARRANTY                 | : | As per GCC Clause-20.                                                                                                                                                                                                                                                                                                                                        |
| VIII                                 | PRICE BASIS                        | : | FOT- BCPL site basis inclusive of freight and GST                                                                                                                                                                                                                                                                                                            |
| IX                                   | REPEAT ORDER CLAUSE                | : | As per General Conditions of Contract Clause-40.                                                                                                                                                                                                                                                                                                             |
| X                                    | AWARD CRITERIA                     | : | The OWNER will award the contract to the successful L1 bidder on item wise basis and will be considered for award.<br>For the purpose of evaluation of bid(s) and arriving at the L1 bidder, total evaluated price inclusive all charges, P&F, freight, GST & CESS, & less INPUT TAX CREDIT (ITC) on GST, if any as quoted by the bidder will be considered. |
| XI                                   | METHODOLOGY FOR EVALUATION OF BID: | : | Please refer <b>SECTION-II</b> clause No. <b>2.0</b> .                                                                                                                                                                                                                                                                                                       |
| XII                                  | ORDER OF PRECEDENCE                | : | In case of an irreconcilable conflict between RFQ Covering Letter, Instruction to Bidders, Special conditions of contracts (Goods) & General conditions of contracts (Goods) the following shall prevail to the extent of such irreconcilable conflict in the order of precedence:<br>i) RFQ Covering Letter<br>ii) Special Conditions of Contract           |

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|  |  |                                                                            |
|--|--|----------------------------------------------------------------------------|
|  |  | iii) Instruction to bidders<br>iv) General Conditions of Contracts (Goods) |
|--|--|----------------------------------------------------------------------------|

### ADDRESS TO WHICH HARD COPY OF DOCUMENTS (as applicable for e-tender) IS TO BE SENT (BY COURIER/REGD. POST/ETC)

**Dy. General Manager (C&P)**

Administrative Building  
Brahmaputra Cracker and Polymer Limited,  
PO: Lepetkata,  
District – Dibrugarh, Assam, India PIN – 786006  
Ph no: +91 373-2914635

**EARNEST MONEY DEPOSIT (EMD)/BID BOND/BID SECURITY: NA (Not Applicable)**

**DOCUMENTS AGAINST BEC:**

The bidder is required to read BEC [Refer Article 1(ix) above and Annexure -1 to IFB] carefully and ensures to furnish/ uploading in the bid on BCPL's e-tendering website complete documentary evidences towards meeting BEC, as bid of only those bidders who meet BEC in totality based on the document(s)/ available document(s) in the website with BCPL, shall only be considered for further evaluation.

The following documents in addition to uploading in the bid on BCPL's e-tendering website shall also be submitted in Original (in physical form) within 7 (seven) days from the bid due date provided the scanned copies of the same have been uploaded in e-tender by the bidder along with e-bid within the due date and time to the address mentioned in Bid Data Sheet (BDS):-

**Demand Draft towards Tender fee (Not applicable for this tender)**

**EMD/Bid Security: (Not Applicable in this tender)**

**Power of Attorney (Applicable)**

Bidder(s) are advised to quote strictly as per terms and conditions of the tender documents and not to stipulate any deviations/exceptions.

3.0 Bids must be submitted strictly in accordance with Clause No. 11 of ITB depending upon Type of Tender as mentioned at Clause no. 2.0 (VIII) of IFB. The IFB is an integral and inseparable part of the bidding document.



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- 4.0 Bidder(s) are advised to quote strictly as per terms and conditions of the tender documents and not to stipulate any deviations/exceptions.
- 5.0 Any bidder, who meets the Bid Evaluation Criteria (BEC)/Bidder's Eligibility Criteria(BEC) and wishes to quote against this tender, may download the complete bidding document along with its amendment(s) if any from GAIL's website/BCPL's website (<http://gailtenders.in>; <http://bcpltenders.in> or <https://etenders.gov.in/eprocure/app>) and submit their Bid complete in all respect as per terms & conditions of Tender Document on or before the due date of bid submission.
- 7.0 Offer(s) received from bidders to whom tender/information regarding tender has been issued as well as offers received from the bidder(s) by downloading tender document from GAIL's web site/BCPL's website shall be taken into consideration for evaluation & award provided that the bidders are found responsive.
- 8.0 Clarification(s)/Corrigendum(s) if any shall also be available on above referred websites.
- 9.0 All the bidders including those who are not willing to submit their bid are required to submit F-11 (Acknowledgement cum Consent letter) duly filled within 7 days from receipt of tender information.
- 10.0 SAP generated RFQ (if any) shall also form an integral part of the Tender Document.
- 11.0 BCPL reserves the right to reject any or all the bids received at its discretion without assigning any reason whatsoever.

### **PRE-BID MEETING:** (Not Applicable)

A Pre-Bid conference (PBC) is scheduled in Conference Room of C&P Department, Administrative Building, PO: Lepetkata, Dist.: Dibrugarh, Assam, Pin Code:786006, Phone No. 0373-2914636., to discuss Scope of Work, Terms and Conditions of tender document. For participation, please contact Manager(C&P), Phone No.: 0373 2914636, E-mail ID: manosh.borah@bcplindia.co.in;

- a) The Bidder(s) or his official representatives, **who have already submitted bid document fee (NOT REQUIRED)**, are invited to attend a pre-bid meeting on date, time and venue specified above.
- b) The bidder is requested to submit their queries /clarifications in the format **(F-17)** through e-mail/fax/ courier to reach BCPL at least one week before the Pre-bid meeting. These questions shall be replied during the Pre-bid meeting.
- c) The salient queries raised, including the text of the questions raised (without identifying the sources of the query) and the responses given will be uploaded on



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BCPL's website and intimation to this effect shall be transmitted to all intended bidders.

- d) Non-attendance of the pre-bid meeting will not be a cause for disqualification of a bidder.

Bid Document is non-transferable. Bidder must buy the bid document in his own name and submit the bid directly i.e. bids received from bidders in whose name bid document has been purchased (bidder who submitted tender fee in e-tender) shall only be considered.

Immediately upon receipt of tender information, interested bidder must submit **F-11 "Acknowledgement cum Consent Letter"** duly filled-in & signed through e-mail/fax. In case of non-participation in the tender, the bidder is required to submit the reason(s) for non-participation in the format F-1 "Acknowledgement Cum Consent Letter" attached in the tender failing that BCPL may not issue any tender to such bidder in future.

BCPL reserves the right to accept or reject any or all offers without assigning any reason, whatsoever or to place order for part quantity at the sole discretion of BCPL.

**This is not an ORDER.**

For & on behalf of  
Brahmaputra Cracker & Polymer Limited

[D. Barkakati]  
Manager [C&P]  
E-mail: dbarkakati@bcplindia.co.in  
Ph: +91-0373-2914636/611;



**भाग– II**  
**SECTION – II**

**बोलीमूल्यांकनमानदंड)बीईसी)**  
**और**  
**मूल्यबोलीमूल्यांकनकार्यप्रणाली**



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# **BID EVALUATION CRITERIA (BEC) & PRICE BID EVALUATION METHODOLOGY**



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## SECTION-II

### 1. BID EVALUATION CRITERIA [BEC]

**1.1.1** Bidder shall be an OEM (manufacturer) or authorized dealer/distributor of the Receptacle Combination Units/Portable Distribution Box /Electrical Panels/ Electrical Junction Box made of thermoplastic material offered. In case, bidder is a dealer/distributor, valid dealership/distributorship certificate & authorization certificate from the OEM/Manufacturer should be provided by bidder during bid submission.

**1.1.2** The bidder should have experience of execution of one single purchase order for supply of Receptacle Combination Units/Portable Distribution Box/Electrical Panels/Electrical Junction Box made of thermoplastic material of value not less than **Rs. 3,50,000.00** in any Govt./Semi Govt./PSU/MNC/Public Ltd. Company/Pvt. Ltd. Company in preceding 07 years period as on due date of bid opening.

Bidder need to produce copy of such purchase order along with proof of execution (inspection note/ copy of invoice along with proof of payment certificate etc. mentioning P.O. reference number).

**1.1.3 Relaxed Norms for Startups (prior experience criteria):-**

Prior experience for 'Startup' company [whether Micro & Small Enterprises (MSEs) or otherwise] as a bidder, shall not be required as mentioned at 1.1.2 subject to meeting the quality and technical specifications (scope of work) as specified in the tender document.

**For availing the relaxation, bidder is required to submit/upload requisite certificate towards Startup enterprise registration issued by Department for Promotion of Industry and Internal Trade (DPIIT) [formerly known as Department of Industrial Policy and Promotion(DIPP)], Ministry of Commerce & Industry and the aforesaid certificate should be certified by the Chartered Accountant (not being an employee or a Director or not having any interest in the bidder's company/firm) and notary public with legible stamp.**

The relaxation of prior experience to Startup [whether Micro & Small Enterprises (MSEs) or otherwise] is to be given to the **specific goods/job domains** wherein they are registered for.

Since certificate of DPIIT (formerly known as DIPP) towards recognition do not specify the goods/job domain, **startups are required to submit/upload the documents specifying the goods/job domain including the application submitted to DPIIT (formerly known as DIPP).**



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*Further, above document should also be certified by the Chartered Accountant (not being an employee or a Director or not having any interest in the bidder's company/firm) and notary public with legible stamp.*

**However, BEC Clause No. 1.1.1 shall be applicable for Startup bidders.**

*If a Startup company [whether Micro & Small Enterprises (MSEs) or otherwise] as a bidder gets qualified without any prior experience & turnover criteria as mentioned above and emerges as lowest evaluated bidder (L1), the purchase order on such Startup shall be placed for entire tendered quantity.*

*[However, before supplying the total quantity, the Startup Enterprise shall first demonstrate its performance by supplying 10% of total ordered quantity [rounded off to the next higher digit in terms of Unit of Measurement (UoM), wherever required] and only after successful execution of this quantity, the balance 90% quantity will be cleared for supply. In case, the demonstration of performance fails, the entire order will be cancelled without any financial implication on either side.*

### 1.2 **BEC- Financial: (as a single bidder)**

*Not Applicable for this tender*

### 1.3 **Documents/Documentary Evidence required to be submitted by bidder along with the other bid documents for qualifying the BEC mentioned at sl. no. 1.1.**

| Sr. No. | BEC Clause no. | Description                                                                                                                                                                                                                                                                                                                           | Documents required along with Un priced bid for qualifying BEC (Bid Evaluation Criterion)<br>[All documents must be duly authenticated/attested/certified]                                                                                                                                |
|---------|----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|         | 1.1            | <b>Technical Experience Criteria – Document</b><br>[All documents to be submitted must be <b>self-attested</b> with legible stamp]<br>All documents (to be uploaded/submitted) <b>must be duly authenticated/Self-Certified/Self-attested</b> by Power of Attorney holder/Authorized Signatory with legible stamp/seal of the Bidder] |                                                                                                                                                                                                                                                                                           |
| 1.      | 1.1.1          | Documents against Status of Bidder                                                                                                                                                                                                                                                                                                    | a) In case the bidder is a Manufacturer, must upload / submit a copy of valid documentary evidence (on the final bid due date of submission) for being a manufacturer [i.e, valid Industrial License /Annual Report/Monthly Excise Return Form (ER-I)/ Company Registration Certificate / |



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| Sr. No. | BEC Clause no. | Description                                  | <i>Documents required along with Un priced bid for qualifying BEC (Bid Evaluation Criterion)</i><br>[All documents must be duly authenticated/attested/certified]                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|---------|----------------|----------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|         |                |                                              | <p>Excise Registration Certificate / ISO Certificate / Certificate issued by Statutory Authority/ UDYOG AADHAAR Memorandum / NSIC / UDYAM Certificate or equivalent certificate].</p> <p><b>b)</b>In case the bidder is an <b>authorized distributor/dealer/channel partner of manufacturer</b>, then bidder must submit/upload copy of valid authorization certificate (on the final bid due date of submission) against the each of the respective <b>offered/quoted Make(s)</b> issued directly by the manufacturer confirming the status of the participated bidder/firm being an authorized distributor/dealer. Besides above, bidder also to submit/upload valid proof of manufacturer-ship of its <b>Manufacturer</b> as mentioned in above para.</p> |
| 2.      | 1.1.2          | Experience of Supply against order /contract | <p>Bidder must submit/upload legible copy(ies) of the followings along with the relevant Technical bid(Un-priced bid) in support of the same towards proof of meeting this BEC:</p> <p><b>a)</b> One Single Order/Contract along with copy of detailed SOR (Schedule of Rates).</p> <p><b>b)</b> Proof of its supply/execution of above [(i.e. execution*/completion certificate issued from purchaser/end user/their authorized consultant who has been duly authorized by them to issue such certificate only after completion of supply in all aspect)/<b>Invoice</b> with proof of payment .i.e Payment Advise /Bank Statement <b>or</b> Inspection Note <b>or</b> Challan duly endorsed by the authorized</p>                                           |



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| Sr. No. | BEC Clause no. | Description                                                                      | Documents required along with Un priced bid for qualifying BEC (Bid Evaluation Criterion) [All documents must be duly authenticated/ attested/certified]                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|---------|----------------|----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|         |                |                                                                                  | recipient of the buyer etc.] clearly having the reference no. of Order/Contract, Item Description, Quantity executed and actual date of execution etc.].<br><br>(The Word "Execution means fully executed & completed')                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 3       | 1.1.3          | Experience against Startup Company                                               | (a) Bidder to upload/submit the valid ' <b>Certificate of Recognition/Registration</b> ' issued by <b>Department for Promotion of Industry and Internal Trade (DPIIT)</b> [formerly known as Department of Industrial Policy and Promotion (DIPP)], Ministry of Commerce & Industry, Govt. of India duly <b>certified by the Chartered Accountant</b> (not being an employee or a Director or not having any interest in the bidder's company/firm) and <b>notarised by notary public with legible stamp.</b><br><br>(b) Bidder to upload/submit documents for the specific goods/job domains wherein they are registered for including the application submitted to DPIIT (formerly known as DIPP) duly <b>certified by the Chartered Accountant</b> (not being an employee or a Director or not having any interest in the bidder's company / firm) and <b>notarised by notary public with legible stamp.</b> |
|         | 1.2            | <b>Financial Experience Criteria- Document</b><br>NOT APPLICABLE for this Tender |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |

### Note to above Bidder's Eligibility Criteria (point no. 1.1):

- Original order/contract and its supply / execution certificate or equivalent should be available with the bidder for verification of the same, if so desired by BCPL.
- A job executed by a bidder for its own plant/projects cannot be considered as experience for the purpose of meeting the requirement of BEC of this tender. However, jobs executed for Subsidiary/Fellow subsidiary/Holding Company will be



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*considered as experience for the purpose of meeting BEC subject to submission of tax paid invoice (s) duly certified by Statutory Auditor /Chartered Accountant of the bidder towards payments of statutory tax in support of the job executed for Subsidiary / Fellow subsidiary / Holding company. Such bidders to submit these documents in addition to the documents specified in the bidding document to meet BEC.*

- (iii) *Bids of Joint Venture/ Consortium are not acceptable.*
- (iv) *For experience based on composite works: In case the bidder has executed a composite work against a single Order/LOA/Contract/Agreement which includes qualifying work stated above at BEC Sl. No. 1.1.2 then the value of such qualifying work [out of total quantity of composite work] shall be considered for the purpose of evaluation.*
- (v) *BCPL may or may not seek any clarifications regarding documents against BEC after Technical bid(Un-priced bid) opening, hence bidder must submit proper/relevant documents against BEC and failing of which offer is liable for rejection.*
- (vi) *Experience acquired by the bidder as a Sub-vendor/Sub-Contractor can be accepted against submission of certificate from end user by such bidder along with other specified documents.*
- (vii) ***Only documents (Purchase Order, proof of its supply/execution etc.) which have been referred/specified in/uploaded along with the bid shall be considered in reply to queries during evaluation of Bids.***
- (viii) *The cut-off date for meeting the criteria of BEC of the tender shall be the due date for un priced bid opening.*

### **BID EVALUATION METHODOLOGY**

#### **2.0. Methodology for Evaluation of Bids:**

**EVALUATION:** - *Bid of techno-commercially accepted bidder (s) will be evaluated on lowest (L1) item wise basis and will be considered for award. For the purpose of evaluation of bid and arriving at the L1 bidder, total evaluated price inclusive all charges, P&F, taxes-duties as quoted by the bidder.*

#### **Evaluation and Comparison of Bid:**

*The evaluation of all the responsive bids to arrive at the lowest evaluated offer shall be done as under:*

- i) *Ex-works price quoted by the bidder (including packing, forwarding, and GST on components and raw materials but excluding Inland Transportation to Delivery*



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- Location) including cost of Inspection by Third Party Agency, mandatory spares etc. (wherever applicable).*
- ii) Inland transportation up to Delivery location and other costs incidental to delivery of goods.*
  - iii) GST (CGST & SGST / UTGST or IGST) on the finished goods including inland transportation (i.e. on sl. no. i and ii above)*
  - iv) Charges for incidental services like Erection, Installation & Commissioning, Training to the Purchasers' personnel etc. and GST (CGST & SGST / UTGST or IGST) on these services.*
  - v) Other loading, if any, as specified in Tender Document*
  - Any uncalled for lump sum/percentage or adhoc reduction / increase in prices, offered by the bidder after opening of the prices, shall not be considered.*
  - In case of statutory changes, the rate of Goods & Service Tax considered for evaluation shall be of prevailing rate as on final date of Unpriced Bid opening.*

**Note: -**

- (i) In case the bidder is covered under Composition Scheme under GST laws, then bidder should quote the price inclusive of the GST (CGST & SGST/UTGST or IGST). Further, such bidder should mention "Cover under composition system" in column for GST (CGST & SGST/UTGST or IGST) of price schedule.*
- (ii) In case any unregistered bidder is submitting their bid, their prices will be loaded with applicable GST (CGST & SGST/UTGST or IGST) during evaluation of bid. Where GAIL is entitled for input credit of GST (CGST & SGST/UTGST or IGST), the same will be considered for evaluation of bid as per evaluation methodology of tender document.*
- (iii) In case any cess on GST is applicable, same shall also be considered in evaluation.*
- (iv) The bids will be evaluated after considering the effect of input credit of GST (CGST & SGST/UTGST or IGST).*

*If a Startup company [whether Micro & Small Enterprises (MSEs) or otherwise] as a bidder gets qualified without any prior experience & turnover criteria as mentioned above and emerges as lowest evaluated bidder (L1), the purchase order on such Startup shall be placed for entire tendered quantity.*

*[However, before supplying the total quantity, the Startup Enterprise shall first demonstrate its performance by supplying 10% of total ordered quantity [rounded off to the next higher digit]*



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in terms of Unit of Measurement (UoM), wherever required] and only after successful execution of this quantity, the balance 90% quantity will be cleared for supply. In case, the demonstration of performance fails, the entire order will be cancelled without any financial implication on either side].

1.4.3 In case of a **tie** at the lowest bid (L1) position between two or more Startup / non-Startup bidders, then purchase order shall be placed on the bidder who has higher / highest turnover in last audited financial year, **2020-21**.

1.4.4 In case, there is **a tie** at the lowest bid (L1) position between only Startup bidders and none of them has past turnover, the LOA / Order shall be placed on the Startup who has registered earlier in DPIIT.(formerly known as DPIIT)

1.4.5 In case, there is **a tie** at the lowest bid (L1) position between Startup bidders and non-Startup bidders; then LOA / Order shall be placed on the bidder having highest working capital in last financial year, **2020-21 duly certified by Chartered accountant**.

1.4.6 Startups are exempted from submission of **EMD**.

1.4.7 **Payment terms:**

100 % payment along with taxes and duties shall be made within 15 days after receipt and acceptance of materials at site.

1.4.8 **Loading Criteria:**

i) **As per tender-Nil**

1.4.9 **CPBG:** The following CPBG clause shall be incorporated in tender document: The contract performance security as per ITB shall **be 3% of Basic Contract Value (without taxes & duties therein)** towards faithful performance of the contractual obligations and must be valid **03(Three) months** beyond the contract period. [Other Details and applicability are as per **ITB** of Tender document.]

1.4.10 **PUBLIC PROCUREMENT POLICY PPP Policy 2012**

Public Procurement Policy (PPP) shall be applicable as per clause mentioned in **ITB** of tender document and the instant tender being a split table tender and evaluation to be done on **item-wise L-1 basis**, MSE quoting price within price band of L1 (other than MSE) + 15% against a particular SOR item, shall be allowed to **supply a portion of requirement (25% of the order value)** subject to matching of L1 price as per ITB of tender document. In case two or more MSE bidders comes within the price band of L1 + 15%, the preference to match the L1 rate shall be given in sequence of their inter-se position (L2, L3... and so on). In case of tie, the MSE bidder having highest turnover shall be awarded subject to matching of L1 price". Further, out of above 25%, 5% (20% of 25%) shall be reserved for MSEs owned by SC/ST entrepreneurs. Further 3% shall be reserved for MSEs owned by women within above 25% reservation. The



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*respective quota(s) shall be transferred to other MSEs in case of non-availability of MSEs owned by SC/ST entrepreneurs/ MSEs owned by women. [Other details as per clause mentioned in **ITB** of tender document.]*

- [I] BIDDERS MUST FURNISH ALL RELEVANT CERTIFICATES/DOCUMENTS/INFORMATION IN SUPPORT OF THEIR CREDENTIALS TO THE ABOVE "ELIGIBILITY CRITERIA" ALONGWITH THE 'OFFER', FAILING WHICH THE 'OFFER' MAY BE REJECTED SUMMARILY.
- [II] BIDDERS NOT MEETING ANY OF THE ABOVE-MENTIONED CRITERIA SHALL BE REJECTED WITHOUT ASSIGNING ANY REASON.

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**भाग– III**  
**SECTION – III**

**बोलीदाताओं के लिए निर्देश (आईटीबी)**  
**पढ़ा साथ के (बीडीएस) पत्रक डेटा प्रक्रिया-बोली)**  
**जाए)**

**INSTRUCTIONS TO BIDDERS (ITB)**  
**(TO BE READ IN CONJUNCTION WITH**  
**BIDDING DATA SHEET (BDS))**



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### INSTRUCTIONS TO BIDDERS [ITB]

#### [A] – GENERAL

#### **1 SCOPE OF BID:**

- 1.1 The Purchaser as defined in the "General Conditions of Contract-Goods [GCC-Goods]", wishes to receive bids as described in this invitation to offer (the “**Tender Document /Bid Document**”) issued by the Purchaser. Purchaser/Owner occurring herein under shall be considered synonymous.
- 1.2 SCOPE OF BID: The scope of Supply shall be as defined in the Tender Document.
- 1.3 The successful Bidder (the “**Supplier**”) shall complete delivery of goods alongwith its incidental services (if any) as per Specification, Scope of Supply/Job within the period stated in Special Conditions of Contract.
- 1.4 Throughout the Tender Documents, the terms 'Bid', 'Tender' & 'Offer' and their derivatives [Bidder/Tenderer, Bid/Tender/Offer etc.] are synonymous. Further, 'Day' means 'Calendar Day' and 'Singular' also means 'Plural'.

#### **2 ELIGIBLE BIDDERS:**

- 2.1 The Bidder shall not be under a declaration of ineligibility by Purchaser for Corrupt/Fraudulent/Collusive/Coercive practices, as defined in ITB, Clause No. 39” (Action in case Corrupt/Fraudulent/Collusive/Coercive Practices).
- 2.2 The Bidder is not put on ‘Holiday’ by BCPL/GAIL or Public Sector Project Management Consultant (like EIL, Mecon etc. only due to “poor performance” or “corrupt and fraudulent practices”) or banned/blacklisted by Government department/ Public Sector on due date of submission of bid. Further, neither bidder nor their allied agency/(ies) (as defined in the Annexure-I, Procedure for Action in case of Corrupt/ Fraudulent/ Collusive/ Coercive Practices) are on banning list of BCPL/GAIL or the Ministry of Petroleum and Natural Gas.

If the Tender Document is/was issued inadvertently to such Bidder/ downloaded from website by such Bidder, then Bid submitted by such Bidder shall not be considered for opening/ evaluation/ award and in case of Manual Tendering, such Bid will be returned immediately to the Bidder.

In case there is any change in status of the declaration prior to award of Contract (the ‘**Contract / Purchase Order**’), the same has to be promptly informed to BCPL by the Bidder.

It shall be the sole responsibility of the bidder to inform BCPL in case the bidder is put on ‘Holiday’ by BCPL/GAIL or Public Sector Project Management Consultant (like EIL, Mecon only due to “poor performance” or “corrupt and fraudulent practices”) or



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banned/blacklisted by Government department/ Public Sector on due date of submission of bid and during the course of finalization of the tender. Concealment of the facts shall tantamount to misrepresentation of facts and shall lead to action against such Bidders as per clause 39 of ITB.

2.3 Bidder shall not be affiliated with a firm or entity:

- (i) That has provided consulting services related to the work to the Purchaser during the preparatory stages of the work or of the project of which the works/services forms a part of or
- (ii) That has been hired (proposed to be hired) by the Purchaser as an Engineer/ Consultant for the Contract.

2.4 Neither the firm/entity appointed as the Project Management Consultant (PMC) for a Project (except feasibility report) nor its affiliates shall be allowed to participate in the tendering process in same project.

2.5 Pursuant to qualification criteria set forth in the Tender Document, the Bidder shall furnish all necessary supporting documentary evidence to establish Bidder's claim of meeting qualification criteria.

2.7 **SUB-VENDOR/CONTRACTOR: Regarding consideration of experience acquired by a bidder as a sub-contractor** for meeting the experience criteria of BEC in tender: Experience of bidder acquired as a subcontractor can be accepted against submission of certificate from end user by such bidder along with other specified documents

No firm can be a **Sub-contractor** while submitting a bid individually in the same bidding process.

2.7 **Power of Attorney:**

- For Single Bidder:

In case of a Single Bidder, Power of Attorney issued by the Board of Directors/ Chairman/CEO / MD / Company Secretary of the Bidder/all partners in case of Partnership firm/any person authorized in terms of Deed of LLP/Proprietor in favour of the authorised employee(s) of the Bidder, in respect of the particular tender for signing the Bid and all subsequent communications, agreements, documents etc. pertaining to the tender and to act and take any and all decision on behalf of the Bidder, is to be submitted.

- For Consortium / Joint Venture:

In case of a Consortium/JV, Power of Attorney issued by Board of Directors/ Chairman/CEO / MD / Company Secretary of the Consortium Leader as well as Consortium Member(s) of the Consortium/ partners of JV, in favour of the



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authorised employee(s) of the Consortium Leader/Lead member of JV, for signing the documents on behalf of the Bidder, in respect of this particular tender, to sign the Bid and all subsequent communications, agreements, documents etc. pertaining to the tender and act and take any and all decision on behalf of the Consortium/JV, are to be submitted.

The authorized employee(s) of the Bidder shall be signing the Bid and any consequence resulting due to such signing shall be binding on the Bidder.

### 3 **BID FROM "CONSORTIUM"/"JOINT VENTURE"** (FOR APPLICABILITY OF THIS CLAUSE REFER BIDDING DATA SHEET (BDS) :

- 3.1 Bids from consortium/ JV of two or more members (maximum 3 nos. including Leader) are acceptable provided that they fulfill the qualification criteria and requirements stated in the Tender Documents. Participating Consortium/ JV shall submit the Agreement as per the format F-17 clearly defining the scope and responsibility of each member. Members of consortium/ JV shall assume responsibility jointly & severally. The bid security shall be submitted by the Bidder (Consortium/ JV). In case of award, payment shall be made to the Consortium/JV.
- 3.2 The Consortium/ JV Agreement must clearly define the Consortium Leader/ Lead Partner of JV, who shall be responsible on behalf of the Consortium/JV during the period of evaluation of the bid as well as during the execution of Contract for timely completion of supply and shall receive/ send instructions for and on behalf of the Consortium/JV.
- 3.3 The Bidder shall submit Power of Attorney (on a non-judicial stamp paper of appropriate value) as per clause no. 2.7 of ITB in PART-I of the Bid.
- 3.4 A Consortium/ JV once established at the time of submitting the Bid shall not be allowed to be altered with respect to constituting members of the Consortium/JV or their respective roles/ scope of supply/work, except with prior written approval of BCPL. If during the evaluation of bids, a Consortium/JV proposes any alteration/ changes in the orientation of Consortium/JV or replacements or inclusions or exclusions of any partner(s)/ member(s) which had originally submitted the bid, bid from such Bidder shall be liable for rejection.
- 3.5 Any member of the Consortium/ JV shall not be eligible either in an individual capacity or be a part of any other Consortium/JV to participate in this tender. Further, no member of the Consortium/ JV shall be put on 'Holiday' by BCPL/GAIL or Public Sector Project Management Consultant (like EIL, Mecon only due to "poor performance" or "corrupt and fraudulent practices") or banned/ blacklisted by Government department/ Public Sector on due date of submission of bid. Offer submitted by such Consortium/ JV shall not be considered for opening/ evaluation/Award.



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### 4 ONE BID PER BIDDER:

- 4.1 A Bidder shall submit only 'one [01] Bid' in the same Bidding Process. A Bidder who submits or participates in more than 'one [01] Bid', will cause all the Bids in which the Bidder has participated to be disqualified.
- 4.2 Alternative Bids shall not be considered.

### 5 COST OF BIDDING & TENDER FEE:

#### 5.1 COST OF BIDDING:

The Bidder shall bear all costs associated with the preparation and submission of the Bid including but not limited to Documentation Charges, Bank charges, all courier charges, translation charges, authentication charges and any associated charges including taxes & duties thereon. Further, BCPL will in no case, be responsible or liable for these costs, regardless of the outcome of the bidding process.

#### 5.2 TENDER FEE:

- 5.2.1 Tender Fee, if applicable, will be acceptable in the form of 'crossed payee accounts only' Bank Drafts/Banker's Cheque [in favor of **Brahmaputra Cracker and Polymer Limited** payable at place mentioned in **BDS**]. The Tender Fee is to be submitted as per Clause No. 2.0 (F) & 4.0 of IFB. A Bid without requisite Tender Fee will be ignored straightaway.
- 5.3 SMEs (Small & Micro Enterprises) are exempted from submission of Tender Fee in accordance with the provisions of Public Procurement Policy for MSE-2012 and Clause 40 of ITB. The Government Departments/PSUs are also exempted from the payment of tender fee.
- 5.4 In the event of a particular bidding process being cancelled, the Tender Fee (excluding GST) will be refunded to the concerned bidders without any interest charges. No plea in this regard shall be entertained by the Purchaser.

### 6 SITE VISIT:

- 6.1 The Bidder is advised to visit and examine the site and its surroundings and obtain for itself on its own responsibility all information that may be necessary for preparing the Bid and entering into a Contract for the required supply/job. The costs of visiting the site shall be borne by the Bidder.
- 6.2 The Bidder or any of its personnel or agents shall be granted permission by the Purchaser to enter upon its premises and land for the purpose of such visits, but only upon the express conditions that the Bidder, its personnel and agents will release and indemnify the Purchaser and its personnel, agents from and against all liabilities in



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respect thereof, and will be responsible for death or injury, loss or damage to property, and any other loss, damage, costs, and expenses incurred as a result of inspection.

- 6.3 The Bidder shall not be entitled to hold any claim against BCPL for non-compliance due to lack of any kind of pre-requisite information as it is the sole responsibility of the Bidder to obtain all the necessary information with regard to site, surrounding, working conditions, weather etc. on its own before submission of the Bid.

### **[B] – TENDER DOCUMENT**

#### **7 CONTENTS OF TENDER DOCUMENT:**

- 7.1 The contents of Tender Document are those stated below, and should be read in conjunction with any 'Addendum / Corrigendum and Clarification(s) ' issued in accordance with "ITB: Clause- 8 &9":

- Section-I : Invitation for Bid [IFB]
- Section-II : Bid Evaluation Criteria [BEC] & Evaluation methodology
- Section-III : Instructions to Bidders [ITB]  
Annexure  
Forms & Format
- Section-IV : General Conditions of Contract [GCC]
- Section-V : Technical Specifications [TS]
- Section-VI : Price Schedule /Schedule of Rates

- 7.2 The Bidder is expected to examine all instructions, forms, terms & conditions of the Tender Document. The RFQ & IFB together with all its attachments thereto, shall be considered to be read, understood and accepted by the Bidders. Failure to furnish all information required by the Tender Document or submission of a Bid not substantially responsive to the Tender Document in every respect will be at Bidder's risk and may result in the rejection of his Bid.

#### **8 CLARIFICATION OF TENDER DOCUMENT:**

- 8.1 A prospective Bidder requiring any clarification(s) of the Tender Document may notify BCPL in writing or by fax or email in the format “F-18” at BCPL's mailing address indicated in the IFB/BDS no later than 02 (two) days prior to pre-bid meeting (in cases where pre-bid meeting is scheduled) or 05 (five) days prior to the bid closing date in cases where pre-bid meeting is not held. BCPL reserves the right to ignore the bidders request for clarification if received after the aforesaid period. BCPL may respond in writing to the request for clarification. BCPL's response including an explanation of the query, but without identifying the source of the query will be uploaded on Websites as mentioned at clause no. 2.0 (H) of IFB/ communicated to prospective bidders by e-mail/ fax.



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- 8.2 Any clarification or information required by the Bidder but same not received by the Purchaser as per instructions at clause 8.1 above is liable to be considered as "no clarification / information required".

### 9 **AMENDMENT OF TENDER DOCUMENT:**

- 9.1 At any time prior to the 'Due Date & Time of Bid Submission', Purchaser may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder(s), modify the Tender Document by addenda/ corrigendum.
- 9.2 Any addendum/ corrigendum thus issued shall be integral part of the Tender Document and shall be hosted on the websites as provided at clause no. 2.0 (H) of IFB /communicated to prospective bidders by e-mail/ fax. Bidders have to take into account all such addendum/ corrigendum before submitting their Bid.
- 9.3 The Purchaser, if consider necessary, may extend the date of submissions of Bid in order to allow the Bidders a reasonable time to furnish their most competitive bid taking into account the addenda/ corrigendum issued thereof.

## **[C] – PREPARATION OF BID**

### 10 **LANGUAGE OF BID:**

The bid prepared by the Bidder and all correspondence, drawing(s), document(s), certificate(s)etc. relating to the Bid exchanged by Bidder and BCPL shall be written in English language only. In case a document, certificate, printed literature etc. furnished by the Bidder in a language other than English, the same should be accompanied by an English translation duly authenticated by the Chamber of Commerce of Bidders Country, in which case, for the purpose of interpretation of the Bid, the English translation shall govern.

### 11. **DOCUMENTS COMPRISING THE BID:**

- 11.1 In case the bids are invited under the Manual Two Bid System, the Bid prepared by the Bidder shall comprise of the following components sealed in 2 different envelopes:

#### 11.1.1 **PART-I: "TECHNO-COMMERCIAL / UN-PRICED BID"**

Part-I of the Bid shall be submitted in Envelope - I and shall contain the following:

- (a) 'Covering Letter' on Bidder's 'Letterhead' clearly specifying the enclosed contents.
- (b) 'Bidder's General Information', as per 'Form F-1'.
- (c) 'Bid Form', as per 'Form F-2'



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- (d) Copies of documents required as per 'Form F-3' and as mentioned elsewhere in the Tender Document
- (e) Copy of Price Schedule/ Schedule of Rate (SOR) with prices blanked out but mentioning "Quoted" / "Not Quoted" (as applicable) written against each item, in support of having submitted prices in the Priced Bid/SOR strictly in the format provided in the Tender Document.
- (f) 'Letter of Authority' on the Letter Head, as per 'Form F-5'
- (g) 'No Deviation Confirmation', as per 'Form F-6'
- (h) 'Declaration regarding Holiday/Banning, in 'Form F-7'
- (i) 'Certificate for Non-Involvement of Government of India' from Bidder, as per 'Form F-8'
- (j) 'Agreed Terms and Conditions', as per 'Form F-10'
- (k) Original Tender Fee (in case of manual tendering)/Copy of Tender Fee (in case of e-Tender), as applicable
- (l) Duly certified / attested documents in accordance with the "Bid Evaluation Criteria [BEC]", Section II of Tender Document.
- (m) Undertaking on the Letter Head of Bidder, as per the Form F-12.
- (n) Power of Attorney for authorized signatory in non-judicial stamp paper or letter head /copy of Board Resolution, the authorized signatory shall be signing the bid and any consequence resulting due to such signing shall be binding on the bidder.
- (o) Any other information/details required as per Tender Document.
- (p) EMD in original (in case of manual tendering) / copy of EMD (in case of e-Tender), as per Clause 16 of ITB .
- (q) All other forms and Formats including Annexures.
- (r) Integrity Pact as per Form ~~F-20~~ (Not applicable)
- (s) List of consortium/ JV member (s), if any, and Consortium Agreement (as per format) as per clause no. 3 of ITB or as specified elsewhere in the Tender Document.
- (t) Tender Document, its Corrigendum/Amendment/Clarification(s) duly signed on each page (in case of manual tendering)/ digitally signed (in case of e-Tender) by the Authorized Signatory holding POA.
- (u) Additional document specified in BDS, SCC, Scope of Supply or mentioned elsewhere in the Tender Document.

**Note:** In case of manual tendering, all the pages of the Bid must be signed by the "Authorized Signatory" of the Bidder holding POA.

### 11.1.2 PART-II: Price Bid

Part-II of the Bid shall be submitted in Envelope –II and shall contain Price Bid only. The Prices are to be submitted strictly in the Price Schedule/ Schedule of Rate (SOR) format of the Tender Document. BCPL shall not be responsible for any failure on the part of the bidder to follow the instructions given in the Note below.



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### Note:

- i) Bidders are advised NOT to mention Rebate/Discount separately, either in the SOR format or anywhere else in the Bid. In case Bidder(s) intend to offer any Rebate/Discount, they should include the same in the item rate(s) itself under the "Price Schedule/ Schedule of Rates (SOR)" and indicate the discounted unit rate(s) only.
- ii) If any unconditional rebate has been offered in the quoted rate the same shall be considered in arriving at evaluated price. However, no cognizance shall be taken for any conditional discount for the purpose of evaluation of the Bid.
- iii) In case, it is observed that any of the Bidder(s) has/have offered *suo-moto* Discount/Rebate after opening of un priced bid but before opening of price bid, such discount /rebate(s) shall not be considered for evaluation. However, in the event of the Bidder emerging as the lowest evaluated Bidder without considering the discount/rebate(s), then such discount/rebate(s) offered by the Bidder shall be considered for Award and the same will be conclusive and binding on the Bidder.
- iv) In the event as a result of techno-commercial discussions or pursuant to seeking clarifications / confirmations from Bidder, while evaluating the un-priced part of the Bid, any of the bidders offers upward revised prices; such Bidder(s) will be requested to withdraw the revised prices failing which the bid will not be considered for further evaluation.

11.2 In case the bids are invited under e-tendering system, Bidders are requested to refer instructions for participating in e-Tendering enclosed herewith as Annexure-III, Ready Reckoner for Bidders and FAQs available in e-Portal and bids submitted manually shall be rejected. The Bid must be submitted on BCPL's E-Portal as follows:-

11.2.1 **PART-I: "TECHNO-COMMERCIAL/UN-PRICED BID"** comprising of all the above documents mentioned at 11.1.1 along with copies of EMD/Bid Bond, Tender Fee (wherever applicable), Power of Attorney and Integrity Pact (wherever applicable) should be uploaded in the private area earmarked (Tender Document) in the BCPL's e-portal. All pages of the Bid must be digitally signed by the "authorized signatory" of the Bidder holding Power of Attorney.

Further, Bidders must submit the original "Bid Security / EMD & Tender Fee (wherever applicable), Power of Attorney, Integrity Pact (wherever applicable) and any other documents specified in the Tender Document to the address mentioned in IFB, in a sealed envelope, super scribing the details of Tender Document (i.e. tender number & tender for) within 7 days from the date of un-priced bid opening.

Bidders are required to submit the EMD in original by Due Date and Time of Bid Submission or upload a scanned copy of the same in the Part-I of the Bid. If the Bidder is unable to submit EMD in original by Due Date and Time of Bid Submission, the Bidder is required to upload a scanned copy of the EMD in Part-I of Bid, provided the



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original EMD, copy of which has been uploaded, is received within 7 days from the Due Date of Bid Opening, failing which the Bid will be rejected irrespective of their status/ranking in tendering process and notwithstanding the fact that a copy of EMD was earlier uploaded by the Bidder.

### 11.2.2 PART-II: PRICE BID:

The Prices are to be filled strictly in the Price Schedule/Schedule of Rate (SOR) format of the Tender Document as per provisions mentioned at para 11.1.2 hereinabove and to be uploaded in SOR attachment as per instructions provided in Annexure-III (Instructions for participating in E-Tender) of Tender Document and Ready Reckoner available on BCPL's E-portal.

11.3 In case of bids invited under Single Bid System (clause no. 2.0(C) of IFB refers), a single envelope containing all documents specified at Clause 11.1.1 & 11.1.2 of ITB shall form the Bid.

## 12 **BID PRICES:**

12.1 Bidders shall indicate the following in the Price Schedule/SOR format:-

- A) Ex-works Price including packing and forwarding charges (such price to include all costs as well as duties and taxes paid or payable on components and raw materials incorporated or to be incorporated in the goods).
- B) **GST (CGST & SGST/UTGST or IGST) on the finished goods including inland transportation** (which will be payable on the finished goods, if this Contract is awarded).
- C) The Bidder shall indicate breakup of the quantum of imports involved for import of necessary raw materials and components giving CIF value of Import and included in bid price (wherever specified in BDS). Essentiality certificate may be provided by the Purchaser for Project imports (wherever applicable).
- D) Inland transportation upto Delivery Location and other costs incidental to delivery.

The material is required to be delivered through a reliable bank approved Road Transport Company and who is a registered common carrier as per section 3 of Carriage by the Road Act 2007.

Also, BCPL reserves the right to transport the material with its own transporter.

- E) Charges for incidental services and **GST (CGST & SGST/UTGST or IGST) on these services** as per the Price Schedule/ Schedule of Rates.

12.2 In case of import of raw material and components incorporated or to be incorporated in the finished goods (clause no. 12.1 (C) refers), the Bidder shall provide description of



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such material, quantity, rate, value, Import Duty considered etc. as per proforma provided in Price Schedule/ SOR.

- 12.3 It shall be the endeavour of the Purchaser to arrange transit insurance (refer BDS for details). For the purpose of arranging transit insurance of the goods dispatched / shipped, vendors are required to furnish the dispatch / shipping particulars to the Insurance Company giving complete details of dispatches along with Policy No. etc.
- 12.4 Prices must be filled exactly in the format for "Price Schedule/ Schedule of Rates [SOR]" enclosed as part of Tender Document. If quoted in separate typed sheets and any variation in item description, unit, quantity, any conditions of SOR etc. is noticed, the Bid is liable to be rejected.
- 12.5 The delivery basis of the goods is mentioned in BDS. The date of LR/GR shall be considered as date of delivery. Other terms shall be interpreted as per INCOTERMS®2010 or its latest version.
- 12.6 All duties, taxes and other levies (if any) payable by the Seller under the Contractor for any other cause, except **GST (CGST & SGST/UTGST or IGST)** on finished product & on the incidental services, shall be included in the rates / prices and the total bid-price submitted by the Bidder. The quoted rate of **GST (CGST & SGST/UTGST or IGST)** on finished product & on the incidental services shall be indicated in F-10 and the bid prices. Bidders are required to quote the prices after carefully reading the provisions mentioned in tender document including SCC, GCC, Scope of Work, etc.
- 12.7 Prices quoted by the Bidder, shall remain firm and fixed and valid until completion of the Contract and will not be subject to variation on any account, whatsoever.
- 12.8 The Bidder shall quote the rates in 'figures' & 'words', as per Price Schedule /SOR format provided in the Tender Document. There should not be any discrepancy between the prices indicated in figures and in words. In case of any discrepancy, the same shall be dealt as per clause no. 30 of ITB.
- 12.9 Further, Bidder shall also mention the Harmonized System Nomenclature (HSN) at the designated place in Price Schedule.

### 13 **TAXES & DUTIES:**

- 13.1 Within the contractual delivery period, the statutory variation in applicable **GST (CGST & SGST/UTGST or IGST)** on supply and on incidental services, shall be to BCPL's account.

Beyond the contractual delivery period, in case BCPL is not entitled for input tax credit of **GST (CGST & SGST/UTGST or IGST)**, then any increase in the rate of **GST (CGST & SGST/UTGST or IGST)** beyond the contractual delivery period shall be



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to Supplier's account whereas any decrease in the rate **GST (CGST & SGST/UTGST or IGST)** shall be passed on to the Purchaser.

Beyond the contractual delivery period, in case BCPL is entitled for input tax credit of **GST (CGST & SGST/UTGST or IGST)**, then statutory variation in applicable **GST (CGST & SGST/UTGST or IGST)** on supply and on incidental services, shall be to BCPL's account.

The base date for the purpose of applying statutory variation shall be the Bid Due Date.

- 13.2 In case of statutory variation(s) in the taxes & duties mentioned at clause no. 13.1 above, the Supplier shall submit a copy of the 'Government Notification' to evidence the rate as applicable on the Bid Due Date and on the date of revision. Claim for payment of statutory variation should be raised preferably along with the Invoice. Any claim for arrears on account of statutory variation shall be submitted to Purchaser within two [02] months from the date of issue of such 'Government Notification', otherwise such claim may not be entertained.
- 13.3 With respect to clause no. 12.1 (C) and 12.2, the statutory variation in Import Duty (except component (s) for which input tax credit is available) on CIF value indicated, within contractual delivery period shall be to Purchaser's account against submission of the documentary evidence. However, any increase in the rate of Import Duty beyond the contractual delivery / completion period shall be to Bidder's account. In case of wrong classification, no variation including statutory variation of Import Duty will be payable to Supplier and any penalty due to the same shall be to Supplier's account. Any decrease in the rate of Import Duty shall be passed on to the Purchaser. Statutory variation on account of Import Duty will be allowed only on component for which input tax credit is not available.
- 13.4 **New Taxes & duties:** Any new taxes & duties, if imposed by the State/ Central Govt. of India on the finished goods after the due date of bid submission but before the Contractual Delivery/Completion Date, shall be reimbursed to the Supplier on submission of copy of notification(s) issued from State/ Central Govt. Authorities along with documentary evidence for proof of payment of such taxes & duties, but only after ascertaining it's applicability with respect to the Contract.
- 13.5 Deemed Export benefits are not applicable and Bidder should furnish prices without considering the same.
- 13.6 Supplier shall ensure timely submission of correct invoice(s), **as per GST rules/regulation**, with all required supporting document(s) within a period specified in Contract to enable BCPL to avail input credit of **GST (CGST & SGST/UTGST or IGST)**. Further, returns and details required to be filled under GST laws & rules should be timely filed by Supplier of Goods / Services with requisite details.



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If input tax credit is not available to BCPL for any reason not attributable to BCPL, then BCPL shall not be obligated or liable to pay or reimburse **GST (CGST & SGST/UTGST or IGST)** claimed in the invoice(s) and shall be entitled to deduct/ setoff /recover such **GST (CGST & SGST/UTGST or IGST)** together with all penalties and interest, if any, against any amounts paid or payable by BCPL to the Supplier.

- 13.7 The supplier shall mention the particulars of Brahma Putra Cracker and Polymer Limited, (place specified in BDS) on the Invoice. Besides, if any other particulars of BCPL are required to be mentioned, under **GST rules/ regulations** on the date of dispatch, the same shall also be mentioned on the Invoice.
- 13.8 In case CBEC (Central Board of Excise and Customs)/ any equivalent Central Government agency/State Government agency brings to the notice of BCPL that the Supplier of Goods / Services (Service Provider) has not remitted the amount towards **GST (CGST & SGST/UTGST or IGST)** collected from BCPL to the government exchequer, then, that Supplier of Goods / Services (Service Provider) shall be put under Holiday list of BCPL for period of six months as mentioned in Procedure for Evaluation of Performance of Vendors/ Suppliers/Contractors/ Consultants.
- 13.9 E-Invoicing and Tax Collected at Source (TCS) is implemented w.e.f. 01<sup>st</sup> October 2020 as per GST & Income tax Law.

### **Provision w.r.t. E- Invoicing requirement as per GST laws**

- (a) **Provision to be included in tender for Procurement of Goods/ Works/ Services/ Consultancy Services [under clause relating to “Taxes & Duties”/ “GST (CGST & SGST/ UTGST or IGST)” of Model ITBs]**

Supplier / Service Provider / Contractor/ Consultant (s) who is required to comply with the requirements of E-invoice for B2B transactions as per the requirement of GST Law will ensure the compliance of requirement of E Invoicing under GST law. If the invoice issued without following this process, such invoice can-not be processed for payment by GAIL as no ITC is allowed on such invoices.

Therefore, all the payments to such supplier / service provider / contractor/ consultant who is liable to comply with e-invoice as per GST Laws shall be made against the proper e-invoice(s) only. Further, returns and details required to be filled under GST laws & rules against such e-invoices should be timely filed by Supplier of Goods / Services with requisite details.

If input tax credit is not available to GAIL for any reason attributable to supplier / service provider / contractor/ consultant (both for E-invoicing cases and non-E-invoicing cases), then GAIL shall not be obligated or liable to pay or reimburse GST (CGST & SGST/UTGST or IGST) claimed in the invoice(s) and shall be entitled to deduct / setoff / recover such GST amount (CGST & SGST/UTGST or IGST) or Input Tax Credit amount together with penalties and interest, if any, by adjusting against any amounts paid or



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becomes payable in future to the supplier / service provider / contractor/ consultant under this contract or under any other contract.

**To ensure compliance, undertaking in requisite format is to be submitted by Supplier/Contractor/ Service Provider/ Consultant as per format enclosed at Annexure-1 along with documents for release of payment.**

**Provision w.r.t. TCS on Sale of Goods under section 206C(1H) of Income Tax Act (Applicable only in case of procurement of Goods)**

As per section 206C(1H) of the Income Tax Act, 1961 inserted by Finance Act 2020, a seller (as defined under the said section), who receives any amount as consideration for sale of any goods to a buyer (as defined under the provision) of the value or aggregate of such value exceeding fifty lakh rupees in any previous year, shall levy at the time of sale, TCS for a sum equal to % as defined (Presently 0.1 per cent) of the sale consideration exceeding fifty lakh rupees (or limit as specified in the Act) and deposit the same with Government on receipt/collection of consideration from GAIL.

BCPL will avail TCS credit and adjust such TCS credit against its income tax liability on the basis of TCS certificate to be issued by seller to BCPL.

- 13.11 BCPL will prefer to deal with registered supplier of goods/ services under GST. Therefore, bidders are requested to get themselves registered under GST, if not registered yet.

However, in case any unregistered bidder is submitting their bid, their prices will be loaded with applicable **GST (CGST & SGST/UTGST or IGST)** during evaluation of bid. Where BCPL is entitled for input credit of **GST (CGST & SGST/UTGST or IGST)**, the same will be considered for evaluation of bid as per evaluation methodology of tender document.

- 13.12 In case the GST rating of vendor on the GST portal / Govt. official website is negative / black listed, then the bids may be rejected by BCPL. Further, in case rating of bidder is negative / black listed after award of work for supply of goods / services, then BCPL shall not be obligated or liable to pay or reimburse **GST (CGST & SGST/UTGST or IGST)** to such vendor and shall also be entitled to deduct / recover such **GST (CGST & SGST/UTGST or IGST)** along with all penalties / interest, if any, incurred by BCPL.

**13.13 Anti-profiteering Clause:**

As per Clause 171 of GST Act, it is mandatory to pass on the benefit due to reduction in rate of tax or from input tax credit to the consumer by way of commensurate reduction in prices. The Service Provider may note the above and quote their prices accordingly.



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- 13.14 **GST (CGST & SGST/UTGST or IGST) is implemented w.e.f. 01.07.2017 which subsumed various indirect taxes and duties applicable before 01.07.2017. Accordingly, the provisions of General Condition of Contract relating to taxes and duties which are subsumed in GST are modified to aforesaid provisions mentioned in clause no. 12 and 13 of ITB.**

(In order to bring more clarity, the aforesaid para with regard to quoting of wrong/erroneous percentage of GST by a bidders modified as under):

*GST, as quoted by the bidder, shall be deemed as final and binding for the purpose of bid evaluation (applicable for tenders where bidder quotes the GST rates). In case a bidder enters "zero/blank" GST or an erroneous GST, the bid evaluation for finalizing the L1 bidder will be done considering the quoted GST rate. No request for change in GST will be entertained after submission of bids.*

*In cases where the successful bidder quotes a wrong GST rate, for releasing the order, the following methodology will be followed:*

- *In case the actual GST rate applicable is lower than the quoted GST rate, the actual GST rate will be added to the quoted basic prices. The final cash outflow will be based on actual GST rate.*
- *In case the actual GST rate applicable is more than the quoted GST rate, the basic prices quoted will be reduced proportionately, keeping the final cash outflow the same as the overall quoted amount.*

*Based on the Total Cash Outflow calculated as above, GAIL shall place orders.*

- 13.15 **Freight (inclusive of loading, unloading and GST) for delivery of the goods** to its final destination shall be quoted by the bidders. In case bidder is not indicating freight charges, or mentions "inclusive /0.00 / Nil / ---" in the column for freight charges of SOR. Accordingly, it will be considered that freight charges are inclusive in bidder's quoted prices up to BCPL site. Bidders to note that the materials (if ordered against this Bidding Document) are required to be dispatched on door delivery basis through a reliable (bank approved) registered Common Carrier [Road Transport Company] complying to Section 3 of the 'Carriage by Road Act 2007'.

### 14 **BID CURRENCIES:**

Bidders must submit Bid in Indian Rupees only.

### 15 **BID VALIDITY:**

- 15.1 Bid shall be kept valid for period specified in BDS from the final 'Bid Due Date'. A Bid valid for a shorter period may be rejected by BCPL as 'non-responsive'.
- 15.2 In exceptional circumstances, prior to expiry of the original 'Bid Validity Period', the Purchaser may request the Bidder to extend the 'Period of Bid Validity' for a specified additional period. The request and the responses thereto shall be made in writing or by



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fax/email. A Bidder may refuse the request without forfeiture of his 'Bid Security'. A Bidder agreeing to the request will not be required or permitted to modify his Bid, but will be required to extend the validity of its 'Bid Security' for the period of the extension and in accordance with "ITB: Clause-16" in all respects.

### 16 **EARNEST MONEY DEPOSIT (EMD):**

16.1 Bid must be accompanied with earnest money (i.e. **Earnest Money Deposit (EMD)** also known as **Bid Security**) in the form of '**Demand Draft**'/'**Banker's Cheque**'[in favour of **Brahmaputra Cracker and Polymer Limited** payable at place mentioned in **BDS**] or '**Bank Guarantee**' or '**Letter of Credit**' strictly as per the format given in form F 4/ F- 4A (as the case may be) of the **Tender Document**. Bidder shall ensure that EMD submitted in the form of '**Bank Guarantee**' or '**Letter of Credit**' should have a validity of at least 'two [02] months' beyond the validity of the Bid. EMD submitted in the form of '**Demand Draft**' or '**Banker's Cheque**' should be valid for three months.

Bid not accompanied with EMD, or EMD not in requisite format shall be liable for rejection. The EMD shall be submitted in Indian Rupees only.

16.2 The EMD is required to protect BCPL against the risk of Bidder's conduct, which would warrant the forfeiture of EMD, pursuant to clause-16.7 of ITB.

16.3 BCPL shall not be liable to pay any documentation charges, Bank charges, commission, interest etc. on the amount of EMD. In case EMD is in the form of a 'Bank Guarantee', the same shall be from any Indian scheduled Bank or a branch of an International Bank situated in India and registered with 'Reserve Bank of India' as Scheduled Foreign Bank. However, in case of 'Bank Guarantee' from Banks other than the Nationalized Indian Banks, the Bank must be commercial Bank having net worth in excess of Rs. 100 Crores [Rupees One Hundred Crores] and a declaration to this effect should be made by such commercial Bank either in the 'Bank Guarantee' itself or separately on its letterhead.

16.4 Any Bid not secured in accordance with "ITB: Clause-16.1 & Clause-16.3" may be rejected by BCPL as non-responsive.

16.5 Unsuccessful Bidder's EMD will be discharged/ returned as promptly as possible, but not later than 'thirty [30] days' after finalization of tendering process.

16.6 The successful Bidder's EMD will be discharged upon the Bidder's acknowledging the 'Award' and signing the 'Agreement'(if applicable) and furnishing the 'Contract Performance Security (CPS)/ Security Deposit' pursuant to clause no. 38 of ITB.

16.7 Notwithstanding anything contained herein, the EMD may also be forfeited in any of the following cases:

- (a) If a Bidder withdraws his Bid during the 'Period of Bid Validity'
- (b) If a Bidder has indulged in corrupt/fraudulent /collusive/coercive practice
- (c) If the Bidder modifies Bid during the period of bid validity (after Due Date and Time for Bid Submission).



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- (d) Violates any other condition, mentioned elsewhere in the Tender Document, which may lead to forfeiture of EMD.
  - (e) In the case of a successful Bidder, if the Bidder fails to:
    - (i) to acknowledge receipt of the “Notification of Award” / Fax of Acceptance[FOA]”,
    - (ii) to furnish “Contract Performance Security / Security Deposit”, in accordance with “ITB: Clause-38”
    - (iii) to accept ‘arithmetical corrections’ as per provision of the clause 30 of ITB.
- 16.8 In case EMD is in the form of ‘Bank Guarantee’ or ‘Letter of Credit’, the same must indicate the Tender Document No. and the name of Tender Document for which the Bidder is quoting. This is essential to have proper correlation at a later date.
- 16.9 MSEs (Micro & Small Enterprises) are exempted from submission of EMD in accordance with the provisions of PPP-2012 and Clause 40 of ITB. The Government Departments/PSUs are also exempted from the payment of EMD. However, Traders/Dealers/ Distributors/Stockiest/Wholesaler are not entitled for exemption of EMD.
- 17 PRE-BID MEETING:**
- 17.1 The Bidder(s) or his designated representative are invited to attend a “Pre-Bid Meeting” which will be held at Date, Time & Venue as specified in IFB. It is expected that a Bidder shall not depute more than 02 representatives for the meeting.
- 17.2 Purpose of the meeting will be to clarify issues and to answer questions on any matter that may be raised at that stage and give hands-on demonstration of e-tendering process. The Bidder must submit their queries / clarifications to BCPL in the format “F-18”, as mentioned at clause no. 8.0 of ITB.
- 17.3 The text of the questions raised and the responses that may become necessary as a result of the Pre-Bid Meeting, will be prepared in the form of Addendum / Corrigendum /Clarification to the Tender Document and will be uploaded on websites of BCPL, Govt. and BCPL’s e-Portal (in case of e-tendering) and not through the minutes of the Pre-Bid Meeting.
- 17.4 Non-attendance of the Pre-Bid Meeting will not be a cause for disqualification of Bidder.
- 18 FORMAT AND SIGNING OF BID:**
- 18.1 The original and all copies of the Bid shall be typed or written in indelible ink [in the case of copies, photocopies are also acceptable] and shall be signed by a person(s) duly authorized to sign on behalf of the Bidder (as per POA). The name and position held by each person signing, must be typed or printed below the signature. All pages of the



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Bid except for unamended printed literature where entry(s) or amendment(s) has been made, shall be initialed by the person or persons signing the Bid.

18.2 The Bid shall contain no alterations, omissions, or additions, unless such corrections are initialed by the person(s) signing the Bid.

18.3 In case of e-tendering, digitally signed documents to be uploaded as detailed in addendum to ITB.

### 19 **ZERO DEVIATION AND REJECTION CRITERIA:**

19.1 **ZERO DEVIATION:** Deviation to terms and conditions of Tender Document may lead to rejection of Bid. BCPL will accept Bid based on terms & conditions of Tender Document only. Bidder may note, BCPL will determine the substantial responsiveness of each bid to the Tender Document pursuant to provision contained in clause 29 of ITB. For purpose of this, a substantially responsive bid is one which conforms to all terms and conditions of the Tender Document without deviation(s) or exception(s). BCPL's determination of a Bid's responsiveness is based on the content of the Bid itself without recourse to extrinsic evidence. BCPL reserves the right to raise technical and/or commercial query (ies) to the Bidder(s), if required. The response(s) to the same shall be in writing, and no change in the price(s) or substance of the Bid shall be sought, offered or permitted. The substance of the Bid includes but not limited to prices, completion/delivery period, scope, technical specifications etc. Bidder is requested not to take any deviation(s)/exception(s) to the terms & conditions of Tender Document, and submit all requisite documents as mentioned in this Tender Document, failing which their Bid will be liable for rejection. If a Bidder does not reply to the queries in the permitted time frame then its Bid shall be evaluated based on the documents available in the Bid.

### 19.2 **REJECTION CRITERIA:**

Notwithstanding the above, deviation to the following clauses of Tender Document shall lead to summarily rejection of Bid:

- (a) Firm Price
- (b) Earnest Money Deposit
- (c) Specifications
- (d) Schedule of Rates / Price Schedule / Price Basis
- (e) Delivery Period / Period of Contract/ Completion schedule
- (f) Period of Validity of Bid
- (g) Price Reduction Schedule
- (h) Contract Performance Security / Security Deposit
- (i) Warranty/ Guarantee
- (j) Arbitration / Resolution of Dispute/Jurisdiction of Court
- (k) Force Majeure& Applicable Laws
- (l) Integrity Pact, if Applicable



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(m) Any other condition specifically mentioned in the Tender Document elsewhere that non-compliance of the clause lead to rejection of Bid

**Note:** Further, it is once again reminded not to mention any condition in the Bid which is contradictory to the terms & conditions of Tender Document.

### 20 **E-PAYMENT:**

Brahmaputra Cracker and Polymer Limited has initiated payments electronically to Suppliers / Contractors electronically through ‘e-banking’. The successful bidder should give the details of his bank account as per the bank mandate form.

### **[D] – SUBMISSION OF BIDS**

### 21 **SUBMISSION, SEALING AND MARKING OF BID:**

- 21.1 In case of e-tender, Bid shall be submitted through e-tender mode in the manner specified in Tender Document. No Manual/ Hard Copy (Original) Bid shall be acceptable.
- 21.2 In case of manual tender, Bid must be submitted in sealed envelope. If the envelope is not sealed & marked as per Clause No. 11 of ITB, the Purchaser will assume no responsibility for misplacement or pre-mature opening of the Bid.
- 21.3 The Bid shall be addressed to the Purchaser at address specified in IFB.
- 21.4 Bids submitted under the name of AGENT/CONSULTANT/REPRESENTATIVE/RETAINER/ASSOCIATE etc. on behalf of a Bidder/Affiliate shall not be accepted.

### 22 **DEADLINE FOR SUBMISSION OF BID:**

- 22.1 In case of e-tender, the Bid must be uploaded on BCPL’s e-Portal not later than the Due Date & Time of Bid Submission specified in IFB of the Tender Documents.
- 22.2 In case of manual tender, EMD along with Bid must be submitted within the Due Date & Time of Bid submission at the address/Venue specified in the Tender Document.
- 22.3 BCPL may, in exceptional circumstances and at its discretion, extend the Due Date & Time for Bid submission through a Corrigendum as per clause no. 9.0 of ITB. In which case all rights and obligations of BCPL and the Bidder, previously subject to the original Due Date & Time will thereafter be subject to the Due Date & Time as extended. Such Corrigendum for extension of Due Date & Time of Bid submission will be uploaded on websites of BCPL and Govt. and BCPL’s e-Portal (in case of e-tendering) and will be communicated to the prospective bidders.

### 23 **LATE BID:**

- 23.1 Any Bid received after the Due Date & Time of Bid submission of tenders will be treated as late bids.



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- 23.2 In case of e-tender, e-tendering system of BCPL shall close immediately after the Due Date & Time of Bid submission and no bids can be submitted thereafter.

In case of manual tender, Bid(s) received by BCPL after Due Date & Time of Bid Submission shall not be considered. Such late bids shall be returned to the Bidder within "10 days" in 'unopened conditions'. The EMD of such Bidder shall be returned along with the un-opened bid. In case of e-tendering, where the EMD /physical documents has been received but the Bid is not submitted by the bidder in the e-Portal, such EMD/ physical documents shall be returned immediately.

- 23.3 Unsolicited Bids or Bids received to address other than one specifically stipulated in the Tender Document will not be considered for evaluation/opening/award if not received to the specified destination within stipulated date & time.

### **24 MODIFICATION AND WITHDRAWAL OF BID:**

- 24.1 Modification and withdrawal of bid shall be as follows:-

#### **24.1.1 IN CASE OF E- TENDER:**

The Bidder may withdraw or modify its Bid after bid submission but before the Due Date & Time of Bid submission.

#### **24.1.2 IN CASE OF MANUAL TENDER:**

The Bidder may withdraw or modify its Bid after bid submission but before the Due Date & Time for Bid submission provided that the written modification/ substitution/ notice of the withdrawal is received by BCPL prior to the Due Date & Time for Bid submission.

- 24.2 The modification shall also be prepared, sealed, marked and dispatched in accordance with the provisions of the clause 11 & 22 of ITB with relevant 'Cut-Out Slip' duly pasted and mentioning on top of the envelope as "MODIFICATION". In case of withdrawal of bid, the Envelope containing withdrawal letter duly super scribing the envelope as "WITHDRAWAL" and "Tender Document number:...."/ communication regarding withdrawal of bid with "Tender Document number :...."/ must reach concerned dealing official of BCPL within Due date & Time of submission of Bid. No bid shall be modified/ withdrawn after the Due Date & Time for Bid submission.

- 24.3 Any withdrawal/ modification/substitution of Bid in the interval between the Due Date & Time for Bid submission and the expiration of the period of bid validity specified by the Bidder in their Bid shall result in the Bidder's forfeiture of EMD pursuant to clause 16 of ITB and rejection of Bid.

- 24.4 The latest Bid submitted by the Bidder shall be considered for evaluation and all other Bid(s) shall be considered to be unconditionally withdrawn.



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### **[E] BID OPENING AND EVALUATION:**

#### **25 PURCHASER'S RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS**

BCPL reserves the right to accept or reject any Bid, and to annul the Bidding process and reject all Bids, at any time prior to award of Contract, without thereby incurring any liability to the affected Bidder(s) or any obligations to inform the affected Bidder(s) of the ground for BCPL's action. However, Bidder if so desire may seek the reason (in writing) for rejection of their Bid to which BCPL shall respond quickly.

#### **26 BID OPENING**

##### **26.1 Un-priced Bid Opening:**

BCPL will open bids, in the presence of Bidders' designated representatives who choose to attend, at date, time and location stipulated in the BDS. The Bidders' representatives, who are present shall sign a Bid Opening Register evidencing their attendance.

##### **26.2 Priced Bid Opening:**

26.2.1 BCPL will open the price bids of those Bidders who meet the qualification requirement and whose bid is determined to be technically and commercially responsive. Bidders selected for opening of their price bid shall be informed about the date & time of price bid opening. Bidders may depute their authorized representative to witness the price bid opening. The Bidders' representatives, who are present shall sign a Price Bid Opening Register evidencing their attendance and may be required to be present on a short notice.

26.2.2 The price bids of those Bidders who were not found to be techno-commercially responsive shall not be opened in both manual tendering and e-tendering. In case of Manual Tender, the envelope containing Price Bid shall be returned unopened after opening of the price bids of techno-commercially responsive Bidders.

26.3 In case of Bids invited under the Single Bid System, Bid shall be opened on the Due Date & Time of Bid Opening as specified in the Tender Document.

#### **27 CONFIDENTIALITY:**

Information relating to the examination, clarification, evaluation and comparison of Bids, and recommendations for the award of a Contract, shall not be disclosed to Bidder(s) or any other persons not officially concerned with such process.

#### **28 CONTACTING THE PURCHASER:**

28.1 From the time of Bid opening to the time of placement of order, if any Bidder wishes to contact the Purchaser on any matter related to the Bid, it should do so in writing. Information relating to the examination, clarification, evaluation & recommendation for award shall not be disclosed.



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28.2 Any effort by a Bidder to influence the Purchaser in the Purchaser's processing of Bid(s) including 'Bid Evaluation', 'Bid Comparison', or 'Contract Award' decisions may result in the rejection of the Bidder's Bid and action shall be initiated as per the BCPL's procedure in this regard.

### **29 EXAMINATION OF BIDS AND DETERMINATION OF RESPONSIVENESS:**

29.1 The purchaser's determination of a bid's responsiveness is based on the content of the bid only. Prior to the detailed evaluation of Bids, the Purchaser will determine whether each Bid:-

- (a) meets the "Bid Evaluation Criteria" of the Tender Document;
- (b) has been properly signed;
- (c) is accompanied by the required EMD;
- (d) is substantially responsive to the requirements of the Tender Document; and
- (e) provides any clarification and/or substantiation that the Purchaser may require to determine responsiveness pursuant to "ITB: Clause-29.2"

29.2 A substantially responsive Bid is one which conforms to all the terms& conditions, specifications etc. of the Tender Document without any material deviation or reservation or omission, for this purpose Purchaser defines the foregoing terms below:-

- a) "Deviation" is departure from the requirement specified in the Tender Documents.
- b) "Reservation" is the setting of limiting condition(s) or withholding from complete acceptance of the requirement in the Tender Documents.
- c) "Omission" is the failure to submit part or all of the information or documentation required in the Tender Document.

29.3 A material deviation, reservation or omission is one that,

- a) If accepted would,
  - i) affect in any substantial way the scope, quality or performance of the job as specified in Tender Document.
  - ii) limit, in any substantial way, inconsistent with the Tender Document, the Purchaser's rights or the Bidder's obligation under the proposed Contract.
- b) If rectified, would unfairly affect the competitive position of other bidders presenting substantially responsive bids.

29.4 The Purchaser shall examine all aspects of the Bid to confirm that all requirements have been met without any material deviation, reservation or omission.

29.5 If a Bid is not substantially responsive, it may be rejected by the Purchaser and may not subsequently be made responsive by correction or withdrawal of the material deviation, reservation or omission.

### **30 CORRECTION OF ERRORS:**

30.1 Bids determined to be substantially responsive will be checked by the Purchaser for any arithmetic errors. Errors will be corrected by the Purchaser as follows:



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- (i) When there is a difference between the rates in figures and words, the rate which corresponds to the amount worked out by the Bidder (by multiplying the quantity and rate) shall be taken as correct.
- (ii) When the rate quoted by the Bidder in figures and words tallies but the amount is incorrect, the rate quoted by the contractor shall be taken as correct and not the amount and the amount shall be re-calculated/ corrected accordingly.
- (iii) When it is not possible to ascertain the correct rate, in the manner prescribed above, the rate as quoted in words shall be adopted and the amount worked out, for comparison purposes
- 30.2 The amount stated in the Bid will be adjusted by the Purchaser in accordance with the above procedure for the correction of errors. If the Bidder does not accept the corrected amount of Bid, its Bid will be rejected, and the EMD shall be forfeited.
- 31 **CONVERSION TO SINGLE CURRENCY FOR COMPARISON OF BIDS:**  
Not Applicable. All bids submitted must be in the currency specified at clause 14 of ITB.
- 32 **EVALUATION AND COMPARISON OF BIDS:**  
Bid shall be evaluated as per Evaluation Methodology mentioned in Section-II of Tender Document (refer clause 7.0 of ITB).
- 33 **QUANTITY VARIATION:**
- 33.1 Where nature of items is such that the items cannot be supplied in exact quantity of the Purchase Order as in case of cables/ steel/ chemicals etc., quantity tolerance upto  $\pm 5\%$  may be allowed. For such tolerance, separate amendment to Purchase Order would not be necessary.
- 33.2 The Purchaser reserves the right to delete the requirement of any one or more items of Tender Document without assigning any reason.
- 34 **PURCHASE PREFERENCE:**  
Purchase preference to Central Government Public Sector Undertaking, Micro & Small Enterprises (MSEs) and Domestically Manufactured Electronic Products (DMEP) shall be allowed as per Government instructions in vogue, as applicable.

### **[F] – AWARD OF CONTRACT**

- 35 **AWARD:**  
Subject to “ITB: Clause-29.0”, BCPL will place order to the successful Bidder whose Bid has been determined to be substantially responsive and has been determined as the lowest provided that Bidder, is determined to be qualified to satisfactorily perform the Contract.
- 36 **NOTIFICATION OF AWARD / FAX OF ACCEPTANCE [FOA]:**



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- 36.1 Prior to the expiry of 'Period of Bid Validity', Notification of Award for acceptance of the Bid will be intimated to the successful Bidder by BCPL either by Fax / E - mail /Letter or like means defined as the "Fax of Acceptance (FOA)". The Contract shall enter into force on the date of FOA and the same shall be binding on BCPL and successful Bidder (i.e. Supplier/Seller). The Notification of Award/FOA will constitute the formation of a Contract. The detailed Purchase Order /Contract shall be issued thereafter incorporating terms & conditions of Tender Document, Corrigendum, Clarification(s), Bid and agreed variation(s)/acceptable deviation(s), if any. BCPL may choose to issue Notification of Award in form of detailed Purchase Order without issuing FOA and in such case the Contract shall enter into force on the date of detailed Purchase Order only.
- 36.2 Contract/ Delivery/Completion Period shall commence from the date of Notification of Award/FOA or as mentioned therein.
- 36.3 Upon the successful Bidder's / Supplier's furnishing of 'Contract Performance Security / Security Deposit', pursuant to "ITB: Clause-38", BCPL will promptly discharge his EMD, pursuant to "ITB: Clause-16".

37.0 **DISPATCH SCHEDULE:**

- 37.1 If Purchase Order issued based on FOT (Free on Truck) / FOR (Free on Rail) project site basis, materials shall be delivered at the destination on freight prepaid & door delivery basis and for the cases where order(s) are finalized on Ex-works basis the transportation will be arranged by supplier(s) / BCPL on 'freight to pay' basis and the freight will be paid at the destination.

Seller shall submit the following details of goods/cargo within 15 days from Notification of Award to the designated authority as per Purchase Order:

- (i) Shipments Schedule
  - (ii) Dimension details of packages
  - (iii) Detailed technical write-up along with Catalogue (if applicable)
  - (iv) Any other document/details, if mentioned in Purchase Order
- 37.2 The consignment should be handed over to transporter with E-way bill, wherever required as per law/act. In case such e-way bill is required to be issued by BCPL, the concerned designated order issuing authority may be contacted in this regard.
- 37.3 It shall be responsibility of the seller to send intimation immediately on dispatch of the material so that necessary arrangements can be made at site. Delays on account of the same shall solely be attributable to the Supplier.

38 **CONTRACT PERFORMANCE SECURITY / SECURITY DEPOSIT:**

- 38.1 Within 30 days of the receipt of the notification of award/ FOA from BCPL, the successful Bidder shall furnish the Contract Performance Security/Security Deposit(CPS) in accordance with of General Conditions of the Contract. The CPS shall



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be in the form of either Banker's Cheque or Demand Draft or Bank Guarantee or Letter of Credit and shall be in the currency of the Contract. However, CPS shall not be applicable in cases wherein the individual order value as specified in Notification of Award is less than INR 5 Lakh (exclusive GST).

- 38.2 The CPS shall be for an amount as specified in BDS towards faithful performance of the contractual obligations and performance of equipment/material. For the purpose of CPS, Contract/Order Value shall be exclusive of **GST (CGST & SGST/UTGST or IGST)** to be reimbursed by Purchaser as per provision of contract.

Bank Guarantee towards CPS shall be from any Indian scheduled bank or a branch of an International bank situated in India and registered with Reserve bank of India as scheduled foreign bank in case of Indian bidder as well as foreign bidder. However, in case of bank guarantees from banks other than the Nationalized Indian banks, the bank must be a commercial bank having net worth in excess of Rs 100 crores and a declaration to this effect should be made by such commercial bank either in the Bank Guarantee itself or separately on its letterhead. This bank guarantee shall be valid for a period as three months beyond the Warranty/ Guarantee Period specified in Tender Document.

- 38.3 Failure of the successful Bidder to comply with the requirements of this article shall constitute sufficient grounds for the annulment of the award and forfeiture of the EMD.
- 38.4 Further, the bidder can submit CPBG on line through issuing bank to BCPL directly as per Ministry of Finance (MOF) Department of financial service direction vide letter ref number F.No.7/112/2011-BOA dated 17<sup>th</sup> July 2012. In such cases confirmation will not be sought from issuing banker by BCPL.
- 38.5 The CPBG/Security deposit as mentioned above has to be furnish by the bidder online through SFMS mode though the following banker

**Name of Bank:** ICICI Bank  
**Branch:** GUWAHATI - FANCY BAZAR  
**IFSC:** ICIC0000543



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### 39 PROCEDURE FOR ACTION IN CASE CORRUPT/ FRAUDULENT/COLLUSIVE/ COERCIVE PRACTICES:

39.1 Procedure for action in case Corrupt/ Fraudulent/Collusive/Coercive Practices is enclosed at Annexure-I.

39.2 The Fraud Prevision Policy document is available on BCPL's website ([www.bcplonline.co.in](http://www.bcplonline.co.in)).

### 39.3 NON-APPLICABILITY OF ARBITRATION CLAUSE IN CASE OF BANNING OF VENDORS/ SUPPLIERS / CONTRACTORS/BIDDERS/ CONSULTANTS INDULGED IN FRAUDULENT/ COERCIVE PRACTICES

Notwithstanding anything contained contrary in GCC or elsewhere in the Purchase Order, in case it is found that the Bidder/ Supplier indulged in fraudulent/ coercive practices at the time of bidding, during execution of the Contract and/or on other grounds as mentioned in BCPL's "Procedure for action in case Corrupt/ Fraudulent/ Collusive/Coercive Practices" (Annexure-I), the Bidder/Supplier shall be banned (in terms of aforesaid procedure) from the date of issuance of such order by BCPL (India) Ltd., to such Bidder/Supplier.

The Bidder /Supplier / understands and agrees that in such cases where Bidder /Supplier has been banned (in terms of aforesaid procedure) from the date of issuance of such order by BCPL, such decision of BCPL shall be final and binding on the Bidder /Supplier and the 'Arbitration Clause' mentioned in the GCC or elsewhere in the Purchase Order shall not be applicable for any consequential issue /dispute arising in the matter.

### 40 PUBLIC PROCUREMENT POLICY FOR MICRO AND SMALL ENTERPRISES (MSE):

40.1 Following provision has been incorporated for Micro and Small Enterprises (MSE), in line with notification of Government of India, vide Gazette of India No. 503 dated 26.03.2012 proclaiming the Public Procurement Policy on procurement of goods and services from MSEs.

- i) Issue of tender document to MSEs free of cost.
- ii) Exemption to MSEs from payment of EMD.
- iii) In Tender Document participating Micro and Small Enterprises quoting price within the price band of 'L1 + 15%' shall also be allowed to supply a portion of requirement by bringing down their prices to L1 price in a situation where L1 price is from someone other than a micro and small enterprise and such micro and small enterprises shall be allowed to supply upto 20% of the order value. In case of more than one such MSE(s), the supply shall be shared proportionately (to tendered quantity). Further, out of above 20%, 4% shall be from MSEs



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owned by SC/ST entrepreneurs. This quota is to be transferred to other MSEs in case of non-availability of MSEs owned by SC/ST entrepreneurs.

The quoted prices against various items shall remain valid in case of splitting of quantities of the items above.

In case tendered item is non-splitable or non- dividable (specified in Bid Data Sheet), MSE quoting price within price band L1 (other than MSE) + 15% , may be awarded for full/ complete supply of total tendered value subject to matching of L1 price.

40.2 The MSE(s) owned by SC/ST Entrepreneurs shall mean:-

- In case of proprietary MSE, Proprietor(s) shall be SC/ST.
- In case of partnership MSE, the SC/ST partners shall be holding atleast 51% share in the unit
- In case of private Limited Companies, at least 51%share is held by SC/ST. If the MSE is owned by SC/ST Entrepreneurs, the bidder shall furnish appropriate documentary evidence in this regard.

40.3 In case Bidder is a Micro or Small Enterprise under the Micro, Small and Medium Enterprises Development Act, 2006, the Bidder shall submit the following :

- Documentary evidence that the Bidder is a Micro or Small Enterprises registered with District Industries Centers or Khadi and Village Industries National Small Industries Corporation or Directorate of Handicrafts and Handloom or any other body specified by Ministry of Micro, Small and Medium Enterprises or Udyog Aadhar Memorandum.
- If the MSE is owned by SC/ST Entrepreneurs, the Bidder shall furnish appropriate documentary evidence in this regard.

The above document(s) submitted by the Bidder shall be duly certified by the Chartered Accountant (not being an employee or a Director or not having any interest in the bidder's company/firm) and notary public with legible stamp.

If the bidder does not provide the above confirmation or appropriate document or any evidence, then it will be presumed that they do not qualify for any preference admissible in the Public Procurement Policy (PPP) 2012.

The Public Procurement Policy for MSEs is meant for procurement of only goods produced & Services rendered by MSEs. The benefit of policy are not extended to the traders/dealers/Distributors/Stockiest/Wholesalers.

40.4 If against an order placed by BCPL, successful Bidder(s) (other than Micro/Small Enterprise) is procuring material/services from their sub-vendor who is a Micro or Small Enterprise registered with District Industries Centers or Khadi and Village Industries Commission or Khadi and Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts and Handloom or



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any other body specified by Ministry of Micro, Small and Medium Enterprises with prior consent in writing from BCPL, the details like Name, Registration No., Address, Contact No. details of material & value of procurement made, etc. of such Enterprises shall be furnished by the successful Bidder at the time of submission of invoice/Bill.

- 40.5 Further, MSEs who are availing the benefits of the Public Procurement Policy (PPP) 2012 get themselves registered with MSME Data Bank being operated by NSIC, under SME Division, M/o MSME, in order to create proper data base of MSEs which are making supplies to CPSUs.

### 41 **PACKING INSTRUCTIONS:**

- 41.1 Packing shall be strong and sturdy such that it can withstand loading/unloading & pushing by mechanical devices. All packaging shall be done in such a manner as to reduce volume and weight as much as possible without jeopardizing the safety of the material. All packing materials shall be new.
- 41.2 Fragile articles should have special packing materials depending on type of materials.
- 41.3 All soft and delicate surfaces on equipment/material should be carefully protected / painted with suitable coating and wrapped to prevent rusting and damage. All mechanical and electrical equipment and other heavy articles should be securely fastened to the bottom of the case, to avoid damage.
- 41.4 Attachments and spare parts of equipment and all small pieces shall be packed separately in wooden cases with adequate protection inside the case and sent along with main equipment. Each item shall be tagged so as to identify it with the main equipment and part number and reference number shall be indicated.
- 41.5 All protrusions shall be suitably protected and openings shall be blocked by wooden/steel covers as may be required.
- 41.6 Detailed case wise packing list in water proof envelope shall be inserted in each package together with equipment/material. One copy of 'Detailed Packing List' shall be fastened outside of the package in waterproof envelope and covered by metal cover.
- 41.7 Each package shall be marked on three sides with proper paints/indelible waterproof ink as follows:

PURCHASER:

DESTINATION:

Purchase Order No.....

Net Wt..... Kgs.

Gross Wt..... Kgs.

Dimensions.....X.....X.....CM.

Package No. (Sl. No. of total packages).....

Seller's Name.....



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- 41.8 Permits are to be obtained separately for entry/use of vehicles/trailers etc. inside the plant. The following requirements are to be met to obtain vehicle permit:-
- Vehicle/Equipment etc. should be brought to site in good conditions.
  - Valid Road Tax Certificate, fitness certificate and insurance policy from Competent Authority
  - Valid operating/driving license of driver/operator
  - Any other requirement mentioned elsewhere in Tender Document

**42. VENDOR PERFORMANCE EVALUATION:**

The procedure for evaluation of performance of Supplier containing provisions for putting a Bidder / Supplier on suspension and/or holiday list (as the case may be) is enclosed as Annexure II to ITB herewith.

**43. MENTIONING OF PAN NO. IN INVOICE/BILL:**

As per CBDT Notification No. 95/2015 dated 30.12.2015, mentioning of PAN no. is mandatory for transactions related to procurement of goods / services/ exceeding Rs. 2 Lacs per transaction.

Accordingly, Supplier should mention their PAN no. in their invoice/ bill for any transaction exceeding Rs. 2 lakhs. As provided in the notification, in case Supplier do not have PAN no., they have to submit declaration in Form 60 along with invoice/ bill for each transaction.

Payment of Supplier shall be processed only after fulfilment of above requirement.

**44. SETTLEMENT OF COMMERCIAL DISPUTES BETWEEN PUBLIC SECTOR ENTERPRISE(S) INTER-SE AND PUBLIC SECTOR ENTERPRISE(S) AND GOVERNMENT DEPARTMENT (S) THROUGH PERMANENT MACHINERY OF ARBITRATION (PMA) IN THE DEPARTMENT OF PUBLIC ENTERPRISES:**

In the event of any dispute or difference relating to the interpretation and application of the provisions of the Contracts, such dispute or difference shall be referred by either party for Arbitration to the sole Arbitrator in the Department of Public Enterprises to be nominated by the Secretary to the Government of India in-charge of the Department of Public Enterprises. The Arbitration and Conciliation Act, 1996 shall not be applicable to arbitrator under this clause. The award of the Arbitrator shall be binding upon the parties to the dispute, provided, however, any party aggrieved by such award may make a further reference for setting aside or revision of the award to the Law Secretary, Department of Legal Affairs, Ministry of Law & Justice, Government of India. Upon such reference the dispute shall be decided by the Law Secretary or the Special Secretary / Additional Secretary, when so authorized by the Law Secretary, whose decision shall bind the Parties finally and conclusively. The parties to the dispute will share equally the cost of arbitration as intimated by the Arbitrator.



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### 45 **DISPUTE RESOLUTION:**

#### **PRE-LITIGATION GRIEVANCE/DISPUTE REDRESSAL MECHANISM:**

- i) Any issue should be first referred to EIC (for LOA/contracts)/Dealing C&P Executive (for Purchase Orders).
- (ii) In case issue is not resolved by above, Vendor/Supplier/Contractor/Consultant may submit their issue to “Samadhan Committee”. The same will be addressed by Samadhan Committee within 15days from the date of issue raised.
- (iii) In case, Vendor/Supplier/ Contractor/Consultant is not satisfied with the decision of the Samadhan Committee, there is a provision of escalation of issue to higher authority in BCPL. This option is available two times only, one is at Chief General Manager (O&M) and the other one is Chief Operating Officer.
- (iv) However, in case no mutual settlement is arrived at after exercising all pre-litigation grievance/dispute redressal mechanism as above, the matter shall be settled by arbitration in accordance with the provision of arbitration of the Indian Arbitration & Conciliation Act, 1996 and any statutory modification or re-enactment thereof and the Rules made there under and for the time being in force as stated below:

### 2. **ARBITRATION**

All issue(s)/dispute(s) excluding the matters that have been specified as excepted matters and listed at clause no. 2.6 and which cannot be resolved through pre-litigation grievance/dispute redressal mechanism, such issue(s)/dispute(s) shall be referred to arbitration for adjudication by Sole Arbitrator.

The party invoking the Arbitration shall have the option to either opt for Ad-hoc Arbitration as provided at Clause 2.1 below or Institutionalized Arbitration as provided at Clause 2.2 below, the remaining clauses from 2.3 to 2.7 shall apply to both Ad-hoc and Institutional Arbitration:-

- 2.1 On invocation of the Arbitration clause by either party, BCPL shall suggest a panel of three independent and distinguished persons (Retd. Supreme Court & High Court Judges only) to the other party from the Panel of Arbitrators maintained by ‘Delhi International Arbitration Centre (DIAC) to select any one among them to act as the Sole Arbitrator. In the event of failure of the other party to select the Sole Arbitrator within 30 days from the receipt of the communication from BCPL suggesting the panel of arbitrators, the right of selection of the sole arbitrator by the other party shall stand forfeited and BCPL shall appoint the Sole Arbitrator from the suggested panel of three Arbitrators for adjudication of dispute(s).

The decision of BCPL on the appointment of the sole arbitrator shall be final and binding on the other party. The fees payable to Sole Arbitrator shall be governed by the fee Schedule of “Delhi International Arbitration Centre”.

OR

- 2.2 If a dispute arises out of or in connection with this contract, the party invoking the Arbitration shall submit that dispute to any one of the Arbitral Institutions i.e



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- ICADR/ICA/DIAC/SFCA and that dispute shall be adjudicated in accordance with their respective Arbitration Rules. The matter shall be adjudicated by a Sole Arbitrator who shall necessarily be a Retd. Supreme Court/High Court Judge to be appointed/nominated by the respective institution. The cost/expenses pertaining to the said Arbitration shall also be governed in accordance with the Rules of the respective Arbitral Institution. The decision of the party invoking the Arbitration for reference of dispute to a specific Arbitral institution for adjudication of that dispute shall be final and binding on both the parties and shall not be subject to any change thereafter. The institution once selected at the time of invocation of dispute shall remain unchanged.
- 2.3 The cost of arbitration proceedings shall be shared equally by the parties.
- 2.4 The Arbitration proceedings shall be in English language and the seat, venue and place of Arbitration shall be New Delhi, India only.
- 2.5 Subject to the above, the provisions of Arbitration & Conciliation Act 1996 and any amendment thereof shall be applicable. All matter relating to this Contract and arising out of invocation of Arbitration clause are subject to the exclusive jurisdiction of the Court(s) situated at New Delhi.
- 2.6 List of Excepted matters:
- Dispute(s)/issue(s) involving claims below Rs.25 lakhs and above Rs.25 crores.
  - Dispute(s)/issue(s) relating to indulgence of Contractor/Vendor/Bidder in corrupt/fraudulent/ collusive/coercive practices and/or the same is under investigation by CBI or Vigilance or any other investigating agency or Government.
  - Dispute(s)/issue(s) wherein the decision of Engineer-In-Charge/owner/BCPL has been made final and binding in terms of the Contract.
- 2.7. Disputes involving claims below Rs 25 Lakhs and above Rs. 25 crores:- Parties mutually agree that dispute(s)/issue(s) involving claims below Rs 25 Lakhs and above Rs 25 crores shall not be subject matter of Arbitration and are subject to the exclusive jurisdiction of the Court(s) situated at Dibrugarh.
- 46 **REPEAT ORDER:**  
PURCHASER reserves the right, within 6 months of order to place repeat order upto 50% of the original ordered quantity (s) without any change in unit price or other terms and conditions.
- 47 **PROMOTION OF PAYMENT THROUGH CARDS AND DIGITAL MEANS:**  
To promote cashless transactions, the onward payments by Contractors to their employees, service providers, sub-contractors and suppliers may be made through Cards and Digital means to the extent possible.
- 48 **QUARTERLY CLOSURE OF THE CONTRACT:**  
During execution of contracts/orders, various issues may arise. In order to timely detect and to address the contractual issue (s) during the execution of contracts, BCPL has introduced a mechanism of quarterly closure of the contract, under which all the issues related to the contract execution will be monitored on quarterly basis for resolution.



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Vendors/Contractors are required to co-operate with EIC for proper implementation of this mechanism for smooth execution of the contract.”

### 49 **AHR ITEMS-NOT APPLICABLE FOR THIS TENDER**

### 50 **INCOME TAX & CORPORATE TAX:**

50.1 Income tax deduction shall be made from all payments made to the contractor as per the rules and regulations in force and in accordance with the Income Tax Act prevailing from time to time.

50.2 Corporate Tax liability, if any, shall be to the contractor’s account.

50.3 Work Contract tax/VAT as may be applicable shall be deducted as per trade tax.

### 51 **BILLING SYSTEM:**

ORIGINAL Bills/Invoices to be forwarded in sealed envelope for release of payment in time and following should be clearly mentioned on “top left corner of the envelope” with “address” as under:

(a) Top left corner of the envelope

Vendor Code: \_\_\_\_\_

LOA/PO No.: ..... Date .....

Bill/ Invoice No.: ..... Date .....

Invoice Value: Rs. .... Indenting Dept. ....

Job/Supply of .....

(b) Address:

To,

| In case of LOA/Contract (Not Applicable)                                                                                                                                                                                                                  | In case of PO                                                                                                                                                                                                                    |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>HOD/EIC (Indenting/User Department)</b><br><b>M/s. Brahma Putra Cracker and Polymer Limited</b> (A Government of India Enterprise),<br>Administrative Building, PO: Lepetkata,<br>Distt.:Diburgarh, Assam, Pin Code:786006,<br>Phone No. 0373 2914636. | <b>HOD (C&amp;P)</b><br><b>M/s. Brahma Putra Cracker and Polymer Limited</b> (A Government of India Enterprise),<br>Administrative Building, PO: Lepetkata, Distt.:Diburgarh,<br>Assam, Pin Code:786006, Phone No. 0373 2914636. |



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### 52 **TRANSPARENCY:**

Bidders if so desires, may seek in writing the reason for rejection of their bid, to which BCPL shall respond quickly.

### 53 **SALE OF BID DOCUMENTS:**

Tender document will be sold on receipt of application. No tender document will, however, be sold / issued to the bidders who are on 'Holiday' by GAIL/BCPL or Public Sector Project Management Consultant (like EIL, Mecon etc. only due to "poor performance" or "corrupt and fraudulent practices") or banned by Government department/ Public Sector on due date of submission of bid. If the document were issued inadvertently/ downloaded from website, offers submitted by such bidder shall not be considered for opening / evaluation / award and will be returned immediately to such bidder. The above is without prejudice to the other rights of BCPL.

### 54 **SUBLETTING & ASSIGNMENT:**

54.1 The contractor shall not, save with previous consent in writing of the Engineer-in-charge, sublet, transfer or assign the contract or any part thereof or interest therein or benefit or advantage thereof in any manner whatsoever. Provided, nevertheless, that any such consent shall not relieve the contractor from any obligation, duty or responsibility under the contract.

However, Subletting of WHOLE WORKS is prohibited. An undertaking to this effect will be given by Vendor/Contractor along with each invoice/ bill. In addition to above, clause no. 37.0 of GCC also to be referred

### 55 **Direct Payments to Sub-Vendors / Supporting Agencies of Main Contractor**

55.1 Normally, the payment is to be made to vendor/contractor only as per provision of contract. During execution, in case of financial constraints, BCPL may make direct payment to their sub-vendor / supporting agencies as an exception from the amounts due to the vendors/contractors from any of their bills under process upon certification by EIC subject to receipt of such request from the vendor/contractor. Further, the request for direct payments to the sub-vendor / sub-contractor shall be considered in performance evaluation of such vendor/ contractor.

56. Wherever any portion of the "GCC" is repugnant to or at variance with any provision(s) of the "SCC", unless a different intention appears, the provision(s) of the "SCC" shall be deemed to override the provision(s) of "GCC", and shall to the extent of such repugnancy or variations prevail.

57. Wherever there is contradiction with respect to terms of 'Integrity pact', GCC and 'Procedure for action in case of Corrupt/Fraudulent/ Collusive/Coercive Practice', the provisions of 'Procedure for action in case of Corrupt/Fraudulent/Collusive/Coercive Practice' shall prevail.

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**Annexure-I**

**PROCEDURE FOR ACTION IN CASE  
CORRUPT/FRAUDULENT/COLLUSIVE/COERCIVE PRACTICES**

**A Definitions:**

- A.1 “Corrupt Practice” means the offering, giving, receiving or soliciting, directly or indirectly, anything of value to improperly influence the actions in selection process or in contract execution.
- “Corrupt Practice” also includes any omission for misrepresentation that may mislead or attempt to mislead so that financial or other benefit may be obtained or an obligation avoided.
- A.2 “Fraudulent Practice” means and include any act or omission committed by an agency or with his connivance or by his agent by misrepresenting/ submitting false documents and/ or false information or concealment of facts or to deceive in order to influence a selection process or during execution of Contract/ order.
- A.3 “Collusive Practice amongst bidders (prior to or after bid submission)” means a scheme or arrangement designed to establish Bid prices at artificial non-competitive levels and to deprive the Purchaser of the benefits of free and open competition.
- A.4 “Coercive practice” means impairing or harming or threatening to impair or harm directly or indirectly, any agency or its property to influence the improperly actions of an agency, obstruction of any investigation or auditing of a procurement process.
- A.5 “Vendor/Supplier/Contractor/Consultant/Bidder” is herein after referred as “Agency” in this Annexure.
- A.6 “Appellate Authority” shall mean Committee of Directors of BCPL consisting of Director (Finance) and Director (BD) for works centers under Director (Projects). For all other cases committee of Directors shall consist of Director (Finance) & Director (Projects).
- A.7 “Competent Authority” shall mean the authority of BCPL, who is competent to take final decision for Suspension of business dealing with an Agency(ies) and Banning of business dealings with Agency(ies) and shall be the “Director” concerned.
- A.8 “Allied Agency” shall mean all the concerns within the sphere of effective influence of banned/ suspended agencies. In determining this, the following factors may be taken into consideration:
- (a) Whether the management is common;
  - (b) Majority interest in the management is held by the partners or directors of banned/ suspended firm.



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(c) Substantial or majority shares are owned by banned/ suspended agency and by virtue of this it has a controlling voice.

A.9 “Investigating Agency” shall mean any department or unit of BCPL investigating into the conduct of Agency/ party and shall include the Vigilance Department of the BCPL, Central Bureau of Investigation, State Police or any other agency set up by the Central or State Government having power to investigate.

### **B Actions against Bidder(s) indulging in corrupt /fraudulent/ collusive/ coercive practice**

#### **B.1 Irregularities noticed during the evaluation of the bids:**

If it is observed during bidding process/ bids evaluation stage that a bidder has indulged in corrupt/fraudulent /collusive/coercive practice, the bid of such bidder (s) shall be rejected and its EMD shall be forfeited.

Further, such agency shall be banned for future business with BCPL for a period specified in para B 2.2 below from the date of issue of banning order.

#### **Irregularities noticed after award of contract**

##### **(i) During Execution of Contract:**

B.2 (i) If an agency is found to have indulged in corrupt/fraudulent/collusive/coercive practices, action shall be initiated as per procedure mentioned at Clause no. E for putting the agency on banning list t'

After conclusion of process and issuance of Speaking order for putting party on banning list as per process defined in para E, the \ order (s)/ contract (s) where it IS concluded that such irregularities have been committed shall be terminated and Contract cum Performance Bank Guarantee (CPBG) submitted by agency against such order (s)/ contract (s) shall also be forfeited. Further such order/ contract will be closed following the due procedure in this regard.

The amount that may have become due to the contractor on account of work already executed by him shall be payable to the contractor and this amount shall be subject to adjustment against any amounts due from the contractor under the terms of the contract. No risk and cost provision will be enforced in such cases.

#### **Suspension of order/ contract:**

Further, Only in the. Following situations, the concerned order (s)/contract(s) (where Corrupt/Fraudulent/ Collusive/ Coercive Practices are observed) and payment shall be suspended after issuance of Suspension cum Show Cause Notice:

(i) Head of Corporate Vigilance Department/CVO based on the investigation by them, commend for specific immediate action against the agency.

(ii) Head of Corporate Vigilance Department/CVO based on the input from investigating agency, forward for specific immediate action against the agency.



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Suspension cum Show Cause Notice being issued in above cases after approval of the competent authority (as per provisions mentioned under Clause no.: D) shall also include the provision for suspension of Order (s) / Contract (s) and payment. Accordingly, after issuance of Suspension cum Show Cause Notice by Corporate C&P Department, the formal communication for suspension of Order (s)/ Contract (s) and payment with immediate effect will be issued by the following with copy to concerned F&A:

- (i) For Projects cases: concerned Project Managers in case of Purchase Orders and concerned Construction-in Charge (where PMC is EIC)/ Engineer-in-Charge (EIC) in case of contracts
- (ii) For other than Projects cases: concerned Dealing officer III case of Purchase Orders and concerned Engineer-in-Charge (EIC) in case of Contracts.

During suspension, Contractor/ Service Providers will be allowed to visit the plant/ site for upkeep of their items/ equipment, GAIL's issued materials (in case custody of same is not taken over), demobilizing the site on confirmation of EIC, etc. However, no suspension of contract/ order will be initiated in Exceptional Cases mentioned at Clause no. B. 2.3.

Misrepresentation / False information other than pertaining to BEC of tender but having impact on the selection process.

For example, if an agency confirms not being in holiday in GAIL/PSU's PMC or banned by PSUs/ Govt. Dept. liquidation, bankruptcy & etc. and subsequently it is found otherwise, such acts shall be considered in this category. 2 Corrupt Fraudulent (except mentioned SI. no. 1 above) /Collusive/Coercive Practices



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### (ii) After execution of contract and during Defect Liability Period (DLP)/ Warranty/Guarantee Period:

If an Agency is found to have indulged in corrupt/fraudulent/ collusive/coercive practices, after execution of Contract and during DLP/ Warranty/Guarantee Period, the Agency shall be banned for future business with BCPL for a period specified in para B 2.2 below from the date of issue of banning order.

Further, the CPBG/CPS submitted by Agency against such Order(s)/Contract(s) shall be forfeited.

### (iii) After expiry of DLP/ Warranty/Guarantee Period

If an Agency is found to have indulged in corrupt/fraudulent/ collusive/coercive practices, after expiry of DLP/ Warranty/Guarantee Period, the Agency shall be banned for future business with BCPL for a period specified in para B 2.2 below from the date of issue of banning order.

### B.2.2 Period of Banning

Banning period shall be reckoned from the date of banning order and shall be 3 years.

In exceptional cases where the act of Bidder/Supplier/Vendor/Contractor is a threat to the National Security, the banning shall be for indefinite period.

### C Effect of banning on other ongoing contracts/ tenders

- C.1 If an Agency is put on Banning, such agency should not be considered in ongoing tender(s)/future tender(s).
- C.2 However, if such an Agency is already executing other order(s)/contract (s) where no corrupt/fraudulent/ collusive/coercive practice is found, the Agency should be allowed to continue till its completion without any further increase in scope except those incidental to original scope mentioned in the contract.
- C.3 If an Agency is put on the Banning List during tendering and no irregularity is found in the case under process:
  - C.3.1 after issue of the Tender Document but before opening of Part-I/Technical Bid, the bid submitted by the Agency shall be ignored.
  - C.3.2 after opening Part-I/Technical bid but before opening the Price bid, the Price bid of the Agency shall not be opened and EMD submitted by the Agency shall be returned to the Agency.
  - C.3.3 after opening of price (Part-II), EMD submitted by the Agency shall be returned; the offer of the Agency shall be ignored & will not be further evaluated. If the agency is put on banning list for fraud/ mis-appropriation of facts committed in the same Tender



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Document/other tender where errant Agency emerges as the lowest (L1), then such tendering process shall also be cancelled and re-invited.

### D. Procedure for Suspension of Bidder

#### D.1 Initiation of Suspension

Action for suspension business dealing with any Agency (ies) shall be initiated by Corporate C&P Department, BCPL when:-

- (i) Corporate Vigilance Department, BCPL based on the fact of the case gathered during investigation by them recommend for specific immediate action against the Agency.
- (ii) Corporate Vigilance Department, BCPL based on the input from Investigating agency, forward for specific immediate action against the Agency.
- (iii) Nonperformance of Vendor/Supplier/Contractor/Consultant leading to termination of Contract/Order.

#### D.2 Suspension Procedure:

- D.2.1 The order of suspension would operate initially for a period not more than 6 (six) months and is to be communicated to the Agency and also to Corporate Vigilance Department, BCPL. Period of suspension can be extended with the approval of the Competent Authority by 1 (one) month at a time with a ceiling of 6(six) months pending a conclusive decision to put the Agency on banning list.
- D.2.2 During the period of suspension, no new business dealing may be held with the Agency.
- D.2.3 Period of suspension shall be accounted for in the final order passed for banning of business with the Agency.
- D.2.4 The decision regarding suspension of business dealings should also be communicated to the Agency.
- D.2.5 If a prima-facie, case is made out that the agency is guilty on the grounds which can result in banning of business dealings, proposal for issuance of suspension order and show cause notice shall be put up to the Competent Authority. The suspension order and show cause notice must include that (i) the Agency is put on suspension list and (ii) why action should not be taken for banning the Agency for future business from BCPL.

The Competent Authority to approve the suspension will be same as that for according approval for banning.

#### D 3 Effect of Suspension of business:

Effect of suspension on other on-going/future tenders will be as under:

- D.3.1 No enquiry/bid/tender shall be entertained from an Agency as long as the name of Agency appears in the Suspension List.
- D.3.2 If an Agency is put on the Suspension List during tendering process:
  - D.3.2.1 after issue of the Tender Document but before opening of Part-I/Technical Bid, the Bid submitted by the Agency shall be ignored.



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- D.3.2.2 after opening Part-I/ Technical Bid but before opening of Part-II/ Price bid, the Price bid of the Agency shall not be opened and EMD submitted by the Agency shall be returned to the Agency.
- D.3.2.3 after opening of price, EMD submitted by the Agency shall be returned; the Offer/Bid of the Agency shall be ignored & will not be further evaluated. If the Agency is put on Suspension list for fraud/ mis-appropriation of facts conducted in the same/other tendering process where errant Agency emerges as the lowest (L1), then such tendering process shall also be cancelled and re-invited.
- D.3.3 The existing contract (s)/ order (s) under execution shall continue.
- D.3.4 The Bidder confirms/undertake that (i) neither the Bidder themselves nor their allied Agency(ies) are on banning list of BCPL or the Ministry of Petroleum and Natural Gas and (ii) Bidder is not banned by any Government department/ Public Sector.
- E. Appeal against the Decision of the Competent Authority:**
- E.1 The Agency may file an appeal against the order of the Competent Authority for putting the Agency on banning list. The Appeal shall be filed to Appellate Authority of BCPL. Such an appeal shall be preferred within one month from the date of receipt of banning order.
- E.2 Appellate Authority would consider the appeal and pass appropriate order which shall be communicated to the party as well as the Competent Authority.
- E.3 Appeal process may be completed within 45 days of filing of appeal with the Appellate Authority.
- F. Wherever there is contradiction with respect to terms of 'Integrity pact', GCC and 'Procedure for action in case of Corrupt/Fraudulent/ Collusive/Coercive Practice', the provisions of 'Procedure for action in case of Corrupt/Fraudulent/ Collusive/Coercive Practice' shall prevail.
- .....



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**Annexure-II**

**PROCEDURE FOR EVALUATION OF PERFORMANCE OF VENDORS/  
SUPPLIERS/ CONTRACTORS/ CONSULTANTS**

**1.0 OBJECTIVE**

The objective of Evaluation of Performance aims to recognize and develop reliable Vendors/ Suppliers/Contractors/ Consultants so that they consistently meet or exceed expectations and requirements.

The purpose of this procedure is to put in place a system to monitor performance of Vendors/ Suppliers/Contractors/ Consultants associated with BCPL in Projects and in O&M so as to ensure timely completion of various projects, timely receipt of supplies including completion of works & services for operation and maintenance of operating plants and quality standards in all respects.

**2.0 METHODOLOGY**

**i) Preparation of Performance Rating Data Sheet (PRDS)**

PRDS for each and every Vendor/ Supplier/Contractor/ Consultant for all Order/Contract with a value of Rs. 7 Lakhs and above is recommended to be drawn up. These PRDS are to be separately prepared for orders/ contracts related to Projects and O&M. Format, Parameters, Process, responsibility for preparation of PRDS are separately mentioned.

**ii) Measurement of Performance**

Based on the parameters defined in PRDS, Performance of concerned Vendor/ Supplier/Contractor/ Consultant would be computed and graded accordingly. The measurement of the performance of the Party would be its ability to achieve the minimum scoring of 60% points in the given parameters.

**iii) Initiation of Measures:**

Depending upon the Grading of Performance, corrective measures would be initiated by taking up the matter with concerned Vendor/ Supplier/Contractor/ Consultant. Response of Vendor/ Supplier/Contractor/ Consultant would be considered before deciding further course of action.

**iv) Implementation of Corrective Measures:**

Based on the response of Vendor/ Supplier/Contractor/ Consultant, concerned Engineer-in-Charge for the Projects and/or OIC in case of O&M would recommend for continuation or discontinuation of such party from the business of BCPL.



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- v) Orders/contracts placed on Proprietary/OEM basis for O&M will be evaluated and, if required, corrective action will be taken for improvement in future.

### 3.0 PROCESS OF EVALUATION OF PERFORMANCE OF VENDORS/ SUPPLIERS/ CONTRACTORS/ CONSULTANTS

#### 3.1 FOR PROJECTS

- i) Evaluation of performance of Vendors/Suppliers/Contractors/Consultants in case of Projects shall be done immediately with commissioning of any Project.
- ii) On commissioning of any Project, EIC (Engineer-in-charge)/ Project-in-charge shall prepare a PRDS (Format at Annexure-1) for all Orders and Contracts.
- iii) Depending upon the Performance Rating, following action need to be initiated by Engineer-in-charge/Project-in-charge:

| Sl.No. | Performance Rating | Action                                                      |
|--------|--------------------|-------------------------------------------------------------|
| 1      | POOR               | Seek explanation for Poor performance                       |
| 2      | FAIR               | Seek explanation for Fair performance                       |
| 3      | GOOD               | Letter to the concerned for improving performance in future |
| 4      | VERY GOOD          | No further action                                           |

- iv) Reply from concerned Vendor/ Supplier/Contractor/ Consultant shall be examined. In case of satisfactory reply, PRDS to be closed with a letter to the concerned for improving performance in future.
- v) When no reply is received or reasons indicated are unsatisfactory, the following actions need to be taken:

A) Where Performance rating is “POOR”:

Recommend such defaulting Vendor/ Supplier/Contractor/ Consultant for putting on Holiday for a period from one to three years as given below:

- (i) Poor Performance due to reasons other than Quality : **One Year**
- (ii) Poor Performance on account of Quality (if any mark obtained against Quality parameter is less than 30): **Two Years**
- (iii) Poor Performance leading to termination of contract or Offloading of contract due to poor performance solely attributable to Vendor/ Supplier/Contractor/ Consultant or Repeated Offence: **Three Years**



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Non performance of a Vendor/Supplier/Contractor/Consultant leading to termination of Contract/ Order, such Vendor/ Supplier/ Contractor/Consultant are also to be considered for Suspension.

In all such cases, concerned site will put up recommendation for issuance of SCN and putting the party on suspension list as per process defined for suspension in “Procedure for Action in case of Corrupt/ Fraudulent/ Collusive/ Coercive Practices”

(B) Where Performance rating is “FAIR”:

Recommend for issuance of warning to such defaulting Vendor/ Supplier/Contractor/ Consultant to improve their performance.

### 3.2 FOR CONSULTANCY JOBS

Monitoring and Evaluation of consultancy jobs will be carried out in the same way as described in para 3.1 for Projects.

### 3.3 FOR OPERATION & MAINTENANCE

- i) Evaluation of performance of Vendors/ Suppliers/Contractors/ Consultants in case of Operation and Maintenance, shall be done immediately after execution of Order/Contract.
- ii) After execution of Orders, a PRDS (Format at Annexure-2) shall be prepared for Orders by Site C&P and for Contracts/Services by respective Engineer-In-Charge.
- iii) Depending upon Performance Rating, following action need to be initiated by Site C&P:

| Sl. No. | Performance Rating | Action                                                       |
|---------|--------------------|--------------------------------------------------------------|
| 1       | <b>POOR</b>        | Seek explanation for Poor performance                        |
| 2.      | <b>FAIR</b>        | Seek explanation for Fair performance                        |
| 3       | <b>GOOD</b>        | Letter to the concerned for improving performance in future. |
| 4       | <b>VERY GOOD</b>   | No further action                                            |

- iv) Reply from concerned Vendor/ Supplier/Contractor/ Consultant shall be examined. In case of satisfactory reply, PRDS to be closed with a letter to the concerned for improving performance in future.
- v) When no reply is received or reasons indicated are unsatisfactory, the following actions need to be taken:

A) Where performance rating is “POOR”



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Recommend such defaulting Vendor/Supplier/Contractor/ Consultant for putting on Holiday for a period from one to three years as given below:

- (i) Poor Performance due to reasons other than Quality : **One Year**
- (ii) Poor Performance on account of Quality (if any mark obtained against Quality parameter is less than 30): **Two Years**
- (iii) Poor Performance leading to termination of contract or Offloading of contract due to poor performance solely attributable to Vendor/Supplier/Contractor/Consultant or Repeated Offence: **Three Years**

Non-performance of a Vendor/Supplier/Contractor/Consultant leading to termination of Contract/ Order such Vendor/ Supplier/ Contractor/Consultant are also to be considered for Suspension.

In all such cases, concerned site will put up recommendation for issuance of SCN and putting the party on suspension list as per process defined for suspension in “Procedure for Action in case of Corrupt/ Fraudulent/ Collusive/ Coercive Practices”

### (B) Where Performance rating is “FAIR”

Recommend for issuance of warning to such defaulting Vendors/Contractors/Consultants to improve their performance.

#### 4.0 **EXCLUSIONS:**

The following would be excluded from the scope of evaluation of performance of Vendors/ Suppliers/Contractors/ Consultants:

- i) Orders/Contracts below the value of Rs. 7 Lakhs.
- ii) One time Vendor/ Supplier/Contractor/ Consultant.
- iii) Orders for Misc./Administrative items/ Non stock Non valued items.

However, concerned Engineer-in-Charge /OICs will continue to monitor such cases so as to minimize the impact on Projects/O&M plants due to non performance of Vendors/ Suppliers/Contractors/ Consultants in all such cases.

#### 5.0 **REVIEW & RESTORATION OF PARITES PUT ON HOLIDAY**

- 5.1 An order for Holiday passed for a certain specified period shall deemed to have been automatically revoked on the expiry of that specified period and it will not be necessary to issue a specific formal order of revocation.

Further, in case Vendor/ Supplier/Contractor/ Consultant is put on holiday due to quality, and new order is placed on Bidder after restoration of Vendor/ Supplier/Contractor/ Consultant, such order will be properly monitored during execution stage by the concerned site.



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### 6.0 **EFFECT OF HOLIDAY**

- 6.1 If a Vendor/ Supplier/Contractor/ Consultant is put on Holiday, such Vendor/ Supplier/Contractor/Consultant should not be considered in ongoing tendering process/future tenders.
- 6.2 However, if such Vendor/ Supplier/Contractor/ Consultant is already executing any other order/ contract and their performance is satisfactory in terms of the relevant contract, should be allowed to continue till its completion without any further increase in scope except those incidental to original scope mentioned in the contract. In such a case CPBG/CPS will not be forfeited and payment will be made as per provisions of concerned Contract. However, this would be without prejudice to other terms and conditions of the Contract.
- 6.3. Effect on other ongoing tendering process:
- 6.3.1 After issue of the Tender Document but before opening of Part-I/Technical Bid, the Bid submitted by the party shall be ignored.
- 6.3.2 After opening of Part-I/Technical Bid but before opening the Part-II/Price Bid, the Price Bid of the party shall not be opened and EMD submitted by the party shall be returned to the party.
- 6.3.3 After opening of Part-II/Price Bid, EMD submitted by the party shall be returned; the Bid of the party shall be ignored & will not be further evaluated. If errant party emerges as the lowest (L1), then such Tender Document shall also be cancelled and re-invited.
- 7.0 While putting the Vendor/ Supplier/Contractor/ Consultant on holiday as per the procedure, the holding company, subsidiary, joint venture, sister concerns, group division of the errant Vendor/ Supplier/Contractor/ Consultant shall not be considered for putting on holiday list.

Any bidder, put on holiday, will not be allowed to bid through consortium route also against any Tender Document during the period of holiday.

- 8.0 If an unsuccessful Bidder makes any vexatious, frivolous or malicious complaint against the tender process with the intention of delaying or defeating any procurement or causing loss to BCPL or any other bidder, such Bidder will be put on holiday for a period of six months, if such complaint is proved to be vexatious, frivolous or malicious, after following the due procedure.

### 9. **APPEAL AGAINST THE DECISION OF THE COMPETENT AUTHORITY:**

- (a) The party may file an appeal against the order of the Competent Authority for putting the party on Holiday list. The appeal shall be filed to Appellate Authority. Such an appeal shall be preferred within one month from the date of receipt of Holiday order.



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- (b) Appellate Authority would consider the appeal and pass appropriate order which shall be communicated to the party as well as the Competent Authority.
- (c) Appeal process may be completed within 45 days of filing of appeal with the Appellate Authority.
- (d) “Appellate Authority” shall mean Committee of Directors consisting of Director (Finance) and Director (BD) for works centers under Director (Projects). For all other cases committee of Directors shall consist of Director (Finance) & Director (Projects).

### 10. **ERRANT BIDDER:**

In case after price bid opening, the lowest evaluated bidder (L1) is not awarded the job for any mistake committed by him in tendering process or withdrawal of Bid or modification of Bid or varying any term in regard thereof leading to re-tendering, BCPL shall forfeit EMD submitted by the Bidder and such Bidders shall be debarred from participation in re-tendering of the same job(s)/item(s).

Further, such Bidder will be put on holiday for a period of six months after following the due procedure.

- 11. In **case** CBEC (Central Board of Excise and Customs)/ any equivalent Central Government agency/ State Government agency brings to the notice of BCPL that the Supplier of Goods / Services (Service Provider) has not remitted the amount towards **GST (CGST & SGST/UTGST or IGST)** collected from BCPL to the government exchequer, then party will be put on holiday for a period of six months after following the due procedure.



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**Annexure-1**

## Brahmaputra Cracker and Polymer Limited PERFORMANCE RATING DATA SHEET [PRDS] (FOR PROJECTS/ CONSULTANCY JOBS)

- i) Project/Work Centre :
- ii) Order/ Contract No. & date :
- iii) Brief description of Items Works/Assignment :
- iv) Order/Contract value (Rs.) :
- v) Name of Vendor/Supplier/ Contractor/ Consultant :
- vi) Contracted delivery/ Completion Schedule :
- vii) Actual delivery/ Completion date :

| Performance Parameter | Delivery/ Completion Performance | Quality Performance | Reliability Performance# | Total |
|-----------------------|----------------------------------|---------------------|--------------------------|-------|
| Maximum Marks         | 40                               | 40                  | 20                       | 100   |
| Marks Allocated       |                                  |                     |                          |       |

### Note:

Remarks (if any)

### PERFORMANCE RATING (\*\*)

Note:

- (#) Vendor/Supplier/Contractor/Consultant who seek repeated financial assistance or deviation beyond contract payment term or seeking direct payment to the sub-vendor/sub-contractor due to financial constraints, then '0' marks should be allotted against Reliability Performance.
- (\*) Allocation of marks should be as per enclosed instructions
- (\*\*) Performance rating shall be classified as under:

| Sl.No. | Range (Marks) | Rating    |
|--------|---------------|-----------|
| 1      | 60 & below    | POOR      |
| 2      | 61-75         | FAIR      |
| 3      | 76-90         | GOOD      |
| 4      | More than 90  | VERY GOOD |

Signature of  
Authorised Signatory:

Name:

Designation:



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## INSTRUCTIONS FOR ALLOCATION OF MARKS

1. Marks are to be allocated as under:

### 1.1 DELIVERY/ COMPLETION PERFORMANCE 40 Marks

| Delivery Period/<br>Completion Schedule | Delay in Weeks      | Marks |
|-----------------------------------------|---------------------|-------|
| a) Upto 3 months                        | Before CDD          | 40    |
|                                         | Delay upto 4 weeks  | 35    |
|                                         | " 8 weeks           | 30    |
|                                         | " 10 weeks          | 25    |
|                                         | " 12 weeks          | 20    |
|                                         | " 16 weeks          | 15    |
|                                         | More than 16 weeks  | 0     |
| b) Above 3 months                       | Before CDD          | 40    |
|                                         | Delay up to 4 weeks | 35    |
|                                         | " 8 weeks           | 30    |
|                                         | " 10 weeks          | 25    |
|                                         | " 16 weeks          | 20    |
|                                         | " 20 weeks          | 15    |
|                                         | " 24 weeks          | 10    |
|                                         | More than 24 weeks  | 0     |

### 1.2 QUALITY PERFORMANCE 40 Marks

For Normal Cases: No Defects/ No Deviation/ No failure: 40 marks

|                                                                               |                                                                                                               |                                   |
|-------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------|-----------------------------------|
| i) Rejection/Defects                                                          | Marks to be allocated on prorata basis for acceptable quantity as compared to total quantity for normal cases | 10 marks                          |
| ii) When quality failure endanger system integration and safety of the system | Failure of severe nature<br>- Moderate nature<br>- low severe nature                                          | 0 marks<br>5 marks<br>10-25 marks |
| iii) Number of deviations                                                     | 1. No deviation<br>2. No. of deviations $\leq 2$<br>3. No. of deviations $> 2$                                | 5 marks<br>2 marks<br>0 marks     |



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### 1.3 RELIABILITY PERFORMANCE

20 Marks

| A.   | FOR WORKS/CONTRACTS                                                                                                              | Marks   |
|------|----------------------------------------------------------------------------------------------------------------------------------|---------|
| i)   | Submission of order acceptance, agreement, CPS/PBG, Drawings and other documents within time                                     | 4 marks |
| ii)  | Mobilization of resources as per Contract and in time                                                                            | 4 marks |
| iii) | Liquidation of Check-list points                                                                                                 | 4 marks |
| iv)  | Compliance to statutory and HS&E requirements<br>or<br>Reliability of Estimates/Design/Drawing etc. in case of Consultancy jobs  | 4 marks |
| v)   | Timely submission of estimates and other documents for Extra, Substituted & AHR items                                            | 4 marks |
| B.   | FOR SUPPLIES                                                                                                                     | Marks   |
| i)   | Submission of order acceptance, CPS/PBG, Drawings and other documents within time                                                | 5 marks |
| ii)  | Attending complaints and requests for after sales service/ warranty repairs and/ or query/ advice (up to the evaluation period). | 5 marks |
| iii) | Response to various correspondence and conformance to standards like ISO                                                         | 5 marks |
| iv)  | Submission of all required documents including Test Certificates at the time of supply                                           | 5 marks |



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**Annexure-2**

## **Brahmaputra Cracker and Polymer Limited PERFORMANCE RATING DATA SHEET [PRDS] (FOR O&M)**

- i) Location :
- ii) Order/ Contract No. & date :
- iii) Brief description of Items :  
Works/Assignment
- iv) Order/Contract value (Rs.) :
- v) Name of Vendor/Supplier/  
Contractor/ Consultant :
- vi) Contracted delivery/  
Completion Schedule :
- vii) Actual delivery/  
Completion date :

| Performance Parameter | Delivery Performance | Quality Performance | Reliability Performance# | Total |
|-----------------------|----------------------|---------------------|--------------------------|-------|
| Maximum Marks         | 40                   | 40                  | 20                       | 100   |
| Marks Allocated(*)    |                      |                     |                          |       |

Remarks (if any)

### PERFORMANCE RATING (\*\*)

Note:

(#) Vendor/Supplier/Contractor/Consultant who seek repeated financial assistance or deviation beyond contract payment term or seeking direct payment to the sub-vendor/sub-contractor due to financial constraints, then '0' marks should be allotted against Reliability Performance

(\*) Allocation of marks should be as per enclosed instructions

(\*\*) Performance rating shall be classified as under:

| Sl.No. | Range (Marks) | Rating    |
|--------|---------------|-----------|
| 1      | 60 & below    | POOR      |
| 2      | 61-75         | FAIR      |
| 3      | 76-90         | GOOD      |
| 4      | More than 90  | VERY GOOD |

Signature of  
Authorized Signatory:

Name:

Designation:

### **INSTRUCTIONS FOR ALLOCATION OF MARKS (FOR O&M)**

ई-निविदा संख्या /e-TENDER NO: BCPL/C&P/LE21C019DB/04140 for "PROCUREMENT OF PORTABLE RECEPTACLE COMBINATION UNITS FOR PROVIDING POWER SUPPLY CONNECTION FOR VARIOUS SITE RELATED ACTIVITIES AT VARIOUS UNITS OF BCPL PLANT AT LEPETKATA ON LIMITED TENDER BASIS."



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1. Marks are to be allocated as under:

## 1.1 DELIVERY/ COMPLETION PERFORMANCE 40 Marks

| Delivery Period/<br>Completion Schedule | Delay in Weeks      | Marks |
|-----------------------------------------|---------------------|-------|
| a) Upto 3 months                        | Before CDD          | 40    |
|                                         | Delay upto 4 weeks  | 35    |
|                                         | ” 8 weeks           | 30    |
|                                         | ” 10 weeks          | 25    |
|                                         | ” 12 weeks          | 20    |
|                                         | ” 16 weeks          | 15    |
|                                         | More than 16 weeks  | 0     |
| b) Above 3 months                       | Before CDD          | 40    |
|                                         | Delay up to 4 weeks | 35    |
|                                         | ” 8 weeks           | 30    |
|                                         | ” 10 weeks          | 25    |
|                                         | ” 16 weeks          | 20    |
|                                         | ” 20 weeks          | 15    |
|                                         | ” 24 weeks          | 10    |
|                                         | More than 24 weeks  | 0     |

## 1.2 QUALITY PERFORMANCE 40 Marks

For Normal Cases: No Defects/No Deviation/ No failure: 40 marks

|                                                                               |                                                                                                               |             |
|-------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------|-------------|
| i) Rejection/Defects                                                          | Marks to be allocated on prorata basis for acceptable quantity as compared to total quantity for normal cases | 10 marks    |
| ii) When quality failure endanger system integration and safety of the system | Failure of severe nature                                                                                      | 0 marks     |
|                                                                               | - Moderate nature                                                                                             | 5 marks     |
|                                                                               | - low severe nature                                                                                           | 10-25 marks |
| iii) Number of deviations                                                     | 1. No deviation                                                                                               | 5 marks     |
|                                                                               | 2. No. of deviations $\leq 2$                                                                                 | 2 marks     |
|                                                                               | 3. No. of deviations $> 2$                                                                                    | 0 marks     |



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(भारतसरकारकाउपक्रम)/(A Government of India Enterprise)

**1.3 RELIABILITY PERFORMANCE**

**20 Marks**

| <b>A.</b> | <b>FOR WORKS/CONTRACTS</b>                                                                                                      | <b>Marks</b> |
|-----------|---------------------------------------------------------------------------------------------------------------------------------|--------------|
| i)        | Submission of order acceptance, agreement, CPS/PBG, Drawings and other documents within time                                    | 4 marks      |
| ii)       | Mobilization of resources as per Contract and in time                                                                           | 4 marks      |
| iii)      | Liquidation of Check-list points                                                                                                | 4 marks      |
| iv)       | Compliance to statutory and HS&E requirements<br>or<br>Reliability of Estimates/Design/Drawing etc. in case of Consultancy jobs | 4 marks      |
| v)        | Timely submission of estimates and other documents for Extra, Substituted & AHR items                                           | 4 marks      |
| <b>B.</b> | <b>FOR SUPPLIES</b>                                                                                                             | <b>Marks</b> |
| i)        | Submission of order acceptance, CPS/PBG, Drawings and other documents within time                                               | 5 marks      |
| ii)       | Attending complaints and requests for after sales service/ warranty repairs and/ or query/ advice (upto the evaluation period). | 5 marks      |
| iii)      | Response to various correspondence and conformance to standards like ISO                                                        | 5 marks      |
| iv)       | Submission of all required documents including Test Certificates at the time of supply                                          | 5 marks      |



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**ANNEXURE-III**

**(INSTRUCTIONS FOR PARTICIPATION IN E-TENDER)**

**(Ready Reckoner to Participate in BCPL e-tender through CPP Portal of NIC)**

**<https://www.bcplonline.co.in/UploadFiles/tenderfile/ReadyReckonerBCPL.pdf>**

**HELP DESK (BCPL)**

Phone: 0373-2914582 (only for e-tender queries)

Mobile: 8811017320

Email: [etender@bcplindia.co.in](mailto:etender@bcplindia.co.in)

**HELP DESK (NIC)**

Phone: 1800-233-7315, 0120-4200462, 0120-4001002 (only for e-tender queries)

Mobile: 8826246593

Email: [cphp-nic@nic.in](mailto:cphp-nic@nic.in)



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**BRAHMAPUTRA CRACKER AND POLYMER LIMITED**

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**ANNEXURE-IV**

**BIDDING DATA SHEET (BDS)**

**ITB TO BE READ IN CONJUNCTION WITH THE FOLLOWING:**

| A. GENERAL             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |            |                                 |                |                                  |
|------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|---------------------------------|----------------|----------------------------------|
| ITB clause             | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                           |            |                                 |                |                                  |
| 1.2                    | The Invitation for Bids/ E-TENDER NO. is :<br><br><b>E-TENDER NO.:</b> BCPL/C&P/LE21C019DB/10004140                                                                                                                                                                                                                                                                                                                                                                   |            |                                 |                |                                  |
| 1.1                    | The Employer/Owner is: <b>M/s. Brahma Putra Cracker &amp; Polymer Limited</b>                                                                                                                                                                                                                                                                                                                                                                                         |            |                                 |                |                                  |
| 2.1                    | Name of the Supply: "PROCUREMENT OF PORTABLE RECEPTACLE COMBINATION UNITS FOR PROVIDING POWER SUPPLY CONNECTION FOR VARIOUS SITE RELATED ACTIVITIES AT VARIOUS UNITS OF BCPL PLANT AT LEPETKATA ON LIMITED TENDER BASIS."                                                                                                                                                                                                                                             |            |                                 |                |                                  |
| <b>3</b>               | <div style="display: flex; justify-content: space-between;"> <div>BIDS FROM CONSORTIUM/ JOINT VENTURE</div> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td style="text-align: center;">APPLICABLE</td> <td style="text-align: center;"><input type="text" value="NO"/></td> </tr> <tr> <td style="text-align: center;">NOT APPLICABLE</td> <td style="text-align: center;"><input type="text" value="YES"/></td> </tr> </table> </div>    | APPLICABLE | <input type="text" value="NO"/> | NOT APPLICABLE | <input type="text" value="YES"/> |
| APPLICABLE             | <input type="text" value="NO"/>                                                                                                                                                                                                                                                                                                                                                                                                                                       |            |                                 |                |                                  |
| NOT APPLICABLE         | <input type="text" value="YES"/>                                                                                                                                                                                                                                                                                                                                                                                                                                      |            |                                 |                |                                  |
| B. BIDDING DOCUMENT    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |            |                                 |                |                                  |
| ITB clause             | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                           |            |                                 |                |                                  |
| 8.1                    | For <b><u>clarification purposes</u></b> only, the communication address is:<br>Attention:<br>SH.DIPANKA BARKAKATI, MANAGER (C&P)<br>Street Address:<br><b>Brahmaputra Cracker and Polymer Limited</b> (A Government of India Enterprise), C&P Department, Administrative Building, PO: Lepetkata, Distt.: Dibrugarh, Assam, Pin Code:786006, Phone no.: +91-0373-2914636/611. Email id: <a href="mailto:dbarkakati@bcplindia.co.in">dbarkakati@bcplindia.co.in</a> ; |            |                                 |                |                                  |
| C. PREPARATION OF BIDS |                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |            |                                 |                |                                  |
| ITB clause             | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                           |            |                                 |                |                                  |

ई-निविदा संख्या /e-TENDER NO: BCPL/C&P/LE21C019DB/04140 for "PROCUREMENT OF PORTABLE RECEPTACLE COMBINATION UNITS FOR PROVIDING POWER SUPPLY CONNECTION FOR VARIOUS SITE RELATED ACTIVITIES AT VARIOUS UNITS OF BCPL PLANT AT LEPETKATA ON LIMITED TENDER BASIS."



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## BRAHMAPUTRA CRACKER AND POLYMER LIMITED

(भारतसरकारकाउपक्रम)/(A Government of India Enterprise)

|                                          |                                                                                                                                                                                                                                                                                                                                                                                                                    |
|------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 11.1.1 (u)                               | The Bidder shall submit with its Techno-commercial/Unpriced bid the following additional documents (SCC Refers):<br>Refer SCC<br>_____<br>_____                                                                                                                                                                                                                                                                    |
| 12                                       | Additional Provision for Schedule of Rate/ Bid Price are as under:<br>_____<br>_____                                                                                                                                                                                                                                                                                                                               |
| 14                                       | The currency of the Bid shall be <b>INR</b>                                                                                                                                                                                                                                                                                                                                                                        |
| 15                                       | The bid validity period shall be three months from final 'Bid Due Date'.                                                                                                                                                                                                                                                                                                                                           |
| <b>D. SUBMISSION AND OPENING OF BIDS</b> |                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>ITB clause</b>                        | <b>Description</b>                                                                                                                                                                                                                                                                                                                                                                                                 |
| 18                                       | In addition to the original of the Bid, the number of copies required is one.                                                                                                                                                                                                                                                                                                                                      |
| 22                                       | The E-TENDER NO. of this bidding process is :<br>BCPL/C&P/LE21C019DB/10004140                                                                                                                                                                                                                                                                                                                                      |
| 22.3                                     | For <b><u>bid submission purposes</u></b> only, the Owner's address is :<br>Attention:<br>SH.DIPANKA BARKAKATI, MANAGER (C&P)<br><br>Street Address:<br><b>Brahmaputra Cracker and Polymer Limited</b> (A Government of India Enterprise), C&P Department, Administrative Building, PO: Lepetkata, Distt.: Dibrugarh, Assam, Pin Code:786006, Phone no. +91-0373-2914636/611. Email id: dbarkakati@bcplindia.co.in |
| 26                                       | <b>The bid opening shall take place at:</b><br>Street Address:<br><b>Brahmaputra Cracker and Polymer Limited</b> (A Government of India Enterprise), C&P Department, Administrative Building, PO: Lepetkata, Distt.: Dibrugarh, Assam, Pin Code:786006, Phone no.: +91-0373-2914636/611. Email id: dbarkakati@bcplindia.co.in;                                                                                     |



**ब्रह्मपुत्रक्रेकरऔरपालीमेरलिमिटेड**  
**BRAHMAPUTRA CRACKER AND POLYMER LIMITED**

(भारतसरकारकाउपक्रम)/(A Government of India Enterprise)

|                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |            |            |                |            |
|----------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|------------|------------|----------------|------------|
|                                              | <b>Date: 23.07.2021</b><br><b>Time: 15:00 Hrs.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |            |            |                |            |
| <b>E. EVALUATION, AND COMPARISON OF BIDS</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |            |            |                |            |
| <b>ITB clause</b>                            | <b>Description</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |            |            |                |            |
| 32                                           | Evaluation Methodology is mentioned in Section-II.                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |            |            |                |            |
| 33                                           | Compensation for Extended Stay: <table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse;"> <tr> <td style="padding: 5px;">APPLICABLE</td> <td style="padding: 5px; text-align: center;"><b>NO</b></td> </tr> <tr> <td style="padding: 5px;">NOT APPLICABLE</td> <td style="padding: 5px; text-align: center;"><b>YES</b></td> </tr> </table>                                                                                                                       |  | APPLICABLE | <b>NO</b>  | NOT APPLICABLE | <b>YES</b> |
| APPLICABLE                                   | <b>NO</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  |            |            |                |            |
| NOT APPLICABLE                               | <b>YES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |            |            |                |            |
| <b>F. AWARD OF CONTRACT</b>                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |            |            |                |            |
| <b>ITB clause</b>                            | <b>Description</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |            |            |                |            |
| 37                                           | State of which stamp paper is required for Contract Agreement:<br>[Not applicable in this tender]<br><b>State: Assam</b>                                                                                                                                                                                                                                                                                                                                                                             |  |            |            |                |            |
| 38                                           | Contract Performance Security/ Security Deposit <table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse;"> <tr> <td style="padding: 5px;">APPLICABLE</td> <td style="padding: 5px; text-align: center;"><b>No</b></td> </tr> <tr> <td style="padding: 5px;">NOT APPLICABLE</td> <td style="padding: 5px; text-align: center;"><b>Yes</b></td> </tr> </table> <p><b>Applicable:</b><br/> <b>As specified in clause No.38 of Section-III of tender document.</b></p> |  | APPLICABLE | <b>No</b>  | NOT APPLICABLE | <b>Yes</b> |
| APPLICABLE                                   | <b>No</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  |            |            |                |            |
| NOT APPLICABLE                               | <b>Yes</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |            |            |                |            |
| 40                                           | Public Procurement Policy for MSEs : <table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse;"> <tr> <td style="padding: 5px;">APPLICABLE</td> <td style="padding: 5px; text-align: center;"><b>YES</b></td> </tr> <tr> <td style="padding: 5px;">NOT APPLICABLE</td> <td style="padding: 5px; text-align: center;"><b>NO</b></td> </tr> </table> <p style="text-align: center;">The tender is split able.</p>                                                     |  | APPLICABLE | <b>YES</b> | NOT APPLICABLE | <b>NO</b>  |
| APPLICABLE                                   | <b>YES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |            |            |                |            |
| NOT APPLICABLE                               | <b>NO</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  |            |            |                |            |



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|                           |                                                                                                                                                                                                                                                             |            |    |                |     |
|---------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|----|----------------|-----|
| 41                        | <div>Provision of AHR Item :</div> <table><tr><td data-bbox="614 358 952 434">APPLICABLE</td><td data-bbox="952 358 1276 434">NO</td></tr><tr><td data-bbox="614 434 952 510">NOT APPLICABLE</td><td data-bbox="952 434 1276 510">YES</td></tr></table>     | APPLICABLE | NO | NOT APPLICABLE | YES |
| APPLICABLE                | NO                                                                                                                                                                                                                                                          |            |    |                |     |
| NOT APPLICABLE            | YES                                                                                                                                                                                                                                                         |            |    |                |     |
| Clause No.<br>27.3 of GCC | <div>Bonus for Early Completion:</div> <table><tr><td data-bbox="614 616 952 692">APPLICABLE</td><td data-bbox="952 616 1276 692">NO</td></tr><tr><td data-bbox="614 692 952 768">NOT APPLICABLE</td><td data-bbox="952 692 1276 768">YES</td></tr></table> | APPLICABLE | NO | NOT APPLICABLE | YES |
| APPLICABLE                | NO                                                                                                                                                                                                                                                          |            |    |                |     |
| NOT APPLICABLE            | YES                                                                                                                                                                                                                                                         |            |    |                |     |



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# फॉर्म और प्रारूप

# FORMS & FORMATS



ब्रह्मपुत्रक्रेकरऔरपालीमेरलिमिटेड

**BRAHMAPUTRA CRACKER AND POLYMER LIMITED**

(भारतसरकारकाउपक्रम)/(A Government of India Enterprise)

**LIST OF FORMS & FORMAT**

| Form No. | Description                                                                                                          |
|----------|----------------------------------------------------------------------------------------------------------------------|
| F-1      | BIDDER'S GENERAL INFORMATION                                                                                         |
| F-2      | BID FORM                                                                                                             |
| F-3      | LIST OF ENCLOSURES                                                                                                   |
| F-4      | PROFORMA OF "BANK GUARANTEE" FOR "EARNEST MONEY DEPOSIT / BID SECURITY"                                              |
| F-5      | LETTER OF AUTHORITY                                                                                                  |
| F-6      | NO DEVIATION CONFIRMATION                                                                                            |
| F-7      | DECLARATION REGARDING HOLIDAY/BANNING                                                                                |
| F-8      | CERTIFICATE FOR NON-INVOLVMENT OF GOVT. OF INDIA                                                                     |
| F-9      | PROFORMA OF "BANK GUARANTEE" FOR "CONTRACT PERFORMANCE SECURITY / SECURITY DEPOSIT"                                  |
| F-10     | AGREED TERMS & CONDITIONS                                                                                            |
| F-11     | ACKNOWLEDGEMENT CUM CONSENT LETTER                                                                                   |
| F-12     | UNDERTAKING ON LETTERHEAD                                                                                            |
| F-13     | BIDDER'S EXPERIENCE                                                                                                  |
| F-14     | CHECK LIST                                                                                                           |
| F-15     | FORMAT FOR CERTIFICATE FROM BANK IF BIDDER'S WORKING CAPITAL IS INADEQUATE- ( <b><u>Not Applicable</u></b> )         |
| F-16     | FORMAT FOR CHARTERED ACCOUNTANT CERTIFICATE FOR FINANCIAL CAPABILITY OF THE BIDDER- ( <b><u>Not Applicable</u></b> ) |
| F-17     | BIDDER'S QUERIES FOR PRE BID MEETING                                                                                 |
| F-18     | E-BANKING MANDATE FORM                                                                                               |
| F-19     | CA CERTIFICATE FORMAT FOR MSE                                                                                        |
| F-20     | UNDERTAKING FOR DOCUMENT AUTHENTICATION                                                                              |



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# BRAHMAPUTRA CRACKER AND POLYMER LIMITED

(भारतसरकारकाउपक्रम)/(A Government of India Enterprise)

**E-1**

## **BIDDER'S GENERAL INFORMATION**

To,

**M/s. BRAHMAPUTRA CRACKER AND POLYMER LIMITED**

**SUB:** PROCUREMENT OF PORTABLE RECEPTACLE COMBINATION UNITS FOR PROVIDING POWER SUPPLY CONNECTION FOR VARIOUS SITE RELATED ACTIVITIES AT VARIOUS UNITS OF BCPL PLANT AT LEPETKATA ON LIMITED TENDER BASIS

**E-TENDER NO.:** BCPL/C&P/LE21C019DB/10004140

| Sl. No. | DESCRIPTION                                                                                                                                                                                                    | BIDDER'S CONFIRMATION                                                                                                                                                                             |
|---------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.      | Bidder Name                                                                                                                                                                                                    |                                                                                                                                                                                                   |
| 2.      | Status of Firm                                                                                                                                                                                                 | Proprietorship      Firm/Partnership      firm/<br>Limited/Others<br>If Others Specify: _____<br>[Enclose relevant certificates / partnership<br>deed/certificate of Registration, as applicable] |
| 3.      | Name of<br>Proprietor/Partners/Directors of<br>the firm/company                                                                                                                                                |                                                                                                                                                                                                   |
| 4.      | Number of Years in Operation                                                                                                                                                                                   |                                                                                                                                                                                                   |
| 5.      | Erstwhile Name of Bidder<br>/Details of name change during<br>years of Operation                                                                                                                               |                                                                                                                                                                                                   |
| 6.      | Address of Registered Office:<br><br>*In case of Partnership firm,<br>enclose letter mentioning current<br>address of the firm and the full<br>names and current addresses of<br>all the partners of the firm. | City:<br>District:<br>State:<br>PIN/ZIP:                                                                                                                                                          |
| 7.      | Telephone Number& Contact<br>Information of Registered Office                                                                                                                                                  | (Country Code) (Area Code) (Telephone No.)<br>FAX No. : .....<br>e-Mail ID: .....                                                                                                                 |
| 8.      | Operation Address<br>(if different from above)                                                                                                                                                                 | City:<br>District:<br>State:<br>PIN/ZIP:                                                                                                                                                          |



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# BRAHMAPUTRA CRACKER AND POLYMER LIMITED

(भारतसरकारकाउपक्रम)/(A Government of India Enterprise)

| Sl. No. | DESCRIPTION                                                                       | BIDDER'S CONFIRMATION                                                                                                                                                                                       |
|---------|-----------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 9.      | Telephone Number & Contact Information of Operation Address                       | <div style="display: flex; justify-content: space-between;"> <span>(Country Code)</span> <span>(Area Code)</span> <span>(Telephone No.)</span> </div> FAX No. : .....<br>E-mail ID: .....                   |
| 10.     | Website                                                                           |                                                                                                                                                                                                             |
| 11.     | Fax Number:                                                                       | <div style="display: flex; justify-content: space-between;"> <span>(Country Code)</span> <span>(Area Code)</span> <span>(Telephone No.)</span> </div>                                                       |
| 12.     | ISO Certification, if any                                                         | [If yes, please furnish details]                                                                                                                                                                            |
| 13.     | Bid Currency                                                                      |                                                                                                                                                                                                             |
| 14.     | Banker's Name                                                                     |                                                                                                                                                                                                             |
| 15.     | Branch                                                                            |                                                                                                                                                                                                             |
| 17.     | Bank account number                                                               |                                                                                                                                                                                                             |
| 18.     | PAN No.                                                                           | [Enclose copy of PAN Card]                                                                                                                                                                                  |
| 19.     | GST No.                                                                           | [Enclose copy of GST Registration Certificate]                                                                                                                                                              |
| 20.     | Vendor Classification with respect to GST.<br><br>Mark (✓) on the applicable one. | Registered <input type="checkbox"/><br>Un-Registered <input type="checkbox"/><br>Compound Scheme <input type="checkbox"/><br>PSU, GOVT <input type="checkbox"/><br>SEZ <input type="checkbox"/>             |
| 21.     | We (Bidder) are covered under the definition of section 2 (n) of the MSMED Act    | Yes / No<br><i>(If the response to the above is 'Yes', Bidder to provide Purchaser a copy of the Entrepreneurs Memorandum (EM) filled with the authority specified by the respective State Government.)</i> |
| 22.     | Whether Micro or Small Enterprise                                                 | Yes / No<br><i>(If Yes, Bidder to submit requisite documents as specified in ITB: Clause No. 40)</i>                                                                                                        |
|         | Whether MSE is owned by SC/ST Entrepreneur(s)                                     | Yes / No<br><i>(If Yes, Bidder to submit requisite documents as specified in ITB: Clause No. 40)</i>                                                                                                        |
| 23.     | Type of Entity                                                                    | Corporate/ Non-Corporate (As per CGST/SGST/UTGST Act).<br>(In case of Non-Corporate Entity, bidder will submit documentary evidence for same).                                                              |

Place:

[Signature of Authorized Signatory of Bidder]

Date:

Name:

Designation:

Seal:



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## BRAHMAPUTRA CRACKER AND POLYMER LIMITED

(भारतसरकारकाउपक्रम)/(A Government of India Enterprise)

**F-2**

### **BID FORM**

To,

**M/s. BRAHMAPUTRA CRACKER AND POLYMER LIMITED**

**SUB:** PROCUREMENT OF PORTABLE RECEPTACLE COMBINATION UNITS FOR PROVIDING POWER SUPPLY CONNECTIONS FOR VARIOUS SITE RELATED ACTIVITIES AT VARIOUS UNITS OF BCPL PLANT AT LEPETKATA ON LIMITED TENDER BASIS

**E-TENDER NO.:** BCPL/C&P/LE21C019DB/10004140

Dear Sir,

After examining / reviewing the Tender Document for the above mentioned Tender Document number \_\_\_\_\_ for

“\_\_\_\_\_”including

"Technical Specifications & Scope of Work", "General Conditions of Contract [GCC]", "Special Conditions of Contract [SCC]" and "Price Schedule/Schedule of Rates [SOR]", etc. the receipt of which is hereby duly acknowledged, we, the undersigned, are pleased to offer to execute the whole part of the job and in conformity with the said Tender Document, including Addenda / Corrigenda Nos. \_\_\_\_\_.

We confirm that this Bid is valid for a period of as defined in BDS from the date of opening of "Techno-Commercial / Un-priced Bid", and it shall remain binding upon us and may be accepted by any time before the expiry of that period.

If our Bid is accepted, we will provide the "Contract Performance Security / Security Deposit" for Amount and Validity as mentioned in Tender Document for the due performance within "thirty [30] days" of such Award.

Until a detailed Purchase Order/Contract documents prepared and issued, the Tender Document (including addenda/ corrigenda) together with the Bid and "Notification of Award" shall constitute a binding agreement between us.

We understand that Tender Document is not exhaustive and any action and activity not mentioned in Tender Document but may be inferred to be included to meet the intend of the Tender Document shall be deemed to be mentioned in Tender Document unless otherwise specifically excluded and we confirm to perform for fulfillment of Contract and completeness of the supplies in all respects within the time frame and agreed price.

We understand that you are not bound to accept the lowest priced or any Bid that you may receive.

Place: \_\_\_\_\_ [Signature of Authorized Signatory of Bidder]

Date: \_\_\_\_\_ Name:

Designation:

Seal:

Duly authorized to sign Bid for and on behalf of \_\_\_\_\_

[Signature of Witness]

Name of Witness:

ई-निविदा संख्या /e-TENDER NO: BCPL/C&P/LE21C019DB/04140 for "PROCUREMENT OF PORTABLE RECEPTACLE COMBINATION UNITS FOR PROVIDING POWER SUPPLY CONNECTION FOR VARIOUS SITE RELATED ACTIVITIES AT VARIOUS UNITS OF BCPL PLANT AT LEPETKATA ON LIMITED TENDER BASIS."



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# BRAHMAPUTRA CRACKER AND POLYMER LIMITED

(भारतसरकारकाउपक्रम)/(A Government of India Enterprise)

Address:

**F-3**

## **LIST OF ENCLOSURES**

To,

**M/s. BRAHMAPUTRA CRACKER AND POLYMER LIMITED**

**SUB:** PROCUREMENT OF PORTABLE RECEPTACLE COMBINATION UNITS FOR PROVIDING POWER SUPPLY CONNECTION FOR VARIOUS SITE RELATED ACTIVITIES AT VARIOUS UNITS OF BCPL PLANT AT LEPETKATA ON LIMITED TENDER BASIS

**E-TENDER NO.:** BCPL/C&P/LE21C019DB/10004140

**Dear Sir,**

We are enclosing the following documents as part of the bid:

| Sl. No. | Section, Clause No. & Description of Tender Document                                           | Detail(s) of Document(s) required                                                                                                                                                  | Detail (s) of Document(s) submitted by the Bidder | File Name (in case e-Tender) and Total number of Pages |
|---------|------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------|--------------------------------------------------------|
| 1.      | Section III, 5.2 (if applicable), 11.1.1 (k),                                                  | Tender Fee                                                                                                                                                                         |                                                   |                                                        |
| 2.      | Section III, 11.1.1 (p) & 16.0                                                                 | Bid Security/ EMD                                                                                                                                                                  |                                                   |                                                        |
| 3.      | Section III, 16.3                                                                              | In case EMD is in form of Bank Guarantee from Banks other than the Nationalized Indian Banks, a declaration from such commercial Bank having net worth in excess of Rs. 100 Crores |                                                   |                                                        |
| 4.      | Section III, 11.1.1 (n)                                                                        | Power of Attorney                                                                                                                                                                  |                                                   |                                                        |
| 5.      | Section III, 11.1.1 (r)                                                                        | Integrity Pact                                                                                                                                                                     |                                                   |                                                        |
| 6.      | Section II (D) (i)                                                                             | Documents against Technical Criteria of BEC                                                                                                                                        |                                                   |                                                        |
| 7.      | Section II (D) (ii) & F-16                                                                     | Documents against Financial Criteria of BEC                                                                                                                                        |                                                   |                                                        |
| 8.      | Section II (A) Note (i)                                                                        | Tax Paid Invoice /Documents (if applicable)                                                                                                                                        |                                                   |                                                        |
| 9.      | Section III, 2, 3.1(if applicable), 11.1.1(b) & (c) & (f) & (g) & (h) & (i) & (j) & (m) & (q), | Submission of All Forms & Formats duly filled & signed                                                                                                                             |                                                   |                                                        |

ई-निविदा संख्या /e-TENDER NO: BCPL/C&P/LE21C019DB/04140 for "PROCUREMENT OF PORTABLE RECEPTACLE COMBINATION UNITS FOR PROVIDING POWER SUPPLY CONNECTION FOR VARIOUS SITE RELATED ACTIVITIES AT VARIOUS UNITS OF BCPL PLANT AT LEPETKATA ON LIMITED TENDER BASIS."



ब्रह्मपुत्रक्रेकरऔरपालीमेरलिमिटेड

# BRAHMAPUTRA CRACKER AND POLYMER LIMITED

(भारतसरकारकाउपक्रम)/(A Government of India Enterprise)

| Sl. No. | Section, Clause No. & Description of Tender Document | Detail(s) of Document(s) required                                                                             | Detail (s) of Document(s) submitted by the Bidder | File Name (in case e-Tender) and Total number of Pages |
|---------|------------------------------------------------------|---------------------------------------------------------------------------------------------------------------|---------------------------------------------------|--------------------------------------------------------|
| 10.     | Section III, 10.0 (if applicable),                   | List of Documents not in English language and its corresponding English Translation                           |                                                   |                                                        |
| 11.     | Section III, 11.1.1(a)                               | Covering Letter                                                                                               |                                                   |                                                        |
| 12.     | Section III, 11.1.1(e)                               | Copy of Price Schedule/ Schedule of Rate (SOR) with prices blanked out but mentioning "Quoted" / "Not Quoted" |                                                   |                                                        |
| 13.     | Section III, 11.1.1(s)                               | List of consortium/ JV member(s), and Consortium Agreement                                                    |                                                   |                                                        |
| 14.     | Section III, 11.1.1(t)                               | Complete Tender Document, its Corrigendum/ Amendment /Clarification(s)                                        |                                                   |                                                        |
| 15.     | Section III, 11.1.1(u)                               | A List of Additional document(s) & its enclosures                                                             |                                                   |                                                        |
| 16.     | Section III, 13.7                                    | A List of the material from a sub-vendor                                                                      |                                                   |                                                        |
| 17.     | Section III, 40.3 (a)                                | Documentary evidence that the Bidder is a Micro or Small Enterprises                                          |                                                   |                                                        |
| 18.     | Section III, 40.3 (b)                                | Documentary evidence, in support of MSE is owned by SC/ST Entrepreneurs                                       |                                                   |                                                        |
| 19.     | Section III, 40.3                                    | Certification of above documents by the Chartered Accountant                                                  |                                                   |                                                        |
| 20.     | F-1, Point No. 2                                     | Relevant certificates / Partnership Deed/ Certificate of Registration, as applicable                          |                                                   |                                                        |
| 21.     | F-1, Point No. 18                                    | Copy of PAN Card                                                                                              |                                                   |                                                        |
| 22.     | F-1, Point No. 19                                    | Copy of GST Registration Certificate                                                                          |                                                   |                                                        |
| 23.     | F-1, Point No. 20                                    | Copy of the Entrepreneurs Memorandum (EM)                                                                     |                                                   |                                                        |

Place:

[Signature of Authorized Signatory of Bidder]

Date:

Name:

Designation:

Seal:



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**BRAHMAPUTRA CRACKER AND POLYMER LIMITED**

(भारतसरकारकाउपक्रम)/(A Government of India Enterprise)

**F-4**

**PROFORMA OF "BANK GUARANTEE" FOR "EARNEST MONEY DEPOSIT/ BID SECURITY"**

(To be stamped in accordance with the Stamp Act)

Ref.....

Bank Guarantee No.....

Date.....

To,

**M/s. BRAHMAPUTRA CRACKER AND POLYMER LIMITED**

**SUB: PROCUREMENT OF PORTABLE RECEPTACLE COMBINATION UNITS FOR PROVIDING POWER SUPPLY CONNECTIONS FOR VARIOUS SITE RELATED ACTIVITIES AT VARIOUS UNITS OF BCPL PLANT AT LEPETKATA ON LIMITED TENDER BASIS**

**E-TENDER NO.: BCPL/C&P/LE21C016DB/10004140**

**Dear Sir(s),**

In accordance with Tender Document under your reference No \_\_\_\_\_ M/s. \_\_\_\_\_ having their Registered / Head Office at \_\_\_\_\_ (hereinafter called the Tenderer/Bidder), wish to participate in the said tender for \_\_\_\_\_

As an irrevocable Bank Guarantee against Earnest Money Deposit for the amount of \_\_\_\_\_ is required to be submitted by the bidder as a condition precedent for participation in the said Tender Document which amount is liable to be forfeited on the happening of any contingencies mentioned in the Tender Document.

We, the \_\_\_\_\_ Bank at \_\_\_\_\_ having our Head Office \_\_\_\_\_ (Local Address) guarantee and undertake to pay immediately on demand without any recourse to the Bidder by BCPL, the amount \_\_\_\_\_ without any reservation, protest, demur and recourse. Any such demand made by BCPL, shall be conclusive and binding on us irrespective of any dispute or difference raised by the Bidder.

This guarantee shall be irrevocable and shall remain valid up to \_\_\_\_\_ [this date should be two (02) months beyond the validity of the bid]. If any further extension of this guarantee is required, the same shall be extended to such required period on receiving instructions from Bidder M/s. \_\_\_\_\_ on whose behalf this guarantee is issued.

In witness whereof the Bank, through its authorized officer, has set its hand and stamp on this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_ at \_\_\_\_\_.

**WITNESS:**

(SIGNATURE)

(NAME)

(SIGNATURE)

(NAME)

ई-निविदा संख्या /e-TENDER NO: BCPL/C&P/LE21C019DB/04140 for "PROCUREMENT OF PORTABLE RECEPTACLE COMBINATION UNITS FOR PROVIDING POWER SUPPLY CONNECTION FOR VARIOUS SITE RELATED ACTIVITIES AT VARIOUS UNITS OF BCPL PLANT AT LEPETKATA ON LIMITED TENDER BASIS."



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**BRAHMAPUTRA CRACKER AND POLYMER LIMITED**

(भारतसरकारकाउपक्रम)/(A Government of India Enterprise)

(OFFICIAL ADDRESS)

Designation with Bank Stamp

Attorney as per

Power of Attorney No. \_\_\_\_\_

Date: \_\_\_\_\_

**INSTRUCTIONS FOR FURNISHING "BID SECURITY DEPOSIT/ EARNEST MONEY" BY "BANK GUARANTEE"**

1. The Bank Guarantee by Bidders will be given on non-judicial stamp paper as per "Stamp Duty" applicable. The non-judicial stamp paper should be in the name of the issuing Bank. In case of foreign Bank, the said Bank's Guarantee to be issued by its correspondent Bank in India on requisite non-judicial stamp paper
2. The expiry date should be arrived at in accordance with "ITB: Clause-15.1".
3. The Bank Guarantee by bidders will be given from Bank as specified in "ITB".
4. A letter from the issuing Bank of the requisite Bank Guarantee confirming that said Bank Guarantee / all future communication relating to the Bank Guarantee shall be forwarded to the Purchaser at its address as mentioned at "ITB".
5. Bidder must indicate the full postal address of the Bank along with the Bank's E-mail / Fax / Phone from where the Bank Guarantee has been issued.
6. If a Bank Guarantee is issued by a commercial Bank, then a letter to be submitted to Purchaser confirming its net worth is more than Rs. 1,000,000,000.00 [Rupees One Hundred Crores] or equivalent along-with documentary evidence.

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**BRAHMAPUTRA CRACKER AND POLYMER LIMITED**

(भारतसरकारकाउपक्रम)/(A Government of India Enterprise)

**F-5**

**LETTER OF AUTHORITY**

[Pro forma for Letter of Authority for Attending 'Pre-Bid Meetings' / 'Un-priced Bid Opening' / 'Price Bid Opening']

**Ref:**

**Date:**

To,

**M/s. BRAHMAPUTRA CRACKER AND POLYMER LIMITED**

**SUB:** PROCUREMENT OF PORTABLE RECEPTACLE COMBINATION UNITS FOR PROVIDING POWER SUPPLY CONNECTIONS FOR VARIOUS SITE RELATED ACTIVITIES AT VARIOUS UNITS OF BCPL PLANT AT LEPETKATA ON LIMITED TENDER BASIS

**E-TENDER NO.:** BCPL/C&P/LE21C019DB/10004140

**Dear Sir,**

I/We, \_\_\_\_\_ hereby authorize the following representative(s) for attending Pre-Bid Meeting', 'Un-priced Bid Opening', 'Price Bid Opening' against the above Tender Document:

**[1] Name & Designation** \_\_\_\_\_ **Signature** \_\_\_\_\_

Phone/Cell:

Fax:

E-mail: ..... @ .....

**[2] Name & Designation** \_\_\_\_\_ **Signature** \_\_\_\_\_

Phone/Cell:

Fax:

E-mail: ..... @ .....

We confirm that we shall be bound by all commitments made by aforementioned authorised representative(s).

Place:

[Signature of Authorized Signatory of Bidder]

Date:

Name:

Designation:

Seal:

**Note:** This "Letter of Authority" should be on the "**letterhead**" of the Firm / Bidder and should be signed by a person competent and having the 'Power of Attorney' to bind the Bidder. Not more than 'Two [02] persons per Bidder' are permitted to attend "Techno-



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**BRAHMAPUTRA CRACKER AND POLYMER LIMITED**

(भारतसरकारकाउपक्रम)/(A Government of India Enterprise)

commercial / Un-priced" & "Price Bid" Openings. Bidders authorized representative is required to carry a copy of this authority letter while attending the un-priced and priced bid opening, the same shall be submitted to BCPL.

**F-6**

**"NO DEVIATION" CONFIRMATION**

To,

**M/s. BRAHMAPUTRA CRACKER AND POLYMER LIMITED**

**SUB:** PROCUREMENT OF PORTABLE RECEPTACLE COMBINATION UNITS FOR PROVIDING POWER SUPPLY CONNECTIONS FOR VARIOUS SITE RELATED ACTIVITIES AT VARIOUS UNITS OF BCPL PLANT AT LEPETKATA ON LIMITED TENDER BASIS

**E-TENDER NO.:** BCPL/C&P/LE21C019DB/10004140

**Dear Sir,**

We understand that any 'deviation / exception' in any form may result in rejection of Bid. We, therefore, certify that we have not taken any 'exception / deviation' anywhere in the Bid and we agree that if any 'deviation / exception' is mentioned or noticed, our Bid may be rejected.

Place:

[Signature of Authorized Signatory of Bidder]

Date:

Name:

Designation:

Seal:



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**BRAHMAPUTRA CRACKER AND POLYMER LIMITED**

(भारतसरकारकाउपक्रम)/(A Government of India Enterprise)

**E-7**

**DECLARATION REGARDING HOLIDAY/BANNING**

To,

**M/s. BRAHMAPUTRA CRACKER AND POLYMER LIMITED**

**SUB:** PROCUREMENT OF PORTABLE RECEPTACLE COMBINATION UNITS FOR PROVIDING POWER SUPPLY CONNECTIONS FOR VARIOUS SITE RELATED ACTIVITIES AT VARIOUS UNITS OF BCPL PLANT AT LEPETKATA ON LIMITED TENDER BASIS

**E-TENDER NO.:** BCPL/C&P/LE21C019DB/10003711

**Dear Sir,**

We hereby confirm that we are not on 'Holiday' by BCPL or Public Sector Project Management Consultant (like EIL, Mecon only due to "poor performance" or "corrupt and fraudulent practices") or banned by Government department/ Public Sector as on due date of submission of bid.

Further, we confirm that neither we nor our allied agency/(ies) (as defined in the Procedure for Action in case of Corrupt/ Fraudulent/ Collusive/ Coercive Practices) are on banning list of BCPL or the Ministry of Petroleum and Natural Gas.

In case it comes to the notice of BCPL that the bidder has given wrong declaration in this regard, the same shall be dealt as 'fraudulent practices' and action shall be initiated as per the Procedure for action in case of Corrupt/Fraudulent/Collusive/Coercive Practices.

Further, we also confirm that in case there is any change in status of the declaration prior to placement of order or till complete execution of the order, the same will be promptly informed to BCPL by us.

Place:

[Signature of Authorized Signatory of Bidder]

Date:

Name:

Designation:

Seal:



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**BRAHMAPUTRA CRACKER AND POLYMER LIMITED**

(भारतसरकारकाउपक्रम)/(A Government of India Enterprise)

**F-8**

**CERTIFICATE FOR NON-INVOLVMENT OF GOVT. OF INDIA**

To,

**M/s. BRAHMAPUTRA CRACKER AND POLYMER LIMITED**

**SUB:** PROCUREMENT OF PORTABLE RECEPTACLE COMBINATION UNITS FOR PROVIDING POWER SUPPLY CONNECTION FOR VARIOUS SITE RELATED ACTIVITIES AT VARIOUS UNITS OF BCPL PLANT AT LEPETKATA ON LIMITED TENDER BASIS

**E-TENDER NO.:** BCPL/C&P/LE21C019DB/10004140

**Dear Sir,**

If we become a successful Bidder and pursuant to the provisions of the Tender Document, award is given to us against subject Tender Document, the following Certificate shall be automatically enforceable:

"We agree and acknowledge that the Purchaser is entering into the Contract/Agreement solely on its own behalf and not on behalf of any other person or entity. In particular, it is expressly understood & agreed that the Government of India is not a party to the Contract/Agreement and has no liabilities, obligations or rights there under. It is expressly understood and agreed that the Purchaser is authorized to enter into Contract/Agreement, solely on its own behalf under the applicable laws of India. We expressly agree, acknowledge and understand that the Purchaser is not an agent, representative or delegate of the Government of India. It is further understood and agreed that the Government of India is not and shall not be liable for any acts, omissions, commissions, breaches or other wrongs arising out of the Agreement. Accordingly, we hereby expressly waive, release and forego any and all actions or claims, including cross claims, VIP claims or counter claims against the Government of India arising out of the Agreement and covenants not to sue to Government of India as to any manner, claim, cause of action or things whatsoever arising of or under the Agreement."

Place:

[Signature of Authorized Signatory of Bidder]

Date:

Name:

Designation:

Seal:



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**BRAHMAPUTRA CRACKER AND POLYMER LIMITED**

(भारतसरकारकाउपक्रम)/(A Government of India Enterprise)

**F-9**

**PROFORMA OF "BANK GUARANTEE" FOR "CONTRACT PERFORMANCE  
SECURITY / SECURITY DEPOSIT"**

**(ON NON-JUDICIAL STAMP PAPER OF APPROPRIATE VALUE)**

To,

**M/s. BRAHMAPUTRA CRACKER AND POLYMER LIMITED**

**SUB:** PROCUREMENT OF PORTABLE RECEPTACLE COMBINATION UNITS FOR PROVIDING POWER SUPPLY CONNECTION FOR VARIOUS SITE RELATED ACTIVITIES AT VARIOUS UNITS OF BCPL PLANT AT LEPETKATA ON LIMITED TENDER BASIS

**E-TENDER NO.:** BCPL/C&P/LE21C019DB/10004140

**Dear Sir(s),**

M/s. \_\_\_\_\_ having registered office at \_\_\_\_\_ (herein after called the “contractor/supplier” which expression shall wherever the context so require include its successors and assignees) have been placed/ awarded the job/work of \_\_\_\_\_ vide PO/LOA /FOA No. \_\_\_\_\_ dated \_\_\_\_\_ for BCPL having registered office at 1<sup>st</sup> Floor, House No. 06 , , Bhuban Road, Uzan Bazar , Guwahati-781001 (herein after called the “BCPL” which expression shall wherever the context so require include its successors and assignees)).

The Contract conditions provide that the SUPPLIER/CONTRACTOR shall pay a sum of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) as full Contract Performance Guarantee in the form therein mentioned. The form of payment of Contract Performance Guarantee includes guarantee executed by Nationalized Bank/Scheduled Commercial Bank, undertaking full responsibility to indemnify BCPL, in case of default.

The said M/s. \_\_\_\_\_ has approached us and at their request and in consideration of the premises we having our office at \_\_\_\_\_ have agreed to give such guarantee as hereinafter mentioned.

1. We \_\_\_\_\_ hereby undertake to give the irrevocable & unconditional guarantee to you that if default shall be made by M/s. \_\_\_\_\_ in performing any of the terms and conditions of the tender/order/contract or in payment of any money payable to BCPL we shall on first demand pay without demur, contest, protest and/ or without any



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## BRAHMAPUTRA CRACKER AND POLYMER LIMITED

(भारतसरकारकाउपक्रम)/(A Government of India Enterprise)

- recourse to the contractor to BCPL in such manner as BCPL may direct the said amount of Rupees \_\_\_\_\_ only or such portion thereof not exceeding the said sum as you may require from time to time.
2. You will have the full liberty without reference to us and without affecting this guarantee, postpone for any time or from time to time the exercise of any of the powers and rights conferred on you under the order/contract with the said M/s. \_\_\_\_\_ and to enforce or to forbear from endorsing any powers or rights or by reason of time being given to the said M/s. \_\_\_\_\_ and such postponement forbearance would not have the effect of releasing the bank from its obligation under this debt.
  3. Your right to recover the said sum of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) from us in manner aforesaid is absolute & unequivocal and will not be affected or suspended by reason of the fact that any dispute or disputes have been raised by the said M/s. \_\_\_\_\_ and/or that any dispute or disputes are pending before any officer, tribunal or court or arbitrator or any other authority/forum and any demand made by you in the bank shall be conclusive and binding. The bank shall not be released of its obligations under these presents by any exercise by you of its liberty with reference to matter aforesaid or any of their or by reason or any other act of omission or commission on your part or any other indulgence shown by you or by any other matter or changed what so ever which under law would, but for this provision, have the effect of releasing the bank.
  4. The guarantee herein contained shall not be determined or affected by the liquidation or winding up dissolution or changes of constitution or insolvency of the said supplier/contractor but shall in all respects and for all purposes be binding and operative until payment of all money due to you in respect of such liabilities is paid.
  5. This guarantee shall be irrevocable and shall remain valid upto \_\_\_\_\_ (this date should be 90 days after the expiry of defect liability period/ Guarantee period) \_\_\_\_\_. The bank undertakes not to revoke this guarantee during its currency without your previous consent and further agrees that the guarantee shall continue to be enforceable until it is discharged by BCPL in writing. However, if for any reason, the supplier/contractor is unable to complete the supply/work within the period stipulated in the order/contract and in case of extension of the date of delivery/completion resulting extension of defect liability period/guarantee period of the supplier/contractor fails to perform the supply/work fully, the bank hereby agrees to further extend this guarantee at the instance of the supplier/contractor till such time as may be determined by BCPL. If any further extension of this guarantee is required, the same shall be extended to such required period on receiving instruction from M/s. \_\_\_\_\_ (contractor) on whose behalf this guarantee is issued.



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**BRAHMAPUTRA CRACKER AND POLYMER LIMITED**

(भारतसरकारकाउपक्रम)/(A Government of India Enterprise)

6. Bank also agrees that BCPL at its option shall be entitled to enforce this Guarantee against the bank (as principal debtor) in the first instant, without proceeding against the supplier/contractor and notwithstanding any security or other guarantee that BCPL may have in relation to the supplier's/contractor's liabilities.
7. The amount under the Bank Guarantee is payable forthwith without any delay by Bank upon the written demand raised by BCPL. Any dispute arising out of or in relation to the said Bank Guarantee shall be subject to the exclusive jurisdiction of courts at New Delhi.
8. Therefore, we hereby affirm that we are guarantors and responsible to you on behalf of the Supplier/Contractor up to a total amount of \_\_\_\_\_ (amount of guarantees in words and figures) and we undertake to pay you, upon your first written demand declaring the Supplier/Contractor to be in default under the order/contract and without caveat or argument, any sum or sums within the limits of (amounts of guarantee) as aforesaid, without your needing to prove or show grounds or reasons for your demand or the sum specified therein.
9. We have power to issue this guarantee in your favor under Memorandum and Articles of Association and the undersigned has full power to do under the Power of Attorney, dated \_\_\_\_\_ granted to him by the Bank.

Yours faithfully,

\_\_\_\_\_  
Bank by its Constituted Attorney

Signature of a person duly  
Authorized to sign on behalf of the Bank



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## BRAHMAPUTRA CRACKER AND POLYMER LIMITED

(भारतसरकारकाउपक्रम)/(A Government of India Enterprise)

### **INSTRUCTIONS FOR FURNISHING** **"CONTRACT PERFORMANCE SECURITY / SECURITY DEPOSIT" BY "BANK** **GUARANTEE"**

1. The Bank Guarantee by successful Bidder(s) will be given on non-judicial stamp paper as per 'stamp duty' applicable. The non-judicial stamp paper should be in name of the issuing bank. In case of foreign bank, the said Bank Guarantee to be issued by its correspondent bank in India on requisite non-judicial stamp paper and place of Bid to be considered as Delhi.
2. The Bank Guarantee by Bidders will be given from bank as specified in Tender.
3. A letter from the issuing bank of the requisite Bank Guarantee confirming that said Bank Guarantee and all future communication relating to the Bank Guarantee shall be forwarded to Purchaser.
4. If a Bank Guarantee is issued by a commercial bank, then a letter to Purchaser and copy to Consultant (if applicable) confirming its net worth is more than Rs. 100,00,00,000.00 [Rupees One Hundred Crores] or its equivalent in foreign currency along with documentary evidence.

.....

**Note:** The CPBG/Security deposit as mentioned above has to be furnish by the bidder online through SFMS mode though the following banker

**Name of Bank:** ICICI Bank  
**Branch:** GUWAHATI - FANCY BAZAR  
**IFSC:** ICIC0000543



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# BRAHMAPUTRA CRACKER AND POLYMER LIMITED

(भारतसरकारकाउपक्रम)/(A Government of India Enterprise)

**F-10**

## AGREED TERMS & CONDITIONS

To,

**M/s. BRAHMAPUTRA CRACKER AND POLYMER LIMITED**

**SUB:** PROCUREMENT OF PORTABLE RECEPTACLE COMBINATION UNITS FOR PROVIDING POWER SUPPLY CONNECTIONS FOR VARIOUS SITE RELATED ACTIVITIES AT VARIOUS UNITS OF BCPL PLANT AT LEPETKATA ON LIMITED TENDER BASIS

**e-TENDER NO.:** BCPL/C&P/LE21C019DB/10004140

This Questionnaire duly filled in, signed & stamped must form part of Bidder's Bid and must be submitted in Part –I (Un-priced Bid). Clauses confirmed hereunder need not be repeated in the Bid.

| Sl. No. | DESCRIPTION                                                                                                                                                                                                                                                     | BIDDER'S CONFIRMATION                       |
|---------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|
| 1.      | Bidder's Name, Vendor Code of BCPL (if any) and address<br><br>(FOA/Order shall be released in this name)                                                                                                                                                       | Bidder's Name :<br>Vendor Code:<br>Address: |
| 2.      | Please confirm the currency of quoted prices is in Indian Rupees.                                                                                                                                                                                               |                                             |
| 3.      | Confirm quoted prices will remain firm and fixed till complete execution of the order.                                                                                                                                                                          |                                             |
| 4.      | i) Confirm quoted prices are on FOT dispatch point basis inclusive of P&F.<br>ii) Confirm firm freight charges up to site are quoted in Price Schedule.                                                                                                         |                                             |
| 5.      | Please specify the Dispatch Point                                                                                                                                                                                                                               |                                             |
| 6.      | i) Confirm acceptance of relevant Terms of Payment specified in the Bid Document.<br>ii) In case of delay, the bills shall be submitted after deducting the price reduction due to delay (refer PRS Clause).                                                    |                                             |
| 7.      | Confirm that Contract Performance Security/ Security Deposit (CPS) will be furnished as per Bid Document.                                                                                                                                                       |                                             |
| 8.      | Confirm that CPS shall be from any Indian scheduled bank or a branch of an International bank situated in India and registered with Reserve bank of India as scheduled foreign bank. However, in case of bank guarantees from banks other than the Nationalized |                                             |

ई-निविदा संख्या /e-TENDER NO: BCPL/C&P/LE21C019DB/04140 for "PROCUREMENT OF PORTABLE RECEPTACLE COMBINATION UNITS FOR PROVIDING POWER SUPPLY CONNECTION FOR VARIOUS SITE RELATED ACTIVITIES AT VARIOUS UNITS OF BCPL PLANT AT LEPETKATA ON LIMITED TENDER BASIS."



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**BRAHMAPUTRA CRACKER AND POLYMER LIMITED**

(भारतसरकारकाउपक्रम)/(A Government of India Enterprise)

| Sl. No. | DESCRIPTION                                                                                                                                                                                                                                                                                                                                              | BIDDER'S CONFIRMATION |
|---------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|
|         | Indian banks, the bank must be a commercial bank having net worth in excess of Rs. 100 crores and a declaration to this effect shall be made by such commercial bank either in the Bank Guarantee itself or separately on its letterhead.                                                                                                                |                       |
| 9.      | Confirm compliance to Delivery/ Completion Period as specified in Bid Document. Confirm Delivery/ Completion Period shall be reckoned from the date of Fax of Acceptance (FOA).                                                                                                                                                                          |                       |
| 10.     | Confirm acceptance of Price Reduction Schedule (PRS) as specified in Bid Document.                                                                                                                                                                                                                                                                       |                       |
| 11.     | a) Confirm acceptance of all terms and conditions of Bid Document (all sections& enclosures).<br>b) Confirm that printed terms and conditions of Bidder are not applicable.                                                                                                                                                                              |                       |
| 12.     | Confirm your offer is valid for 3 months from Final/Extended Due Date of opening of Techno-commercial Bids.                                                                                                                                                                                                                                              |                       |
| 13.     | Please furnish EMD/Bid Security details:<br>a) EMD/ Bid Security No. & date<br>b) Value<br>c) Validity                                                                                                                                                                                                                                                   |                       |
| 14.     | Confirm acceptance to all provisions of ITB read in conjunction with Bid Data Sheet (BDS).                                                                                                                                                                                                                                                               |                       |
| 15.     | Confirm the compliances of technical specifications and SCC as per Annexure-A                                                                                                                                                                                                                                                                            |                       |
| 16.     | Confirm that, in case of contradiction between the confirmations provided in this format and terms & conditions mentioned elsewhere in the offer, the confirmations given in this format shall prevail.                                                                                                                                                  |                       |
| 17.     | (i)Confirm that none of Directors of bidder is a relative of any Director of Owner of the bidder is a firm in which any Director of Owner/BCPL or his relatives is a partner.<br><br>(ii)Confirm that none of Director (s) of the participating firm/company is/are the same Director (s) of other firm/company who has participated in the same tender. |                       |



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# BRAHMAPUTRA CRACKER AND POLYMER LIMITED

(भारतसरकारकाउपक्रम)/(A Government of India Enterprise)

| Sl. No. | DESCRIPTION                                                                                                                                                                                                      | BIDDER'S CONFIRMATION                                                                                 |
|---------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|
| 18.     | All correspondence must be in ENGLISH language only.                                                                                                                                                             |                                                                                                       |
| 19.     | Purchaser reserves the right to make any change in the terms & conditions of the Tender Document and to reject any or all bids.                                                                                  |                                                                                                       |
| 20.     | Confirm that all Bank charges associated with Bidder's Bank shall be borne by Bidder.                                                                                                                            |                                                                                                       |
| 21.     | We hereby confirm that the quoted prices is in compliance with the Section 171 of CGST Act/ SGST Act as mentioned as clause no. 13.11 of ITB                                                                     |                                                                                                       |
| 22.     | Rate of applicable <b>GST (CGST &amp; SGST/UTGST or IGST)</b>                                                                                                                                                    | CGST: ..... %<br>+ SGST/UTGST..... %<br>Total: ..... %<br>Or<br>IGST:..... %<br>Cess (if any):..... % |
| 23.     | Confirm that item wise <b>Harmonized System Nomenclature (HSN) codes</b> has been submitted and mentioned in un-priced& priced SOR.                                                                              |                                                                                                       |
| 24.     | Confirm any variation in GST at the time of supplies for any reasons, other than statutory, including variations due to turnover, shall be borne by bidder.                                                      |                                                                                                       |
| 25.     | Confirm that quoted freight rate is exclusive of GST and GST has been indicted separately in Price Schedule.                                                                                                     |                                                                                                       |
| 26.     | Confirm any error of interpretation of applicability of rate of <b>GST (CGST &amp; SGST/UTGST or IGST)</b> on components of an item and/or various items of tender by bidder shall be to bidder's account.       |                                                                                                       |
| 27.     | Confirm acceptance of <b>Anti-profiteering clause no. 171</b> of GST Act as per ITB clause No. <b>13.11</b> .                                                                                                    |                                                                                                       |
| 28.     | <b>Confirmation for E-invoice</b> :<br>(i) Whether bidder is liable to raise E-Invoice as per GST Act.<br>(ii) If yes, bidder will raise E-Invoice and confirm compliance to provision of tender in this regard. | Yes /No                                                                                               |
| 29.     | <b>TCS</b> :<br>(i) Whether bidder as a seller is liable to levy TCS on sale of goods as defined under the said provision of                                                                                     | Yes /No                                                                                               |



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## BRAHMAPUTRA CRACKER AND POLYMER LIMITED

(भारतसरकारकाउपक्रम)/(A Government of India Enterprise)

| Sl. No. | DESCRIPTION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | BIDDER'S CONFIRMATION |
|---------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|
|         | Income Tax. (ii) If yes, bidder as a seller will raise proper tax invoice on sale of goods to GAIL showing TCS component. (iii) Bidder as a seller will comply with all the statutory requirements of TCS regarding deposit of TCS with Government on receipt/collection of consideration from BCPL and issue of TCS certificate to BCPL timely.(iv) If BCPL is unable to avail the benefit of TCS Credit on such amount collected by the Supplier, for any reason attributable to Supplier, then BCPL shall be entitled to deduct/recover such amount together with penalties and interest, if any, by adjusting any amounts to be paid or becomes payable in future to the Supplier under this contract or under any other contract. |                       |
| 30.     | Transit insurance-Confirm price quoted excludes transit insurance                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                       |
| 31.     | <b>Part Order:</b><br>(a) Confirm acceptance to Part Order (i.e. BCPL can place order for lower quantity than tendered quantity as per its discretion).<br>(b) Confirm any charges quoted extra as lumpsum shall be applicable prorata on value basis in the event of part order.                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                       |
| 32.     | <b>Repeat Order:</b><br>Confirm acceptance of <b>Repeat Order</b> within 6 (six) months as per ITB.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                       |
| 33.     | Bidder accepts <b>Guarantee clause</b> as per as per tender.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                       |
| 34.     | Bidder accepts <b>Arbitration/Resolution of Dispute clause.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                       |
| 35.     | Bidder accepts <b>Force Majeure</b> clause.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                       |
| 36.     | Whether bidder <b>falls under MSE Act.</b><br>If yes, Whether bidder is a <b>MSE belonging to SC/ST category.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                       |
| 37.     | Please confirm you have not been banned or delisted by any Government or Quasi Government agencies or PSUs. If you have been banned, then this fact must be clearly Stated. This does not necessarily be cause for disqualification. However if this declaration is not Furnished the bid shall be rejected as non- responsive.                                                                                                                                                                                                                                                                                                                                                                                                        |                       |



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**BRAHMAPUTRA CRACKER AND POLYMER LIMITED**

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| Sl. No. | DESCRIPTION                                                                                                                                                                                                                                                                                                         | BIDDER'S CONFIRMATION |
|---------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|
| 38.     | Confirm that any correction in documents submitted in Physical form along with Un-priced part of bid Has been initialed and stamped by the authorized person.                                                                                                                                                       |                       |
| 39.     | Confirm that all documents submitted with bid against the subject tender are true and genuine and in case of any discrepancy noticed or observed at any stage, bidder shall be personally responsible not only for the damages or loss to BCPL, but also for criminal proceedings under the relevant laws.          |                       |
| 40.     | Confirm that the contents of the tender documents, its enclosures, amendment(s) /corrigenda/addenda etc. have not been modified or altered and in case, it is found that the tender document has been modified / altered by the bidder, the bid at any stage, shall be liable for rejection.                        |                       |
| 41.     | PURCHASE reserves the right at the time of award of ORDER to increase or decrease the quantity of GOODS specified in the Material Requisition, without any change in unit price or other terms and conditions. Variation beyond this limit will be subject to mutual agreement between the PURCHASE and the Seller. |                       |
| 42.     | Confirm that owner reserves the right to make any change in the terms & conditions of the Bid Document and to reject any or all bids including those received late or incomplete.                                                                                                                                   |                       |
| 43.     | e-Mail ID, Mobile No.& Contact information of Authorized person                                                                                                                                                                                                                                                     |                       |

Place:

Date:

[Signature of Authorized Signatory of Bidder]

Name:

Designation:

Seal:



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## BRAHMAPUTRA CRACKER AND POLYMER LIMITED

(भारतसरकारकाउपक्रम)/(A Government of India Enterprise)

**F-11**

### **ACKNOWLEDGEMENT CUM CONSENT LETTER**

(On receipt of Tender Document/information regarding the tender, Bidder shall acknowledge the receipt and confirm his intention to bid or reason for non-participation against the enquiry /tender through e-mail/fax to Purchase Officer in BCPL who issued the Tender Document, by filling up the Format)

To,

**M/s. BRAHMAPUTRA CRACKER AND POLYMER LIMITED**

**SUB:** PROCUREMENT OF PORTABLE RECEPTACLE COMBINATION UNITS FOR PROVIDING POWER SUPPLY CONNECTIONS FOR VARIOUS SITE RELATED ACTIVITIES AT VARIOUS UNITS OF BCPL PLANT AT LEPETKATA ON LIMITED TENDER BASIS

**e-TENDER NO.:** BCPL/C&P/LE21C019DB/10004140

Dear Sir,

We hereby acknowledge receipt of a complete set of Tender Document along with enclosures for subject item/job and/or the information regarding the subject tender.

- We intend to bid as requested for the subject item/job and furnish following details with respect to our quoting office:

Postal Address with Pin Code : .....  
Telephone Number : .....  
Fax Number : .....  
Contact Person : .....  
E-mail Address : .....  
Mobile No. : .....  
Date : .....  
Seal/Stamp : .....

- We are unable to bid for the reason given below:  
Reasons for non-submission of bid:

Agency's Name : .....  
Signature : .....  
Name : .....  
Designation : .....  
Date : .....  
Seal/Stamp : .....



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**F-12**

**UNDERTAKING ON LETTERHEAD**

To,

**M/s. BRAHMAPUTRA CRACKER AND POLYMER LIMITED**

**SUB:** PROCUREMENT OF PORTABLE RECEPTACLE COMBINATION UNITS FOR PROVIDING POWER SUPPLY CONNECTION FOR VARIOUS SITE RELATED ACTIVITIES AT VARIOUS UNITS OF BCPL PLANT AT LEPETKATA ON LIMITED TENDER BASIS

**E-TENDER NO.:** BCPL/C&P/LE21C019DB/10004140

Dear Sir

We hereby confirm that “The contents of this Tender Document No. \_\_\_\_\_ have not been modified or altered by M/s. ....(Name of the bidder with complete address). In case, it is found that the Tender Document has been modified / altered by the Bidder, the Bid submitted by M/s.....(Name of the Bidder) shall be liable for rejection”.

Place:

[Signature of Authorized Signatory of Bidder]

Date:

Name:

Designation:

Seal:



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**BRAHMAPUTRA CRACKER AND POLYMER LIMITED**

(भारतसरकारकाउपक्रम)/(A Government of India Enterprise)



**F-13**

**BIDDER'S EXPERIENCE**

To,

**M/s. BRAHMAPUTRA CRACKER AND POLYMER LIMITED**

**SUB:** PROCUREMENT OF PORTABLE RECEPTACLE COMBINATION UNITS FOR PROVIDING POWER SUPPLY CONNECTION FOR VARIOUS SITE RELATED ACTIVITIES AT VARIOUS UNITS OF BCPL PLANT AT LEPETKATA ON LIMITED TENDER BASIS

**E-TENDER NO.:** BCPL/C&P/LE21C019DB/10004140

| Sl. No. | Description of the Supply/ Services | PO/ Contract No. and date | Full Postal Address & phone nos. of Client. | Value of Contract/Order (Specify Currency Amount) | Date of Commencement | Scheduled Completion/Delivery Period (Months) | Date of Actual Completion | Reasons for delay in execution, if any |
|---------|-------------------------------------|---------------------------|---------------------------------------------|---------------------------------------------------|----------------------|-----------------------------------------------|---------------------------|----------------------------------------|
| (1)     | (2)                                 | (3)                       | (4)                                         | (5)                                               | (6)                  | (7)                                           | (8)                       | (9)                                    |
|         |                                     |                           |                                             |                                                   |                      |                                               |                           |                                        |
|         |                                     |                           |                                             |                                                   |                      |                                               |                           |                                        |
|         |                                     |                           |                                             |                                                   |                      |                                               |                           |                                        |
|         |                                     |                           |                                             |                                                   |                      |                                               |                           |                                        |

Place:

Date:

[Signature of Authorized Signatory of Bidder]

Name:

Designation:

Seal:

ई-निविदा संख्या /e-TENDER NO: BCPL/C&P/LE21C019DB/04140 for "PROCUREMENT OF PORTABLE RECEPTACLE COMBINATION UNITS FOR PROVIDING POWER SUPPLY CONNECTION FOR VARIOUS SITE RELATED ACTIVITIES AT VARIOUS UNITS OF BCPL PLANT AT LEPETKATA ON LIMITED TENDER BASIS."



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**F-14**

**CHECK LIST**

Bidders are requested to duly fill in the checklist. This checklist gives only certain important items to facilitate the Bidder to make sure that the necessary data/information as called for in the Tender Document has been submitted by them along with their offer/Bid. This, however, does not relieve the Bidder of his responsibilities to make sure that his Bid is otherwise complete in all respects.

Please ensure compliance and tick (✓) against following points:

| Sl. No. | DESCRIPTION                                                                                                                                                                                                                        | CHECK BOX | REFERENCE PAGE NO. OF THE BID SUBMITTED |
|---------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|-----------------------------------------|
| 1.0     | Digitally Signing (in case of e-Tender)/ Signing and Stamping (in case of manual bidding) on each sheet of offer, original bidding document including Specification/ SCC, ITB, GCC, Price Schedule/SOR drawings, addendum (if any) |           |                                         |
| 2.0     | Confirm that the following details have been submitted in the Un-priced part of the Bid                                                                                                                                            |           |                                         |
| i       | Covering Letter, Letter of Submission                                                                                                                                                                                              |           |                                         |
| ii      | Bid Security                                                                                                                                                                                                                       |           |                                         |
| iii     | Signed and stamped original copy of Tender Document along with drawings and addendum (if any)                                                                                                                                      |           |                                         |
| iv      | Power of Attorney in the name of person signing the bid.                                                                                                                                                                           |           |                                         |
| V       | Copies of documents defining constitution or legal status, place of registration and principal place of business of the company                                                                                                    |           |                                         |
| vi      | Bidders declaration regarding Holiday/ Banning                                                                                                                                                                                     |           |                                         |
| vii     | Details and documentary proof required against qualification criteria along with complete documents establishing ownership of equipment (if applicable as per SCC) are enclosed                                                    |           |                                         |
| viii    | Confirm submission of document along with techno-commercial bid as per bid requirement.                                                                                                                                            |           |                                         |
| 3.0     | Confirm that all forms duly filled in are enclosed with the bid duly signed by authorised person(s)                                                                                                                                |           |                                         |



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|     |                                                                                                                                                                                         |  |  |
|-----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|
| 4.0 | Confirm that the price part as per Price Schedule format submitted with Tender Document/ uploaded in case of e-bid.                                                                     |  |  |
| 7.0 | Confirm that annual reports for last three financial years & duly filled in Form 16 are enclosed in the offer for financial assessment (where financial criteria of BEC is applicable). |  |  |
| 8.0 | Bidder has read, understood the Tender Document and its Corrigendum/ Clarification(s) and submit complete Bid in line of requirement of Tender Document.                                |  |  |

Place:

Date:

[Signature of Authorized Signatory of Bidder]

Name:

Designation:

Seal:



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*[NOT APPLICABLE IN THIS TENDER]*

**F-15**

**FORMAT FOR CERTIFICATE FROM BANK**  
**IF BIDDER'S WORKING CAPITAL IS INADEQUATE/NEGATIVE**

(To be provided on Bank's letter head)

Date:

To,

**M/s. BRAHMAPUTRA CRACKER AND POLYMER LIMITED**

Dear Sir,

This is to certify that M/s ..... (Name of the Bidder with address) (Hereinafter referred to as Customer) is an existing Customer of our Bank.

The Customer has informed that they wish to bid for BCPL's E-TENDER NO. .... dated..... for .....(Name of the supply/work/services/consultancy) and as per the terms of the said Tender Document they have to furnish a certificate from their Bank confirming the availability of line of credit.

Accordingly M/s ..... (Name of the Bank with address) confirms availability of line of credit to M/s ..... (Name of the Bidder) for at least an amount of Rs. \_\_\_\_\_

It is also confirmed that the net worth of the Bank is more than Rs. 100 Crores (or Equivalent USD) and the undersigned is authorized to issue this certificate.

Yours truly

For ..... (Name & address of Bank)

(Authorized signatory)

Name of the signatory :

Designation :

Stamp :



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**BRAHMAPUTRA CRACKER AND POLYMER LIMITED**  
 (भारतसरकारकाउपक्रम)/(A Government of India Enterprise)

[NOT APPLICABLE IN THIS TENDER]

**F-16**

**FORMAT FOR CHARTERED ACCOUNTANT CERTIFICATE/ CERTIFIED PUBLIC ACCOUNTANT (CPA) FOR FINANCIAL CAPABILITY OF THE BIDDER**

We have verified the Audited Financial Statements and other relevant records of M/s..... (Name of the bidder) and certify the following:

**A. AUDITED ANNUAL TURNOVER\* OF LAST 3 YEARS:**

| Year    | Amount (Currency) |
|---------|-------------------|
| Year 1: |                   |
| Year 2: |                   |
| Year 3: |                   |

**B. NETWORTH\* AS PER LAST AUDITED FINANCIAL STATEMENT:**

| Description  | Year _____        |
|--------------|-------------------|
|              | Amount (Currency) |
| 1. Net Worth |                   |

**C. WORKING CAPITAL\* AS PER LAST AUDITED FINANCIAL STATEMENT :**

| Description                                             | Year _____        |
|---------------------------------------------------------|-------------------|
|                                                         | Amount (Currency) |
| 1. Current Assets                                       |                   |
| 2. Current Liabilities                                  |                   |
| 3. Working Capital (Current Assets-Current liabilities) |                   |

*\*Refer Instructions on next page...*

**Note:** It is further certified that the above mentioned applicable figures are matching with the returns filed with Registrar of Companies (ROC) [Applicable only in case of Indian Companies]

Name of Audit Firm:

Chartered Accountant/CPA

Date:

[Signature of Authorized Signatory]

Name:

Designation:

Seal:



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**BRAHMAPUTRA CRACKER AND POLYMER LIMITED**

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Membership No.:

**Instructions:**

1. The Separate Pro-forma shall be used for each member in case of JV/ Consortium.
2. The financial year would be the same as one normally followed by the bidder for its Annual Report.
3. The bidder shall provide the audited annual financial statements as required for this Tender document. Failure to do so would result in the Proposal being considered as non- responsive.
4. For the purpose of this Tender document:
  - (i) **Annual Turnover** shall be “Sale Value/ Operating Income”
  - (ii) **Working Capital** shall be “Current Assets less Current liabilities” and
  - (iii) **Net Worth** shall be Paid up share capital plus Free Reserves & Surplus less accumulated losses, deferred expenditure and miscellaneous expenditure not written off, if any.
5. **Above figures shall be calculated after considering the qualification, if any, made by the statutory auditor on the audited financial statements of the bidder including quantified financial implication.**
6. This certificate is to be submitted on the letter head of Chartered Accountant/CPA.



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F-17

**BIDDER'S QUERIES FOR PRE BID MEETING**

To,

**M/s. BRAHMAPUTRA CRACKER AND POLYMER LIMITED**

**SUB:** PROCUREMENT OF PORTABLE RECEPTACLE COMBINATION UNITS FOR PROVIDING POWER SUPPLY CONNECTION FOR VARIOUS SITE RELATED ACTIVITIES AT VARIOUS UNITS OF BCPL PLANT AT LEPETKATA ON LIMITED TENDER BASIS

**E-TENDER NO.:** BCPL/C&P/LE21C019DB/10004140

| SL. NO. | REFERENCE OF BIDDING DOCUMENT |          |            |         | BIDDER'S QUERY | BCPL'S REPLY |
|---------|-------------------------------|----------|------------|---------|----------------|--------------|
|         | SEC. NO.                      | Page No. | Clause No. | Subject |                |              |
|         |                               |          |            |         |                |              |

**NOTE:** The Pre-Bid Queries may be sent by fax and also by e-mail before due date for receipt of Bidder's queries.

**SIGNATURE OF BIDDER** : \_\_\_\_\_

**NAME OF BIDDER** : \_\_\_\_\_



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**F-18**

**E-BANKING MANDATE FORM**

(To be issued on vendors **letter head**)

1. Vendor/customer Name :
2. Vendor/customer Code :
3. Vendor /customer Address :
4. Vendor/customer e-mail id :
5. Particulars of bank account
  - a) Name of Bank :
  - b) Name of branch :
  - c) Branch code :
  - d) Address :
  - e) Telephone number :
  - f) Type of account (current/saving etc.) :
  - g) Account Number :
  - h) RTGS IFSC code of the bank branch :
  - i) NEFT IFSC code of the bank branch :
  - j) 9 digit MICR code :

I/We hereby authorize BCPL to release any amount due to me/us in the bank account as mentioned above. I/We hereby declare that the particulars given above are correct and complete. If the transaction is delayed or lost because of incomplete or incorrect information, we would not hold the BCPL responsible.

(Signature of vendor/customer)

**BANK CERTIFICATE**

We certify that ----- has an Account no. ----- with us and we confirm that the details given above are correct as per our records.

Bank stamp

Date:

(Signature of authorized officer of bank)



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## BRAHMAPUTRA CRACKER AND POLYMER LIMITED

(भारतसरकारकाउपक्रम)/(A Government of India Enterprise)

**F-19**

Public Procurement Policy for Micro and Small Enterprises (Applicable only for Manufacturers and Service Providers) Government of India, vide Gazette of India No 503 dated 26.03.2012 has proclaimed the Public Procurement Policy on procurement of goods and services from Micro and Small Enterprises (MSEs) by all Central Ministries / Departments / PSUs for promotion and development of Micro and Small Enterprises. Accordingly, following provisions shall be applicable:

- i) Issue of Tender Documents to MSEs free of cost.
- ii) Exemption to MSEs from payment of EMD / Bid Security
- iii) In Tender, participating Micro and Small Enterprises quoting price within price band of L1+15% shall also be allowed to supply a portion of requirement by bringing down their prices to L1 price in a situation where L1 price is from someone other than a micro and small enterprises and such micro and small enterprises shall be allowed to supply up to 25% of the total tendered value. In case of more than one such Micro and Small Enterprises, the supply shall be shared proportionately (to tendered quantity). Further, out of above 25%, 5% (20% of 20%) shall be from MSEs owned by SC / ST entrepreneurs. This quota is to be transferred to other MESs in case of non - availability of MSEs owned by SC / ST entrepreneurs.
- iv) The quoted prices against various items shall remain valid in case of splitting of quantities of the items as above.
- v) In case of tendered item is non-splitable or non-dividable, MSE quoting price within price band L1 (other than MSE) + 15%, may be awarded for full/complete value of supplies/contract subject to matching of L1 price.
- vi) In case bidder is a Micro or Small Enterprise under Micro, Small and Medium Enterprises Development Act, 2006, the bidder shall submit the following:
  - a) Documentary evidence that the bidder is a Micro or Small Enterprises registered with District Industries Centers or Khadi and Village Industries Commission or Khadi and Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts and Handloom or any other body specified by Ministry of Micro, Small and Medium Enterprises.
  - b) If the MSE is owned by SC / ST Entrepreneurs, the bidder shall furnish appropriate documentary evidence in this regard.
- vii) The MSEs owned by SC/ST entrepreneurs shall mean:
  - a) In case of Proprietary MSE, Proprietor(s) shall be SC/ST.
  - b) In case of Partnership MSE, the SC/ST partners shall be holding at least 51% share in the unit.



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c) In case of Private Limited Companies, at least 51% share is held by SC/ST. If the MSE is owned by SC/ST Entrepreneurs, the bidder shall furnish appropriate documentary evidence in this regard.

The above documents submitted by the bidder shall be duly certified by the Statutory Auditor of the bidder or a practicing Chartered Accountant (not being an employee or a Director or not having any interest in the bidder's company / firm) where audited accounts are not mandatory as per law.

If the bidder does not provide the above confirmation or appropriate document or any evidence, then it will be presumed that they do not qualify for any preference admissible in the Public Procurement Policy (PPP), 2012.

**CA CERTIFICATE FORMAT FOR MSE**

**TO WHOMSOEVER IT MAY CONCERN**

This is to Certify that M/s. \_\_\_\_\_ (Company Name) having its registered office at \_\_\_\_\_ (Address) is registered under MSMED Act 2006. Entrepreneur Memorandum No. (Part-II) \_\_\_\_\_ dated \_\_\_\_\_, Category: \_\_\_\_\_ (whether Micro or Small).

Further verified from the Books of Accounts that the investment of the company as per last Audited Balance Sheet is as follows:

Investment in Plant and Machinery -Rs. \_\_\_\_\_ (Lakhs).

The above Investment of Rs. \_\_\_\_\_ Lacs is within permissible limit of Rs. \_\_\_\_\_ Lacs for \_\_\_\_\_ (Micro or Small) Category under MSMED Act, 2006. Also, M/s. \_\_\_\_\_ (Company name) have not exceeded the monetary limit criteria mentioned in the NSIC certificate.

*The above format shall be printed on CA's letter head, filled, signed and stamped by a practicing Chartered Accountant (not being an employee or a Director or not having any interest in the bidder's company / firm) where audited accounts are not mandatory as per law.*



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**F-20**

**UNDERTAKING REGARDING SUBMISSION OF ELECTRONIC INVOICE (E-  
INVOICE AS PER GST LAWS)**

**(to be submitted on letter head along with documents for release of payment)**

To,  
M/s BCPL

SUB:  
LOA NO:

**Dear Sir,**

We \_\_\_\_\_ (Name of the Supplier/Contractor/Service Provider/  
Consultant) hereby confirm that E-Invoice provision as per the GST Law is

(i) Applicable to us [ ]

(ii) Not Applicable to us [ ]

**(Supplier/Contractor/Service Provider/ Consultant is to tick appropriate option (✓ or X) above).**

In case, same is applicable to us, we confirm that we will submit E-Invoice after complying with all the requirements of GST Laws. If the invoice issued without following this process, such invoice can-not be processed for payment by BCPL as no ITC is allowed on such invoices. We also confirm that If input tax credit is not available to BCPL for any reason attributable to Supplier/Contractor/Service Provider/ Consultant (both for E-invoicing cases and non-E-invoicing cases), then BCPL shall not be obligated or liable to pay or reimburse GST (CGST & SGST/UTGST or IGST) claimed in the invoice(s) and shall be entitled to deduct / setoff / recover such GST amount (CGST & SGST/UTGST or IGST) or Input Tax Credit amount together with penalties and interest, if any, by adjusting against any amounts paid or becomes payable in future to the Supplier/Contractor/Service Provider/ Consultant under this contract or under any other contract.

Place: [Signature of Authorized Signatory of Bidder]  
Date: Name:  
Designation:  
Bidder Name:  
Seal:



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**THIS FORMAT TO BE FILLED BY THE BIDDER**

**TECHNICAL CRITERIA AS STIPULATED IN BEC**

[PLEASE READ, SECTION –II, CLAUSE NO. 1.1 OF BEC OF TENDER DOCUMENT AND GIVE BRIEF DETAILS AGAINST INDIVIDUAL DOCUMENTS  
 SUBMITTED TO QUALIFY BEC-TECHNICAL]

**NB:**

1. All documents **[to be submitted]** are required to be Self Certified/Attested by Vendor Sign & with legible stamp.
2. If the bidder is submitting only one order & its completion/execution Certificate (as applicable), then Sl no. A to be filled in.
3. Likewise, If the bidder is submitting more number of orders and their completion/execution Certificates (as applicable), then sl no. A, B, C, D etc shall be applicable. [In below table, upto sl no. 'D' is mentioned. Bidder to increase rows if intend to submit more documents]

| Sl. No.  | List of Order Details                     | Description                                                                                                                                                                                                                                                             |   | Details [to be mentioned by the bidder]        |
|----------|-------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|------------------------------------------------|
| <b>A</b> | <b>1<sup>st</sup> Order/ LOI/Contract</b> |                                                                                                                                                                                                                                                                         |   |                                                |
| A1       |                                           | Name of Order issuing Agency/Client/Owner/Company                                                                                                                                                                                                                       | : |                                                |
| A2       |                                           | Order No. & Date                                                                                                                                                                                                                                                        | : |                                                |
| A3       |                                           | Brief Details/Name (Nature) of Supply                                                                                                                                                                                                                                   | : |                                                |
| A4       |                                           | Contract/Order Value (in Rs.)                                                                                                                                                                                                                                           | : |                                                |
| A5       |                                           | Period of Contract/ Order                                                                                                                                                                                                                                               | : |                                                |
| A6       |                                           | Completion /Execution Certificate (as applicable) to contain the following:<br>i. Date of issue<br>ii. Brief Details/Name (Nature) of Supply<br>iii. Period of Contract/ Order<br>iv. Actual Date of Completion/Execution<br>v. Executed Value<br>vi. Executed Qty, etc |   |                                                |
| <b>B</b> | <b>2<sup>nd</sup> Order/ LOI/Contract</b> | <b>Description</b>                                                                                                                                                                                                                                                      |   | <b>Details [to be mentioned by the bidder]</b> |
| B1       |                                           | Name of Order issuing Agency/Client/Owner/Company                                                                                                                                                                                                                       | : |                                                |
| B2       |                                           | Order No. & Date                                                                                                                                                                                                                                                        | : |                                                |
| B3       |                                           | Brief Details/Name (Nature) of Supply                                                                                                                                                                                                                                   | : |                                                |
| B4       |                                           | Contract/Order Value (in Rs.)                                                                                                                                                                                                                                           | : |                                                |
| B5       |                                           | Period of Contract/ Order                                                                                                                                                                                                                                               | : |                                                |

**ई-निविदा संख्या /e-TENDER NO:** BCPL/C&P/LE21C019DB/04140 for “PROCUREMENT OF PORTABLE RECEPTACLE COMBINATION UNITS FOR PROVIDING POWER SUPPLY CONNECTION FOR VARIOUS SITE RELATED ACTIVITIES AT VARIOUS UNITS OF BCPL PLANT AT LEPETKATA ON LIMITED TENDER BASIS.”



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|    |                                           |                                                                                                                                                                                                                                                                         |   |                                                |
|----|-------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|------------------------------------------------|
| B6 |                                           | Completion /Execution Certificate (as applicable) to contain the following:<br>i. Date of issue<br>ii. Brief Details/Name (Nature) of Supply<br>iii. Period of Contract/ Order<br>iv. Actual Date of Completion/Execution<br>v. Executed value<br>vi. Executed Qty, etc |   |                                                |
| C  | <b>3<sup>RD</sup> Order/ LOI/Contract</b> | <b>Description</b>                                                                                                                                                                                                                                                      |   | <b>Details [to be mentioned by the bidder]</b> |
| C1 |                                           | Name of Order issuing Agency/Client/Owner/Company                                                                                                                                                                                                                       | : |                                                |
| C2 |                                           | Order No. & Date                                                                                                                                                                                                                                                        | : |                                                |
| C3 |                                           | Brief Details/Name (Nature) of Supply                                                                                                                                                                                                                                   | : |                                                |
| C4 |                                           | Contract/Order Value(in Rs.)                                                                                                                                                                                                                                            | : |                                                |
| C5 |                                           | Period of Contract/ Order                                                                                                                                                                                                                                               | : |                                                |
| C6 |                                           | Completion /Execution Certificate (as applicable) to contain the following:<br>i. Date of issue<br>ii. Brief Details/Name (Nature) of Supply<br>iii. Period of Contract/ Order<br>iv. Actual Date of Completion/Execution<br>v. Executed value<br>vi. Executed Qty, etc |   |                                                |
| D  | <b>4<sup>th</sup> Order/ LOI/Contract</b> | <b>Description</b>                                                                                                                                                                                                                                                      |   | <b>Details [to be mentioned by the bidder]</b> |
| D1 |                                           | Name of Order issuing Agency/Client/Owner/Company                                                                                                                                                                                                                       | : |                                                |
| D2 |                                           | Order No. & Date                                                                                                                                                                                                                                                        | : |                                                |
| D3 |                                           | Brief Details/Name (Nature) of Supply                                                                                                                                                                                                                                   | : |                                                |
| D4 |                                           | Contract/Order Value                                                                                                                                                                                                                                                    | : |                                                |
| D5 |                                           | Period of Contract/ Order                                                                                                                                                                                                                                               | : |                                                |
| D6 |                                           | Completion /Execution Certificate (as applicable) to contain the following:<br>i. Date of issue<br>ii. Brief Details/Name (Nature) of Supply<br>iii. Contract/Order Value<br>iv. Period of Contract/ Order<br>v. Actual Date of Completion/Execution                    |   |                                                |

ई-निविदा संख्या /e-TENDER NO: BCPL/C&P/LE21C019DB/04140 for “PROCUREMENT OF PORTABLE RECEPTACLE COMBINATION UNITS FOR PROVIDING POWER SUPPLY CONNECTION FOR VARIOUS SITE RELATED ACTIVITIES AT VARIOUS UNITS OF BCPL PLANT AT LEPETKATA ON LIMITED TENDER BASIS.”



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|  |  |                        |  |  |
|--|--|------------------------|--|--|
|  |  | vi. Executed value     |  |  |
|  |  | vii. Executed Qty, etc |  |  |

*[NOT APPLICABLE IN THIS TENDER]*

**THIS FORMAT TO BE FILLED BY THE BIDDER**

**FINANCIAL CRITERIA AS STIPULATED IN BEC**

[PLEASE READ SECTION-II, CLAUSE NO. 1.2 OF BEC AND GIVE BRIEF DETAILS IN THE BELOW CHECK LIST FORMAT]

**NB:**

- Format-15** (to be submitted) is required to be Certified/Attested by Chartered Accountant and to be uploaded/submitted.
- Audited Balance Sheet and Profit & Loss Statements (Submitted)** of FY: **FY: 2015-2016, 2014-2015 & 2013-2014** meeting the Turn Over, NET WORTH & Working Capital requirement of BEC-Financial are to be duly signed and stamped (duly certified /attested) by Notary Public with legible stamp and to be submitted.
- Bidder to Put 'tick mark' only [out of two options (i.e 'Yes' or 'No', one option to be exercised and other one to be deleted in the column given below]

| 1.2           | FINANCIAL CRITERIA                                                                           |   | Document Details submitted for the below Financial Year:                                                                                                                                                                                                                                                                                                                                      | DOCUMENT WHETHER SUBMITTED/UPLOADED      |           |
|---------------|----------------------------------------------------------------------------------------------|---|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|-----------|
|               |                                                                                              |   |                                                                                                                                                                                                                                                                                                                                                                                               | Option                                   | Tick Mark |
| 1.2.1         | Financial Documents – Turn Over as per applicability of relevant clause of BEC               | : | Uploaded / Submitted Audited financial statements Balance Sheet and Profit & Loss Account statement of any of the three (3) preceding Financial Year(s), i.e. <b>FY: FY: 2015-2016, 2014-2015 &amp; 2013-2014</b> [to be reckoned from bid due date] along with un-price bid <b>uploaded /submitted</b> .<br><br><b>FY: 2015-2016</b><br><br><b>FY: 2014-2015</b><br><br><b>FY: 2013-2014</b> | Yes / No<br><br>Yes / No<br><br>Yes / No |           |
| 1.2.2 & 1.2.3 | Financial Documents – Net Worth & Working Capital as per applicability of relevant clause of | : | Uploaded <b>AUDITED</b> Financial Statements Balance Sheet and Profit & Loss Statement of <b>FY: 2015-2016</b> .                                                                                                                                                                                                                                                                              | Yes / No                                 |           |

**ई-निविदा संख्या /e-TENDER NO:** BCPL/C&P/LE21C019DB/04140 for “PROCUREMENT OF PORTABLE RECEPTACLE COMBINATION UNITS FOR PROVIDING POWER SUPPLY CONNECTION FOR VARIOUS SITE RELATED ACTIVITIES AT VARIOUS UNITS OF BCPL PLANT AT LEPETKATA ON LIMITED TENDER BASIS.”



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| 1.2   | FINANCIAL CRITERIA                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |   | Document Details submitted for the below Financial Year:                                                                                                                                                                                                                                                                                                                                                | DOCUMENT WHETHER SUBMITTED/UPLOADED             |           |
|-------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|-----------|
|       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |   |                                                                                                                                                                                                                                                                                                                                                                                                         | Option                                          | Tick Mark |
| 1.2.1 | Financial Documents – Turn Over as per applicability of relevant clause of BEC                                                                                                                                                                                                                                                                                                                                                                                                                                   | : | <p>Uploaded / Submitted Audited financial statements Balance Sheet and Profit &amp; Loss Account statement of any of the three (3) preceding Financial Year(s), i.e. <b>FY: FY: 2015-2016, 2014-2015 &amp; 2013-2014</b> [to be reckoned from bid due date] along with un-price bid <b>uploaded /submitted</b>.</p> <p><b>FY: 2015-2016</b></p> <p><b>FY: 2014-2015</b></p> <p><b>FY: 2013-2014</b></p> | <p>Yes / No</p> <p>Yes / No</p> <p>Yes / No</p> |           |
|       | <p>BEC</p> <p>In Case Bidder's working capital is inadequate as per applicability of relevant clause of BEC</p> <p>In case Bidder's working capital is inadequate, the bidder shall supplement this with a letter (as per Format-14) from the Bidder's bank having net worth not less than ` 100 Crore, confirming the availability of the line of credit covering the inadequacy to meet the working capital requirement as per applicability of relevant clause of BEC which is to be uploaded /submitted.</p> |   | <p>Name of Issuing Bank_____</p> <p>Branch Code:_____</p> <p>Location &amp; Address:_____</p> <p>Tel No._____</p> <p>Email ID:_____</p>                                                                                                                                                                                                                                                                 | Yes / No                                        |           |
| 1.2.4 | Details of financial capability of bidder prescribed Format-15 as per applicability of relevant clause of BEC                                                                                                                                                                                                                                                                                                                                                                                                    | : | <p>Name Of Chartered Accountant:_____</p> <p>Membership No. of Chartered Accountant_____</p>                                                                                                                                                                                                                                                                                                            | Yes / No                                        |           |

ई-निविदा संख्या /e-TENDER NO: BCPL/C&P/LE21C019DB/04140 for “PROCUREMENT OF PORTABLE RECEPTACLE COMBINATION UNITS FOR PROVIDING POWER SUPPLY CONNECTION FOR VARIOUS SITE RELATED ACTIVITIES AT VARIOUS UNITS OF BCPL PLANT AT LEPETKATA ON LIMITED TENDER BASIS.”



ब्रह्मपुत्रक्रेकरऔरपालीमेरलिमिटेड  
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(भारतसरकारकाउपक्रम)/(A Government of India Enterprise)

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**भाग- IV**  
**SECTION – IV**

**संविदाकीसामान्यशर्तें) जीसीसी(**  
**GENERAL PURCHASE CONDITIONS (GPC)**

Dear Sir,

In reference to the e-Tender Number: BCPL/C&P/LE21C019DB/10004140

Dated: 05.07.2021, I/we have read the following Conditions of Contract as per the list below which is available in the BCPL website and I/ We have agreed to all the conditions as printed in the Contract/s in entirety unconditionally.

***General Conditions of Contract-Goods:***

[https://www.bcplonline.co.in/UploadFiles/GCC\\_Goods.pdf](https://www.bcplonline.co.in/UploadFiles/GCC_Goods.pdf)

Thanking you,

(Sign of the authorized signatory with the Company/ Firm seal)

Name:

Designation:

Company Seal:



**भाग- V**  
**SECTION - V**

**संविदाकीविशेषशर्तें (एससीसी) / तकनीकीविनिर्देश**

**SPECIAL CONDITIONS OF CONTRACT  
(SCC) / TECHNICAL SPECIFICATIONS**

**(ANNEXURE-iv)**

**ANNEXURE – IV**



## **SECTION-V**

### **TECHNICAL SPECIFICATION & SPECIAL CONDITIONS OF CONTRACT (SCC)**

**SUB:- PROCUREMENT OF PORTABLE RECEPTACLE COMBINATION UNITS FOR PROVIDING POWER SUPPLY CONNECTION FOR VARIOUS SITE RELATED ACTIVITIES AT VARIOUS UNITS OF BCPL PLANT AT LEPETKATA ON LIMITED TENDER BASIS**

1.1 The Special Conditions of Contract shall be read in conjunction with the General Conditions of Contract, Schedule of rates, Specifications, Drawings, Design Basis, Data Sheets and any other documents forming part of the contract, wherever the context so requires.

#### **Special Conditions of Contract**

1. Bidder has to submit complete data sheet/catalogues, GA drawing of the offered make and model of the items along with the offer for technical evaluation. Bidder has to ensure that the technical specification of the offered items matches with the technical specification sheet attached in the tender.
2. Bidder is to submit a certificate/declaration from the manufacturer that the quoted items are complying with the standards mentioned in the technical specification sheet. Bidder is to fill-up all the data as required in the technical compliance sheet attached in the tender as **Annexure-A**.
3. Bidder has to ensure that the offered make & model have a proven track record of operation and not to offer any prototype system for evaluation.
4. **Delivery Period: 8 weeks from the date of receiving of Purchase Order.**



# ब्रह्मपुत्रक्रेकरऔरपालीमेरलिमिटेड BRAHMAPUTRA CRACKER AND POLYMER LIMITED

(भारतसरकारकाउपक्रम)/(A Government of India Enterprise)

## **Technical Specification & Compliance Sheet (Annexure A)**

**(1) Technical Specification & Compliance Sheet Portable Distributors /Receptacle Combination /Hand Held Extension Box : 32A, 400V (Item Sl. no.: 01 & Material Code: 7040020011)**

| Sl No | Parameter                           | Specification                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Information to be furnished/confirmed by bidder |
|-------|-------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|
| 1     | Enclosure System                    | Enclosure shall be made of Engineering Thermoplastic material such as polycarbonate/ PBT polyester etc with high quality handle. The enclosure should be shock proof, weather proof, rust proof, UV resistant, halogen free; protection class II, totally insulated, having internally embedded gasket with provision for cable entry, chemical resistance towards acid, mineral oil etc., flame retardant. The Size of enclosure shall be suitably designed for ease of handling and operation as per the <b><u>single line wiring drawing &amp; sample GA drawing</u></b> attached. The finish shade of the front side of enclosure shall be RAL 7035. |                                                 |
| 2     | Protection Class/Ingress Protection | IP 67; IP protection types for enclosures in accordance with IEC 60529, EN 60529, IEC 60529 (VDE 0470 part 1). Bidder to comply the same.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                 |
| 3     | Cable entry                         | Face plates pre-punched at bottom suitable for cable up to 1R-5 Core X 16 sq mm; Copper cable                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                 |
| 4     | Outgoing                            | 1) CEE receptacle 32A 5P, IP 67, 400V- <b>1 Nos</b><br>2) CEE receptacle 16A 3P, IP 67, 230V- <b>1 Nos</b><br>3) SCHUKO receptacles 16A 2P+E 230V- <b>2 Nos</b><br><i>All CEE sockets shall be angled.</i>                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                 |
| 5     | Protection                          | 1) RCCB 40/0.03A, 4P –Incoming- <b>1 Nos</b><br>2) C-type MCBs 32A,3P –Outgoing- <b>1 Nos</b><br>3) C-type MCBs 16A,1P –Outgoing- <b>3 Nos</b><br><i>All RCCB/MCB shall be mounted on DIN rail and shall be behind the transparent cover provided with padlock</i>                                                                                                                                                                                                                                                                                                                                                                                       |                                                 |
| 6     | Standards                           | Distributors/receptacle combination shall be wired ready and shall comply with the DIN EN 61439 / IEC 61439/IEC 60439, IEC 60309,IEC 60529                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                 |
| 7     | Accessories                         | Following accessories to be supplied along portable distributor/receptacle combination:<br>1) CEE Plug 32A, 5P, 400V, 50 Hz, IP67, 6h (earth position) screw terminal connection – 1 No<br>2) CEE Plug 16A, 3P, 230V, 50 Hz, IP67, 6h (earth position), screw terminal connection – 1 No.<br>3) SCHUKO Plug, 16A,2P+E, 230V, IP68, screw terminal connection-2 Nos.                                                                                                                                                                                                                                                                                      |                                                 |

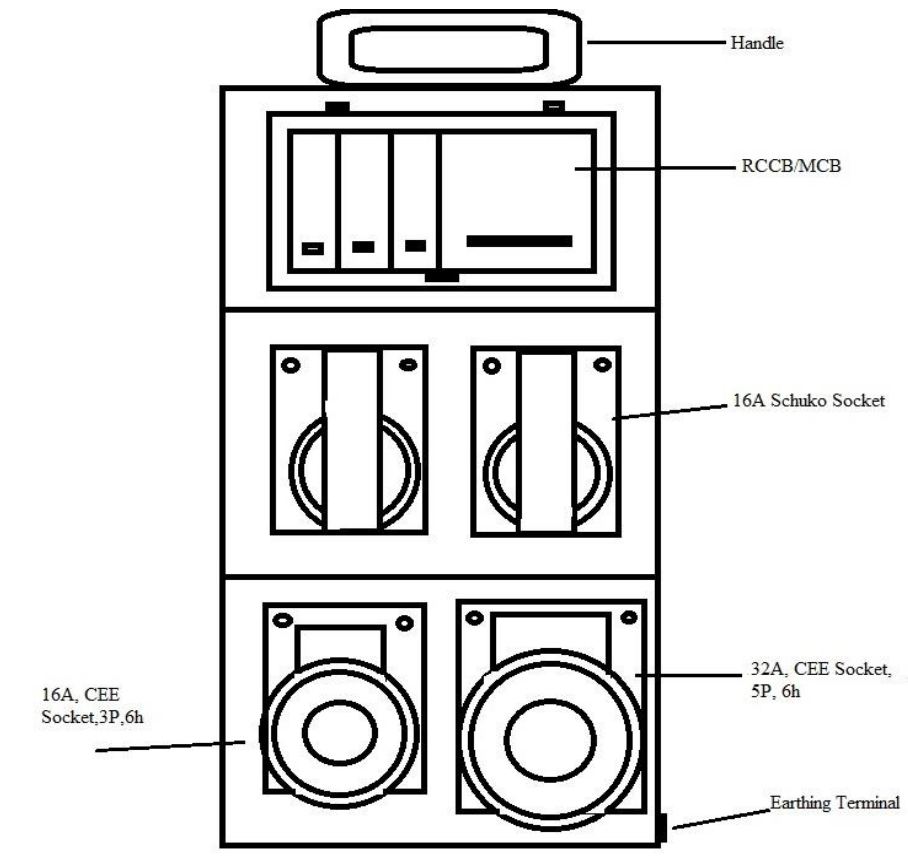
ई-निविदा संख्या /e-TENDER NO: BCPL/C&P/LE21C019DB/04140 for “PROCUREMENT OF PORTABLE RECEPTACLE COMBINATION UNITS FOR PROVIDING POWER SUPPLY CONNECTION FOR VARIOUS SITE RELATED ACTIVITIES AT VARIOUS UNITS OF BCPL PLANT AT LEPETKATA ON LIMITED TENDER BASIS.”



**ब्रह्मपुत्रक्रेकरऔरपालीमेरलिमिटेड**  
**BRAHMAPUTRA CRACKER AND POLYMER LIMITED**

(भारतसरकारकाउपक्रम)/(A Government of India Enterprise)

|   |               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |
|---|---------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 8 | Tests Reports | <p>1) Routine Test Certificate as per IEC 61439 (latest)/60439 of the finished product from the manufacturer shall be submitted by the bidder along with the material.</p> <p>2) Type Test Certificate from CPRI/Reputed international agency as per IEC 61439 (latest)/60439 shall be provided from the manufacturer by the bidder during bid submission. The Tests are :</p> <ul style="list-style-type: none"><li>(i) Temperature Rise</li><li>(ii) Dielectric Properties</li><li>(iii) Short Circuit withstand Current<br/>Rated Peak &amp; Short Time withstand current and Rated Conditional Short Circuit Current.</li><li>(iv) Degree of Protection</li><li>(v) Clearance &amp; Creep-age Distance</li><li>(vi) Mechanical Operation</li><li>(vii) Effectiveness of Protective Circuit</li><li>(viii) Degree Of Protection</li></ul> <p>3) Sockets shall be tested as per IEC 60309, test reports shall be submitted by bidder.</p> |  |
|---|---------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|



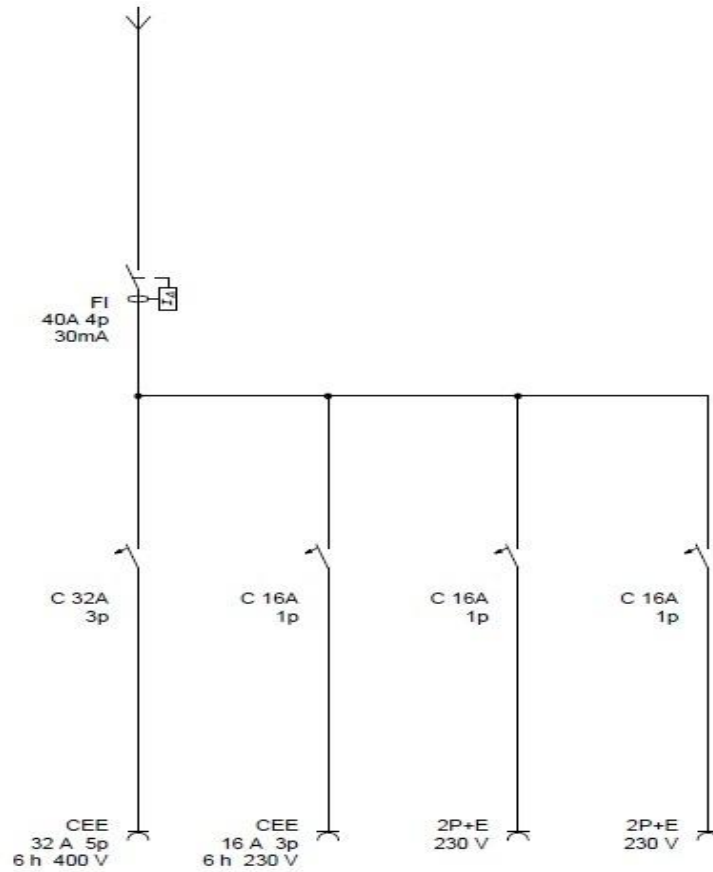
ई-निविदा संख्या /e-TENDER NO: BCPL/C&P/LE21C019DB/04140 for "PROCUREMENT OF PORTABLE RECEPTACLE COMBINATION UNITS FOR PROVIDING POWER SUPPLY CONNECTION FOR VARIOUS SITE RELATED ACTIVITIES AT VARIOUS UNITS OF BCPL PLANT AT LEPETKATA ON LIMITED TENDER BASIS."



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Fig.02: Single Line Diagram & Sample Drawing





# ब्रह्मपुत्रक्रेकरऔरपालीमेरलिमिटेड BRAHMAPUTRA CRACKER AND POLYMER LIMITED

(भारतसरकारकाउपक्रम)/(A Government of India Enterprise)

## (2) Technical Specification & Compliance Sheet for Portable Distributors /Receptacle Combination 16 A,230 V (Item Sl. no.:02 Material Code: 7040020021)

| Sl. No | Parameter                                  | Specification                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Information to be furnished/confirmed by bidder |
|--------|--------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|
| 1      | <b>Enclosure System</b>                    | Enclosure shall be made of Engineering Thermoplastic material such as polycarbonate/ PBT polyester etc with high quality handle. The enclosure should be shock proof, safe, according to IEC 60529, weather proof, rust proof, UV resistant, halogen free, silica free, corrosion proof; protection class II ,totally insulated, having internally embedded gasket with provision for cable entry, chemical resistance towards acid, lye, benzene and mineral oil etc, flame retardant, self-extinguishing as per IEC 60695.The Size of enclosure shall be suitably designed for ease of handling and operation as per the <u>single line wiring drawing &amp; sample GA drawing</u> attached. The finish shade of the front side of enclosure shall be RAL 7035. |                                                 |
| 2      | <b>Protection Class/Ingress Protection</b> | IP55 or higher; For avoiding condensation or formation of water droplets inside the panel, measures must be taken in line with safety standard IEC 60364-5-52 using Passive solutions. Bidder to comply the same.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                 |
| 3      | <b>System Voltage</b>                      | 230V, 50 Hz, 3-Wire (2P+E)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                 |
| 3      | <b>Cable entry</b>                         | Suitable for bottom cable entry of 1R-3C X 4sqmm. Copper Cable, terminals shall be suitable for connection of 4 sq.mm cable.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                 |
| 4      | <b>Outgoing</b>                            | 1) CEE Receptacle, 16/20A, 3P, 230V- 1 Nos<br>2) 6/16A 3-Pin Domestic Switch & Socket (Indian Standards)- 2Nos<br><i>CEE Sockets shall have padlock arrangements.</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                 |
| 5      | <b>Protection</b>                          | 1) RCCB 25A/0.03A, DP- Incoming Circuit-1 No.<br>2) C-type MCBs 16A, SP, 10 KA-Outgoing Circuit-01 No.<br>All RCCB/MCB shall be behind a transparent cover.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                 |
| 6      | <b>Standards</b>                           | Distributors/Receptacle Combination shall be wired ready and shall comply with the DIN EN 61439 / IEC 61439/IEC 60439, IEC 60309, IEC 60364, IEC 60695, IEC60529.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                 |
| 7      | <b>Accessories</b>                         | Power ON indication Lamp (RED), 240 VAC -1 No.<br>Earthing terminal (Screw type)-2 Nos.<br>CEE receptacle plug-top, 3P, 16/20A, IP-67-1 No.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                 |
| 8      | <b>Tests Reports</b>                       | 1) The OEM of the polycarbonate enclosure and DB manufacturer should be same.<br>2) Routine Test Certificate as per IEC 61439 (latest)/60439 of the finished product from the manufacturer shall be submitted by the bidder along with the material.<br>3) Type test certificate for polycarbonate panel/DB from CPRI/reputed international agency as per IEC 61439 (latest)/60439 shall be provided from the manufacturer by the bidder during bid submission.<br>The test are: (i) Temperature Rise                                                                                                                                                                                                                                                             |                                                 |

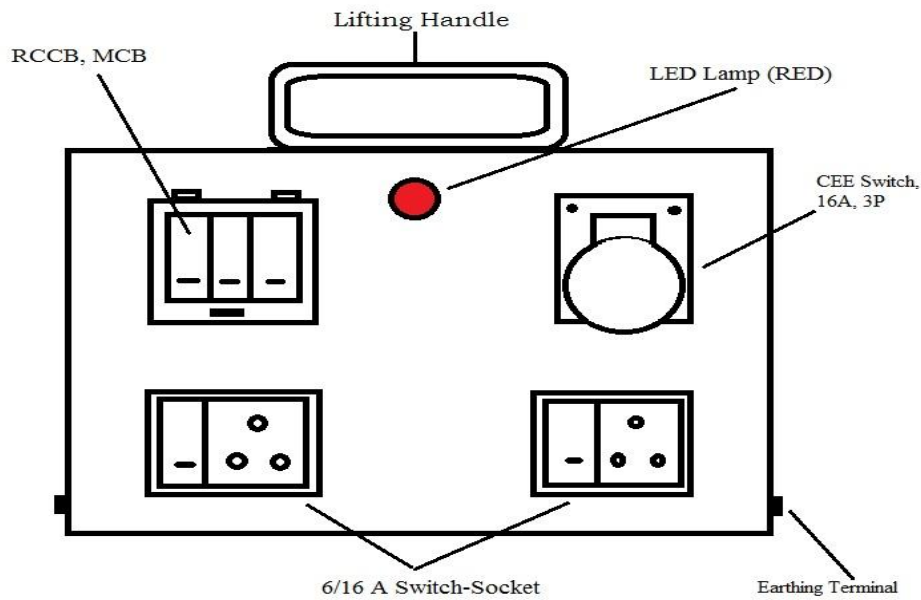
ई-निविदा संख्या /e-TENDER NO: BCPL/C&P/LE21C019DB/04140 for "PROCUREMENT OF PORTABLE RECEPTACLE COMBINATION UNITS FOR PROVIDING POWER SUPPLY CONNECTION FOR VARIOUS SITE RELATED ACTIVITIES AT VARIOUS UNITS OF BCPL PLANT AT LEPETKATA ON LIMITED TENDER BASIS."



**ब्रह्मपुत्रक्रेकरऔरपालीमेरलिमिटेड**  
**BRAHMAPUTRA CRACKER AND POLYMER LIMITED**

(भारतसरकारकाउपक्रम)/(A Government of India Enterprise)

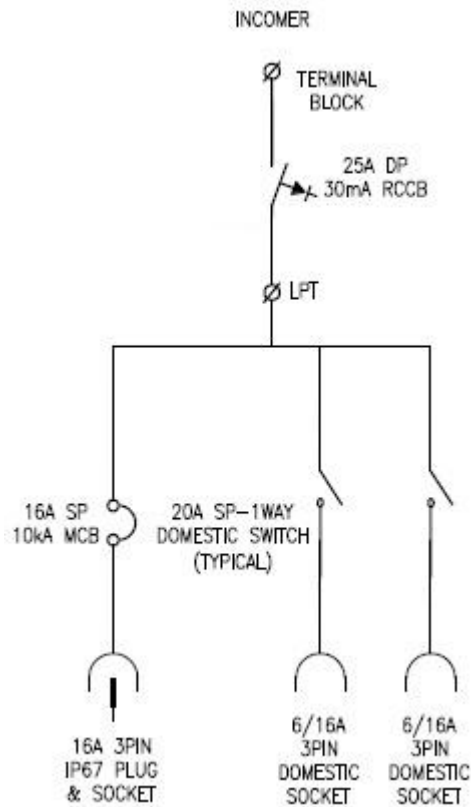
|  |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |
|--|--|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|  |  | <ul style="list-style-type: none"><li>(ii) Dielectric Properties</li><li>(iii) Short Circuit withstand Current</li><li>(iv) Rated Peak &amp; Short Time withstand current and Rated Conditional Short Circuit Current.</li><li>(v) Degree of Protection</li><li>(vi) Clearance &amp; Creep-age Distance</li><li>(vii) Mechanical Operation</li><li>(viii) Effectiveness of Protective Circuit</li><li>(ix) Degree Of Protection</li></ul> <p>4) Sockets shall be tested as per IEC 60309, test reports shall be submitted by bidder along with material</p> |  |
|--|--|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|





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**Fig 02: Single Line Diagram & sample Drawing**



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# BRAHMAPUTRA CRACKER AND POLYMER LIMITED

(भारतसरकारकाउपक्रम)/(A Government of India Enterprise)

## SCHEDULE OF RATES (SOR) – UN- PRICED BID

(BIDDER TO MENTION AS "QUOTED /UNQUOTED" IN UN-PRICED SOR)

TENDER NO: BCPL/C&P/LE21C019DB/10004041

“PROCUREMENT OF PORTABLE RECEPTACLE COMBINATION UNITS FOR PROVIDING POWER SUPPLY CONNECTIONS FOR VARIOUS SITE RELATED ACTIVITIES AT VARIOUS UNITS OF BCPL PLANT AT LEPETKATA ON LIMITED TENDER BASIS.”

| Item. No. | Material Code | Material Description                                                                                                                                                                                                                                                                                                                    | Offered Make | HSN Code of Material | UOM | QTY | Per Unit Price<br>Ex-works<br>[Including duties & excluding freight, packing & forwarding,] |                   | Per Unit Packing & Forwarding up to BCPL Site at Lepetkata<br>Applicable on (H) |                   | Per Unit Freight up to BCPL Site at Lepetkata<br>Applicable on (H) only |                   | Per Unit GST (CGST & SGST/UTGST or IGST)<br>Mark (✓) on the applicable one above.<br>Applicable on (H+K+M) only |                   | Per Unit FOT Site BCPL Lepetkata Basis (P=H+K+M+O) | Total FOT site BCPL Lepetkata Basis Amount Q=(P*G) |
|-----------|---------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|----------------------|-----|-----|---------------------------------------------------------------------------------------------|-------------------|---------------------------------------------------------------------------------|-------------------|-------------------------------------------------------------------------|-------------------|-----------------------------------------------------------------------------------------------------------------|-------------------|----------------------------------------------------|----------------------------------------------------|
|           |               |                                                                                                                                                                                                                                                                                                                                         |              |                      |     |     | (In numerical)                                                                              | (In words)        | %                                                                               | Rs.               | %                                                                       | Rs.               | %                                                                                                               | Rs.               | Rs.                                                | Rs.                                                |
| A         | B             | C                                                                                                                                                                                                                                                                                                                                       | D            | E                    | F   | G   | H                                                                                           | I                 | J                                                                               | K                 | L                                                                       | M                 | N                                                                                                               | O                 | P                                                  | Q                                                  |
| 1         | 7040020011    | RECEPTACLE COMBINATION UNIT,32a,400v<br>Long Text:<br>"PORTABLE RECEPTACLE COMBINATION UNIT MADE WITH THERMOPLASTIC MATERIAL WITH LIFTING HANDLE, 32A,400V, IP67, COMPLETE WITH 40A, 30 MA RCCB (1 NO.), , MCB-32A,3P; MCB-16A, 1P; 2 NOS. OF SCHUKO RECEPTACLES 16A, 2P+E, SUITABLE FOR CABLE ENTRY-1R-5COREX 16 SQMM., COPPER CABLE." |              |                      | EA  | 14  | Quoted / Unquoted                                                                           | Quoted / Unquoted | Quoted / unquoted                                                               | Quoted / Unquoted | Quoted / unquoted                                                       | Quoted / Unquoted | Quoted / unquoted                                                                                               | Quoted / Unquoted | Quoted / Unquoted                                  | Quoted / Unquoted                                  |

ई-निविदा संख्या /e-TENDER NO: BCPL/C&P/LE21C019DB/04140 for “PROCUREMENT OF PORTABLE RECEPTACLE COMBINATION UNITS FOR PROVIDING POWER SUPPLY CONNECTION FOR VARIOUS SITE RELATED ACTIVITIES AT VARIOUS UNITS OF BCPL PLANT AT LEPETKATA ON LIMITED TENDER BASIS.”



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**BRAHMAPUTRA CRACKER AND POLYMER LIMITED**

(भारतसरकारकाउपक्रम)/(A Government of India Enterprise)

|                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                |  |  |    |    |                   |                   |                   |                   |                   |                   |                   |                   |                   |
|------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|----|----|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| 7040020021                                                                   | RECEPTACLE COMBINATION UNIT,16A,230V<br>Long Text:<br>"PORTABLE RECEPTACLE COMBINATION UNIT MADE WITH THERMOPLASTIC, MATERIAL WITH LIFTING HANDLE, 16A, 230V, IP55 OR ABOVE, , COMPLETE WITH 1 NO. 25A,30 MA RCCB, 1 NO. OF 16A SP MCB, , 1 NOS. OF 16/20A CEE TYPE RECEPTACLES; , 2 NOS. OF 6/16A DOMESTIC SWITCH <(>&<)> SOCKET (INDIA STANDARD), SUITABLE FOR CABLE ENTRY OF 3 CORE X 4SQMM. COPPER CABLE." |  |  | EA | 11 | Quoted / Unquoted | Quoted / Unquoted | Quoted / unquoted | Quoted / Unquoted | Quoted / unquoted | Quoted / unquoted | Quoted / Unquoted | Quoted / Unquoted | Quoted / Unquoted |
| COLUMN-WISE TOTAL AMOUNT:                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                |  |  |    |    |                   |                   |                   |                   |                   |                   |                   |                   |                   |
| TOTAL AMOUNT (AFTER SUMMING UP COLUMN Q ) IN FIGURE:                         |                                                                                                                                                                                                                                                                                                                                                                                                                |  |  |    |    |                   |                   |                   |                   |                   |                   |                   |                   |                   |
| TOTAL AMOUNT (AFTER SUMMING UP COLUMN Q ) IN WORDS:                          |                                                                                                                                                                                                                                                                                                                                                                                                                |  |  |    |    |                   |                   |                   |                   |                   |                   |                   |                   |                   |
| Name of authorized person submitting the tender on behalf of the Bidder (s): |                                                                                                                                                                                                                                                                                                                                                                                                                |  |  |    |    |                   |                   |                   |                   |                   |                   |                   |                   |                   |
| Designation of authorized person:                                            |                                                                                                                                                                                                                                                                                                                                                                                                                |  |  |    |    |                   |                   |                   |                   |                   |                   |                   |                   |                   |
| Name of firm / Contractor:                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                |  |  |    |    |                   |                   |                   |                   |                   |                   |                   |                   |                   |
| Address of firm / Contractor:                                                |                                                                                                                                                                                                                                                                                                                                                                                                                |  |  |    |    |                   |                   |                   |                   |                   |                   |                   |                   |                   |
| Date:                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                |  |  |    |    |                   |                   |                   |                   |                   |                   |                   |                   |                   |

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**भाग– VI**  
**SECTION – VI**

**दर अनुसूची (एसओआर)**

**SCHEDULE OF RATES [SOR]**  
**(TO BE SUBMITTED IN e-MODE IN NIC CPP PORTAL)**

**<https://etenders.gov.in/eprocure/app>**

- BIDDER MAY REFER INSTRUCTIONS FOR PARTICIPATION IN e-TENDER – under section III of ITB**

**e-Tender Helpdesk**

BCPL :- Phone : 0373-2914582

Mobile : 8811017320

Email : [etender@bcplindia.co.in](mailto:etender@bcplindia.co.in)

NIC :- Phone : 1800-233-7315, 0120-4200462, 0120-4001002

Mobile : 8826246593

Email : [cphp-nic@nic.in](mailto:cphp-nic@nic.in)